



COUNTY OF DARE
PO Box 1000, Manteo, NC 27954

DARE COUNTY BOARD OF COMMISSIONERS

Dare County Administration Building
954 Marshall C. Collins Dr., Manteo, NC

Tuesday, September 05, 2017

“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”

AGENDA

- 9:00 AM CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1** Opening Remarks - Chairman's Update
- ITEM 2** Presentation of County Service Pins
- ITEM 3** Employee of the Month
- ITEM 4** Public Comments
- ITEM 5** Proclamation - Constitution Week
- ITEM 6** Dare Literacy Council - Proclamation
- ITEM 7** Presentation From Mano al Hermano
- ITEM 8** Presentation - Elder Abuse & Long-Term Care Ombudsman Program
- ITEM 9** Tourism Board Long Term Restricted Fund Requests & Mid-Year Tourism Review
- ITEM 10** Presentation of CRS Certificate from NCDPS
- ITEM 11** Conditional Use Permit for Cape Hatteras Oysters Inc.
- ITEM 12** Public Health Division, Amend Dare County Ordinance Chapter 91 Section 91.030
- ITEM 13** Staff Update on Possible Plans for a Dog Park Near the Emergency Operations Center
- ITEM 14** Consent Agenda
1. Approval of Minutes (08.21.17)
2. Outer Banks Gun Club Lease
- ITEM 15** Board Appointments
1. Health and Human Services Board
2. Juvenile Crime Prevention Council
3. Upcoming Board Appointments
- ITEM 16** Commissioners' Business & Manager's/Attorney's Business

ADJOURN UNTIL 5:00 P.M. ON September 18, 2017



Opening Remarks - Chairman's Update

Description

Dare County Chairman Robert Woodard will make opening remarks.

Board Action Requested

Informational Presentation

Item Presenter

Chairman Robert Woodard



Presentation of County Service Pins - September 2017

Description

The following employees are scheduled to receive service pins this month:

1. Lynda Griggs, In-Home Service Aid, 10 Year Pin
2. Charlie Essick, Deputy Sheriff Master Officer, 20 Year Pin
3. Angela Long, Social Worker IV, 20 Year Pin
4. Mark McKay, Deputy Sheriff Master Officer, 20 Year Pin

Board Action Requested

None

Item Presenter

Bobby Outten, County Manager

September 5, 2017

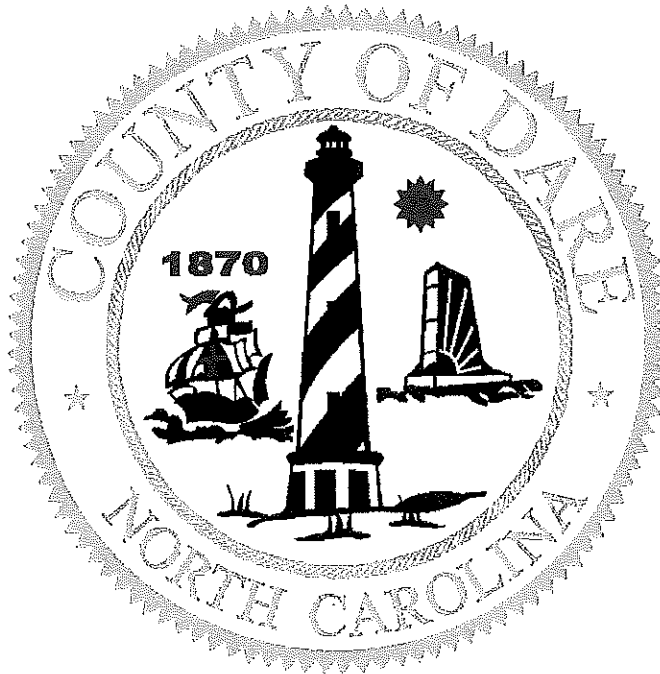
Presentation of County Service Pins

1. **Lynda Griggs**, In-Home Service Aid, 10 Year Pin
- Presented by Sue Hewitt

2. **Charlie Essick**, Deputy Sheriff Master Officer, 20 Year Pin
- Presented by Doug Doughtie

3. **Angela Long**, Social Worker IV, 20 Year Pin
- Presented by Chuck Lycett

4. **Mark McKay**, Deputy Sheriff Master Officer, 20 Year Pin
- Presented by Doug Doughtie



Employee of the Month

Description

The Employee of the Month certificate will be presented.

Board Action Requested

None

Item Presenter

To Be Determined



Public Comments

Description

The Board of Commissioners will provide time on the agenda for Public Comments. Each regularly scheduled meeting begins with an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern.

In an effort to encourage public participation, the Board accepts public comments from 2 locations - - -

- Public Comments can be made at the Commissioners Meeting Room in Manteo.
- Public Comments can be made via a video link at the Fessenden Center in Buxton.

Board Action Requested

Hear Public Comments

Item Presenter

Robert Outten, County Manager



Proclamation - Constitution Week

Description

The Daughters of the American Revolution (DAR) initiated Constitution Week to promote the observance of the U.S. Constitution. The DAR is a patriotic organization that encourages education and historic preservation in communities across America. A Proclamation is being presented to the Board of Commissioners by the Virginia Dare Chapter of the National Society Daughters of the American Revolution.

Board Action Requested

Issue Proclamation

Item Presenter

Betty Corbin, Virginia Dare Chapter of the DAR



CONSTITUTION WEEK PROCLAMATION

WHEREAS: *The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and*

WHEREAS: *September 17, 2017, marks the two hundred thirtieth anniversary of the drafting of the constitution of the United States of America by the Constitutional Convention; and*

WHEREAS: *It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and*

WHEREAS: *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.*

NOW, THEREFORE *I by virtue of the authority vested in me as Chairman of the Dare County North Carolina Board of Commissioners do hereby proclaim the week of September 17 through 23 as*

CONSTITUTION WEEK

AND *ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.*

IN WITNESS WHEREOF, *I have here unto set my hand and caused the Seal of Dare County North Carolina to be affixed this 5th day of September in the year of our Lord two thousand and seventeen.*

Robert Woodard, *Chairman*

Attest:

Gary Lee Gross, *Clerk to the Board*



Dare Literacy Council - Proclamation

Description

The Dare Literacy Council provides tutoring and appropriate learning resources for those wishing to improve literacy in their own or someone else's life. September is National Literacy Month and the Dare Literacy Council will present a Proclamation for the Board of Commissioners to adopt.

Board Action Requested

Issue a Proclamation

Item Presenter

Lynn Blackburn, Dare Literacy Council



**LITERACY MONTH
PROCLAMATION
BY THE
DARE COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the need for a literate citizenry in Dare County has increased with the expanded labor market; and

WHEREAS, many Dare County citizens experience literacy issues that impact severely on their lives and families, their ability to work productively, and their full participation as citizens and residents of our State; and

WHEREAS, the 2000 Census showed 20 percent of North Carolina's adult population had not completed high school; and according to the North Carolina Literacy Association, North Carolina's community colleges, literacy councils, libraries and community-based organizations provided basic skills and literacy services to 162,000 people across the State in 2004-2005; and

WHEREAS, Dare County Libraries and the College of the Albemarle collaborate with the Dare Literacy Council to provide guidance and resources to those wishing to improve literacy in their own or someone else's life; and

WHEREAS, the promotion of a literate population should be a primary goal of every governmental unit; and

NOW, THEREFORE, BE IT PROCLAIMED that September 2017 be proclaimed as "NATIONAL LITERACY MONTH" in Dare County, and all fellow citizens are challenged to become invested in making the eradication of illiteracy in Dare County a reality.

This 5th day of September, 2017.

Dare County Board of Commissioners

By: Robert Woodard, Chairman

Attest: Gary Gross, Clerk to the Board



Presentation from Mano al Hermano

Description

Mano al Hermano, a local non-profit serving the Latino community of Dare County, will make a presentation to the Dare County Board of Commissioners. The group will outline their mission of strengthening families by placing an emphasis on the education and overall well-being of children.

Board Action Requested

None - Informational Presentation

Item Presenter

Kay Minis, Family Literacy Director, Mano al Hermano



Mano al Hermano

Did you know that the ability to read well by third grade strongly determines a child's success as an adult? Mano al Hermano reaches and teaches children in Spanish-speaking homes through our **Family Literacy Program**. Over 90% of staff surveyed in Nags Head and Manteo Elementary Schools said that children completed more school assignments after joining our program. Their grades and confidence improved.



"Since the first day of your coming I got better in my grades. I know hard words now...and it helps me in my projects." JG

Four years ago, we started with one tutor and one student. Now we have 33 volunteer tutors serving over 100 students. Our success is our greatest challenge. **We have 40 students on our waiting list.**

Mano al Hermano, which means *"My hand to my brother,"* is a registered 501(c)(3) nonprofit organization. We work together every day to build stronger Latino families. We believe the best way to build stronger families is to focus on the children. As such, our volunteers provide weekly home-based tutoring during the academic year. And we offer an eight-week summer program in partnership with the NC Coastal Federation.

We teach the whole child. When learning is fun, children are engaged. From special school projects, to Christmas crafts during the holidays, to digging in the dirt in our community garden, to summer field trips – our Family Literacy Program provides a variety of learning experiences.

Our goal this year is to include the more than 40 children on our waiting list *and* expand our program to Hatteras.



We provide weekly adult English classes during the academic year in response to parent requests.



"I tutor four children once a week in Manteo. It is a humbling experience to be immersed in their home life while working with reading, writing, and math. I do not speak Spanish but that has never been a problem. I love these children and they bless me far more than I give to them!" LW

We are looking for more tutors to commit to a minimum of one hour per week. We pair the tutor with a family, provide training, and share books and learning materials from our Children's Library. No Spanish or prior experience is necessary. Download an application at www.manoalhermano.com or call Kay Minis at 252.305.2956.

Donate online at www.manoalhermano.com or send a check to P.O. Box 776, Kitty Hawk, NC 27949. *We welcome any amount!*

Thank you for your interest in Mano al Hermano. With your support, you can help us build stronger Latino families in Dare County. Together we can **create a brighter future for our children.**



Presentation - Elder Abuse & Long-Term Care Ombudsman Program

Description

The Albemarle Commission's Area Agency on Aging is part of a national network of aging agencies established by Federal Law under the Older Americans Act and provides a wide range of services. Information about Elder Abuse and the Long-Term Care Ombudsman Program will be presented to the Board of Commissioners

Board Action Requested

None - Informational Presentation

Item Presenter

Brandi Jordan, MSW
Regional Long-Term Care Ombudsman



Elder Abuse, Neglect & Exploitation

Brandi Jordan, MSW
Regional Long-term Care
Ombudsman

What is Elder Abuse?

Elder abuse is an intentional act, or failure to act, by a caregiver or another person in a relationship involving an expectation of trust that causes or creates a risk of harm to an older adult.

www.cdc.gov



Types of Abuse

Physical

Physical elder abuse is non-accidental use of force against an elderly person that results in physical pain, injury, or impairment. Such abuse includes not only physical assaults such as hitting or shoving but the inappropriate use of drugs, restraints, or confinement.

www.helpguide.org

Emotional

In emotional or psychological abuse, people speak to or treat elderly persons in ways that cause emotional pain or distress, including:

- Intimidation through yelling or threats
- Humiliation and ridicule
- Habitual blaming or scapegoating
- Ignoring the elderly person
- Isolating an elder from friends or activities
- Terrorizing or menacing the elderly person

Types of Abuse

Sexual

Sexual elder abuse is contact with an elderly person without the elder's consent. Such contact can involve physical sex acts, but activities such as showing an elderly person pornographic material, forcing the person to watch sex acts, or forcing the elder to undress are also considered sexual elder abuse

www.helpguide.org

Financial Exploitation

This involves unauthorized use of an elderly person's funds or property, either by a caregiver or an outside scam artist. An unscrupulous caregiver might:

- Misuse an elder's personal checks, credit cards, or accounts
- Steal cash, income checks, or household goods
- Forge the elder's signature
- Engage in identity theft

Types of Abuse

Neglect

Elder neglect—failure to fulfill a caretaking obligation—constitutes more than half of all reported cases of elder abuse. It can be intentional or unintentional, based on factors such as ignorance or denial that an elderly charge needs as much care as he or she does.

www.helpguide.org

Healthcare Fraud

Carried out by unethical doctors, nurses, hospital personnel, and other professional care providers, examples of healthcare fraud and abuse regarding elders include:

- Not providing healthcare, but charging for it
- Overcharging or double-billing for medical care or services
- Getting kickbacks for referrals to other providers or for prescribing certain drugs
- Medicaid fraud

Elder Abuse Facts

- Approximately 1 in 10 persons age 60+ have been a victim of elder abuse
- In 60% of cases, a family member is the perpetrator
- Financial exploitation is self-reported at high rates than any other type of abuse
- An adult who has been a victim of abuse is at a 300% higher risk for death than someone who has not experienced abuse
- **Only 1 in 14 cases of elder abuse are reported to authorities**

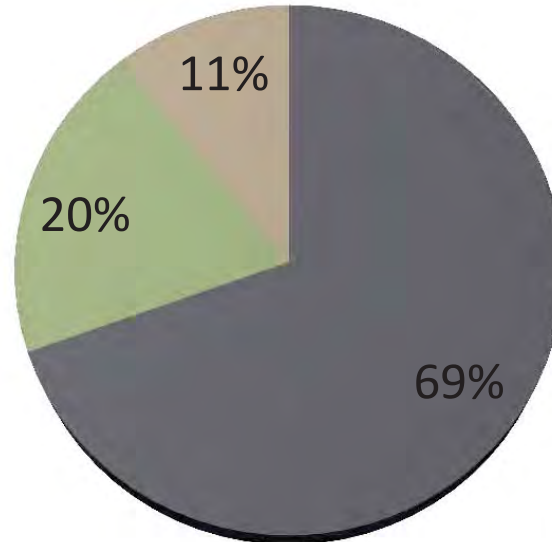
www.ncoa.org

Elder Abuse Nationwide

Females make up 67.3% of elder abuse victims, with a median age of 77.9

Ethnicity

■ White ■ Black ■ Hispanic



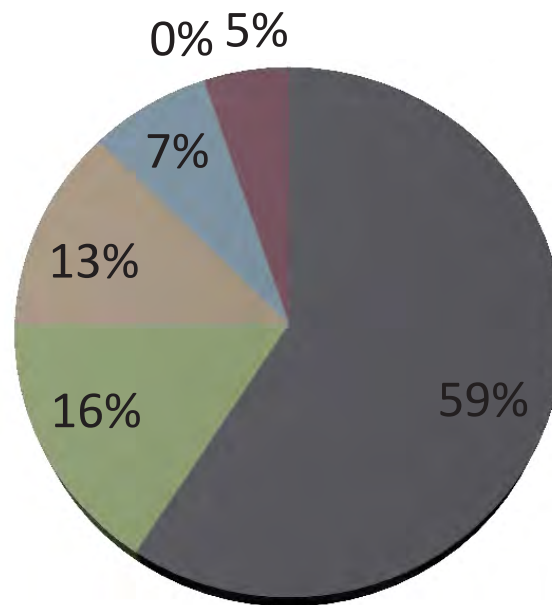
www.statisticbrain.com as reported by National Center on Elder Abuse, Bureau of Justice Statistics

Elder Abuse Nationwide

Breakdown of Reported Elder Abuse Cases

Abuse Type

■ Neglect ■ Physical ■ Financial ■ Emotional ■ Sexual ■ Other



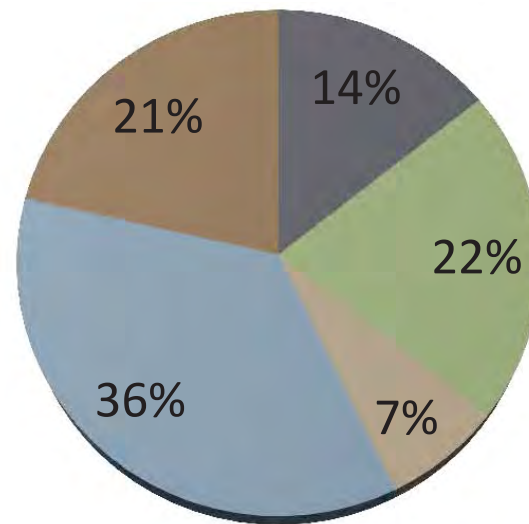
www.statisticbrain.com as reported by National Center on Elder Abuse, Bureau of Justice Statistics

Elder Abuse – Region R

Breakdown of Reported Complaints of Abuse to the LTCOP in the last 12 Months

Abuse Type

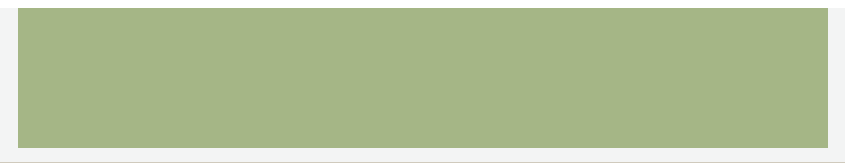
■ Neglect ■ Physical ■ Financial ■ Verbal/Emotional ■ Sexual



Based on 14 reports received between 9/1/16 – 8/28/17.

Myths of Elder Abuse in Long-Term Care

- They receive 24 hour care by trained professionals - abuse doesn't occur.
- Their finances are limited due to their monthly cost of care – no likelihood for financial abuse.
- If abuse occurs, there is a high likelihood that another staff member will report it.
- Family members don't abuse loved ones in a long-term care setting.
- Abuse is easily proven in a long-term care setting.
- Residents with cognitive impairments, such as dementia, are poor historians and therefore, are not reliable when it comes to voicing complaints about abuse.



Have you seen me?



Region R Long-Term Care Ombudsman Program & Elder Abuse



Region R Long-Term Care Ombudsman Program

County	No. of NH	No. of ACH	No. of FCH	Total Beds	Type of CAC	Total # of Members (# of vacancies)
Camden	0	1	1	30	ACH	3 (2)
Chowan	1	2	1	236	Joint	4 (3)
Currituck	1	1	0	140	Joint	4 (2)
Dare	1	1	0	228	Joint	5 (2)
Gates	1	1	0	150	Joint	5 (1)
Hyde	1	0	0	80	NH	5 (0)
Pasquotank	2	3	2	532	Joint	7 (1)
Perquimans	1	1	3	118	NH ACH	1 (4) 5 (0)
Tyrrell	0	1	0	50	ACH	5 (0)
Washington	1	1	0	163	Joint	5 (1)

LTCOP Mandated Responsibilities

- ◆ Attempt to resolve complaints made by or behalf of residents in long term care facilities.
- ◆ Provide information to the general public on long term care issues.
- ◆ Promote community involvement with long term care residents and facilities.
- ◆ Assist providers with staff training about Residents' Rights.
- ◆ Carry out activities designed for education and prevention of elder abuse, neglect and exploitation.
- ◆ Work with long term care providers to resolve issues of common concern
- ◆ Provide information to public agencies, legislators, and others on problems impacting the rights of long term care residents as well as make recommendations for resolution of issues identified.

North Carolina G.S. 108A-102

(a) Any person having reasonable cause to believe that a disabled adult is in need of protective services shall report such information to the director.



North Carolina G.S. 108A-102

(b) Anyone who makes a report pursuant to this statute, who testifies in any judicial proceeding arising from the report, or who participates in a required evaluation shall be immune from any civil or criminal liability on account of such report or testimony or participation, unless such person acted in bad faith or with a malicious purpose.



Common reasons given for not reporting

- I didn't know if it was really "abuse"
- Fear of retaliation (the older adult or the reporter)
- Embarrassment (the older adult)
- I didn't want to lose my job.
- I told my {supervisor, administrator, etc} and he/she didn't take any action; I didn't want to go over his/her head
- I didn't want {the perpetrator} to lose his/her job.
- I didn't know who to call (the older adult or the reporter)

Preventing Elder Abuse

Social Supports

- Senior centers
- Home delivered meals programs
- Community volunteer programs that support seniors

Education

- Discussions about elder abuse, risk factors, and prevention tools at local forums
- Scam Jams through Area Agencies on Aging
- Community-wide awareness events (Elder Abuse Awareness walks)

Preventing Elder Abuse

Multidisciplinary Teams

- Interprofessional teams that work together to address county-specific issues and work towards solutions

Community Involvement

- Involvement in our neighborhoods, our long-term care facilities, our senior centers
- Volunteering

“Offering care means being a companion, not a superior. It doesn’t matter whether the person we are caring for is experiencing cancer, the flu, dementia, or grief.

....your expertise and knowledge comes from a superior position. But when our role is to be providers of care, we should be there as equals.”

Judy Cornish





Tourism Board Long Term Restricted Fund Requests & Mid-Year Tourism Review

Description

1. Award Long Term Restricted Fund Grants:

*GOSPL award to Dare County in the amount of \$120,000 for the Pearce Tract

*Natural, Historic, and Cultural award to Graveyard of the Atlantic Museum in the amount of \$15,000 for construction of a new exhibit and entrance signage.

2. Provide a mid-year tourism review

Board Action Requested

Consent for Long Term Restricted Fund Grant awards

Item Presenter

Lee Nettles, Executive Director, Outer Banks Visitors Bureau

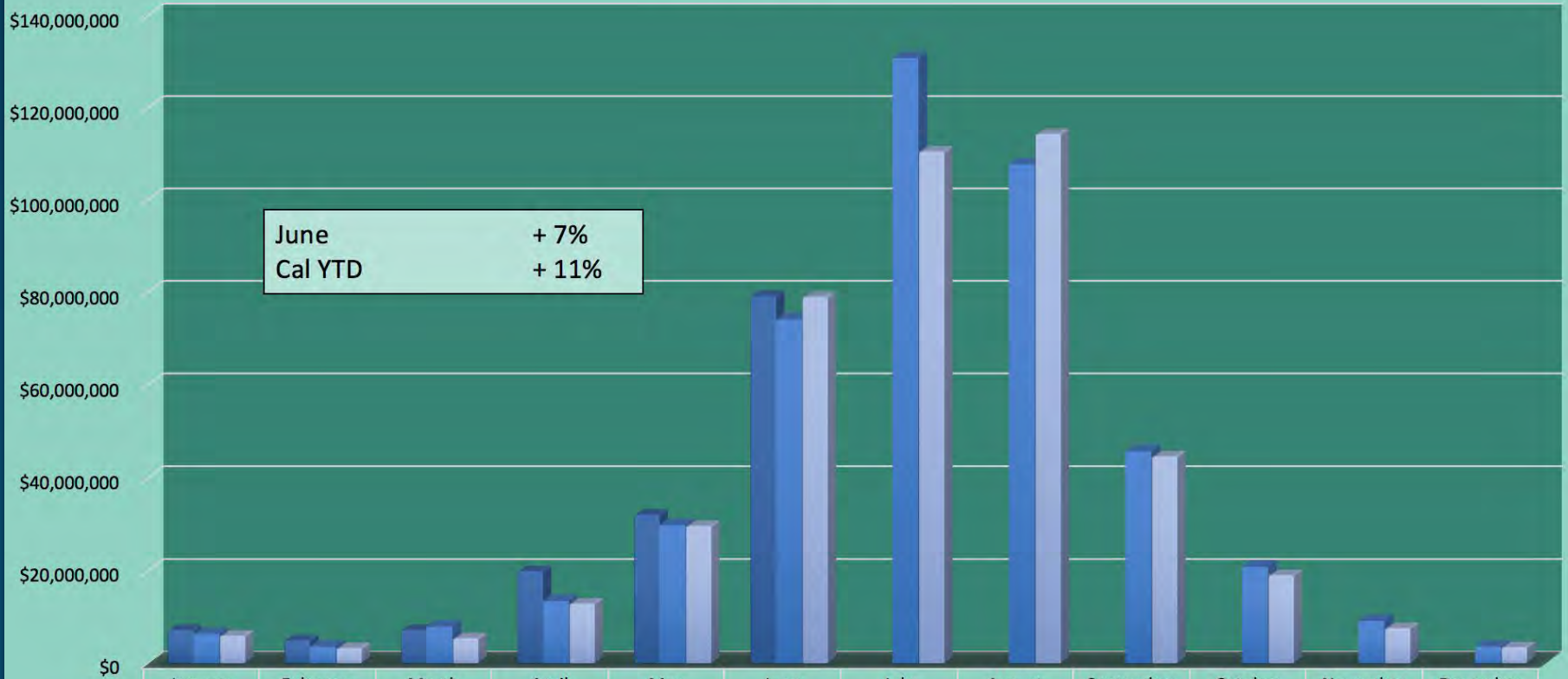


Outer Banks Visitors Bureau
September 25, 2017

Dare Quick Facts

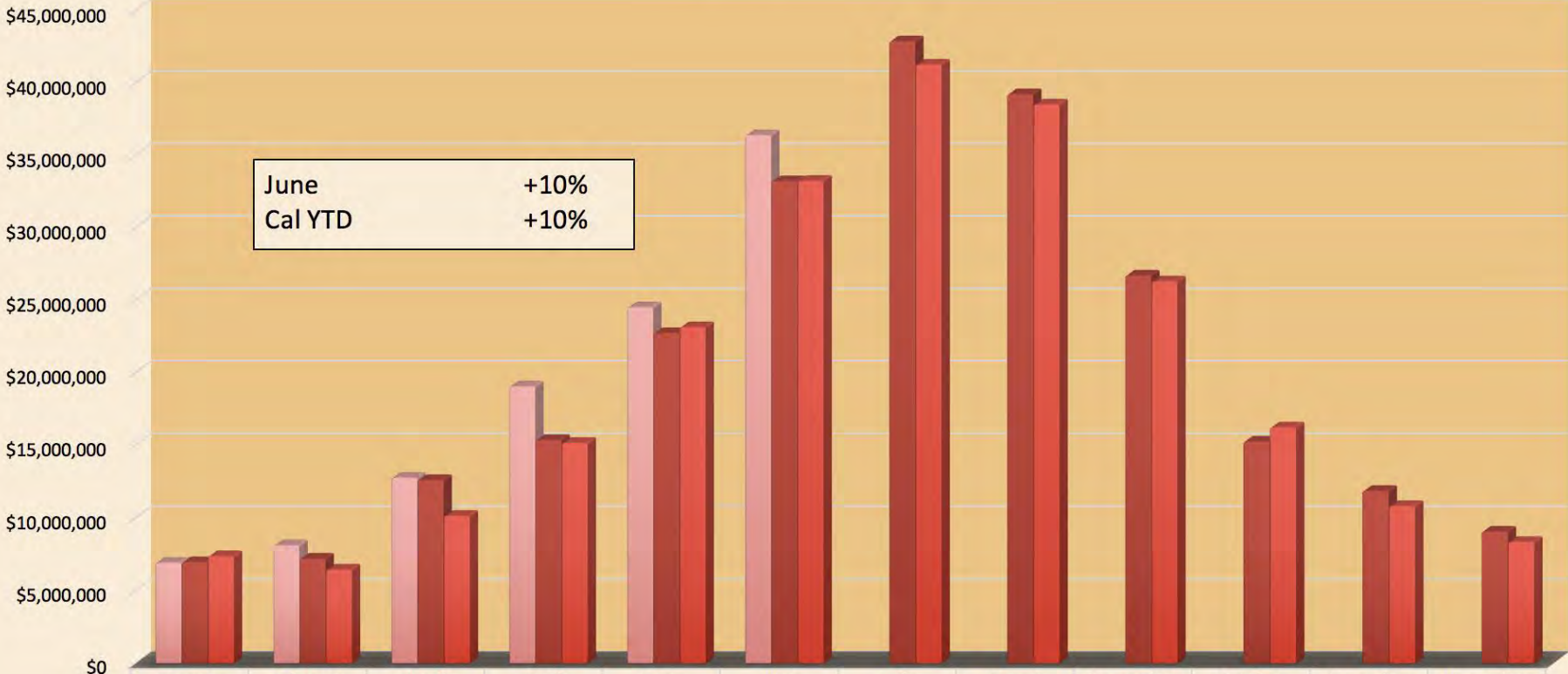
- Economic impact of \$1.1 billion in 2016
- 4.5% Increase YOY (State Avg 4.4%)
- #4 among North Carolina's 100 counties
- 13,160 jobs
- State and local tax rev more than \$102 million
- A \$2,810 tax savings for each county resident

Occupancy Collections



	January	February	March	April	May	June	July	August	September	October	November	December
2017	7,131,148	4,938,755	7,159,836	19,822,692	32,005,253	79,240,527						
2016	6,278,051	3,599,607	7,924,692	13,435,059	29,786,428	74,166,862	130,768,381	107,787,704	45,666,221	20,839,990	9,132,785	3,624,331
2015	5,968,549	3,283,399	5,399,408	12,880,393	29,618,042	78,981,510	110,515,903	114,304,339	44,596,605	19,011,742	7,573,884	3,498,490

Meals Collections



	January	February	March	April	May	June	July	August	September	October	November	December
2017	6,907,169	8,107,544	12,750,137	19,029,550	24,480,322	36,369,937						
2016	6,951,100	7,190,738	12,593,172	15,347,188	22,700,007	33,185,424	42,856,387	39,204,887	26,673,486	15,237,438	11,846,267	9,049,333
2015	7,366,165	6,442,985	10,133,762	15,145,381	23,106,126	33,214,790	41,248,363	38,491,312	26,274,599	16,212,875	10,809,353	8,333,905



Welcome Back!

The recent power outage might have temporarily paused summer, but it didn't dim our spirits. The businesses and residents of Hatteras Island are once again welcoming guests.

We hope to see you soon. Give us a call or stop by HatterasIsOn.com for free travel planning assistance, vacancy information, and trip ideas and inspiration.

The Outer Banks[®]
OF NORTH CAROLINA

877-629-4386 HatterasIsOn.com



Hatteras is on!

Hatteras Is On Stats

- 383,000 Views
- 12,000 Likes
- 3,877 Shares
- 791,313 People Reached



Visit The Outer Banks
August 4 at 5:00pm · 🌐

The power has been fully restored to Hatteras and the island is open and ready to welcome you back. Come say "hi!" ... Hatteras is on!

791,313 people reached [Boost Post](#)

383K Views

👍 Like 💬 Comment ➦ Share

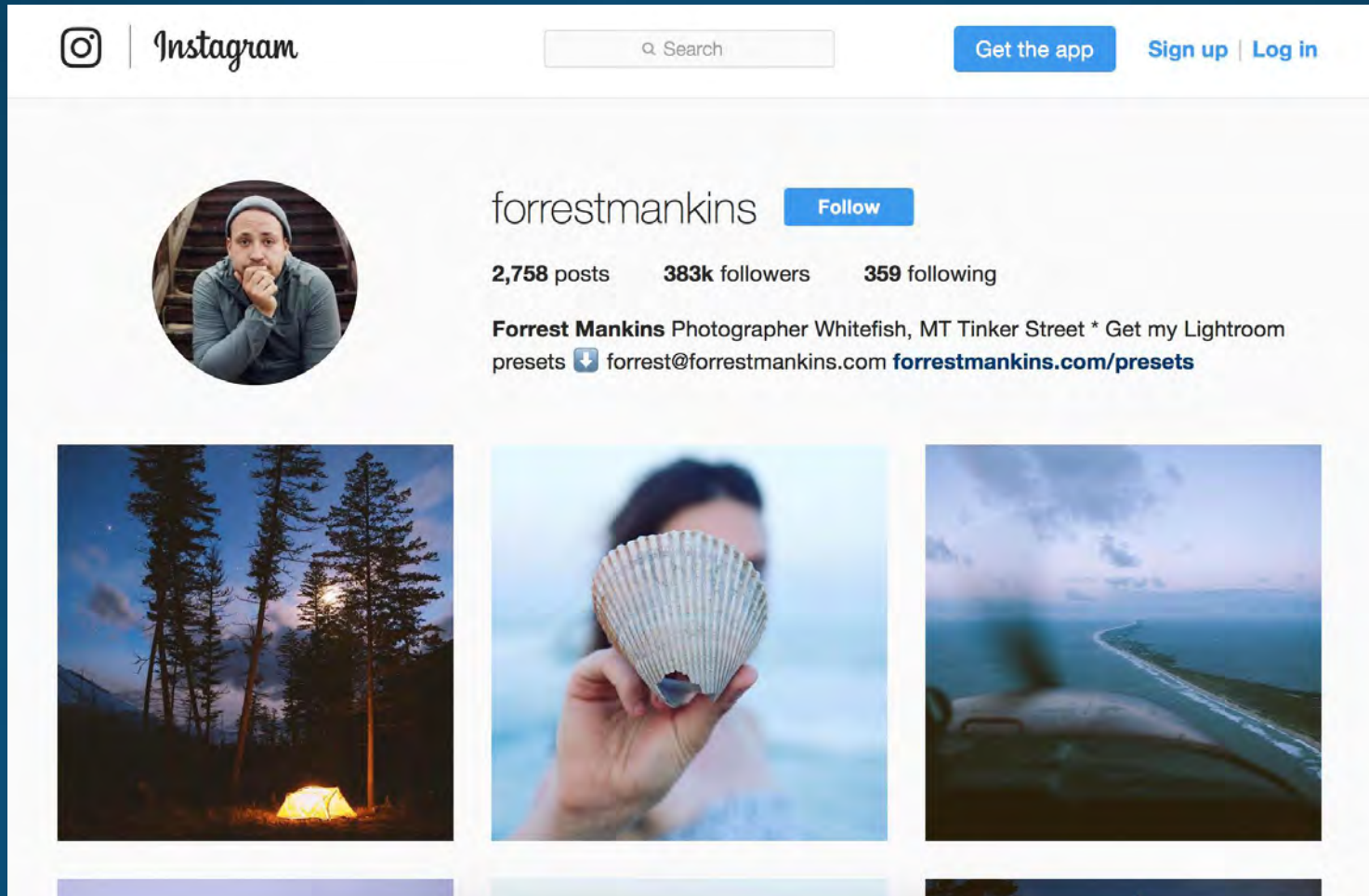
👤 Kathy Couch, Rebecca Mattingly and 12K others [Top Comments](#)

3,877 shares

Why Social Matters So Much...

- 92% trust recommendations from other people over those of brand
- 81% of US online consumers' purchase decisions are influenced by friends' social posts

Initiatives - Social Media Influencers



The image shows a screenshot of an Instagram profile for the user 'forrestmankins'. At the top left is the Instagram logo and the word 'Instagram'. To the right is a search bar with the text 'Search', and further right are two buttons: 'Get the app' and 'Sign up | Log in'. The profile picture is a circular image of a man with a beard and a grey hoodie, resting his chin on his hand. To the right of the profile picture is the username 'forrestmankins' and a blue 'Follow' button. Below the username are statistics: '2,758 posts', '383k followers', and '359 following'. The bio text reads: 'Forrest Mankins Photographer Whitefish, MT Tinker Street * Get my Lightroom presets' followed by a download icon, the email 'forrest@forrestmankins.com', and the website 'forrestmankins.com/presets'. Below the bio are three square images: a night scene with a tent and trees, a hand holding a scallop shell, and a coastal landscape with a beach and ocean.

Initiatives - Travel Channel

Travel Channel Destination of the Month (DOM)



- Comprehensive on-air & online promotion featuring Travel Expert, Samantha Brown and The Outer Banks
- Samantha Brown will share ins & outs of the destination in short form :30 vignettes* running nationally across all Travel Channel dayparts in the month of January '17 (1 month)
- Custom vignettes will be repurposed & featured online in January, alongside a robust digital schedule featuring OBX display/video units running mid-Dec to mid-March to maximize reach & exposure (3 months)
- Social Media extensions, including amplified posts included
- OBX will have access to use DOM promotional verbiage in creative messaging during the span of the Sponsorship
- Post-campaign Ad Recall Study results provided

The Outer Banks
OF NORTH CAROLINA



4

*Video footage may be provided by Advertiser or Travel Channel

Initiatives - 360°



Looking Forward

- Fall television+, online buys, magazine, public relations, group sales happening now
- Events, events, events!
- The Soundside
- Next DCTB: September 21, Duck



Thank You

nettles@outerbanks.org

473-2138



Presentation of CRS Certificate from NCDPS

Description

Dan Brubaker, the NFIP Coordinator for the NC Department of Public Safety will attend the September 5 meeting to present a certificate to Dare County in recognition of our Community Rating System increase (CRS) rating to a Class 7. He plans to make a short Power Point presentation highlighting some of the activities Dare County implemented as part of our CRS program.

Board Action Requested

No action required

Item Presenter

Dan Brubaker from NC Department of Public Safety

Dare County Community Rating System Class 7

September 5, 2017

Dan Brubaker, PE, CFM
NC NFIP Coordinator / Engineer



North Carolina Emergency Management
Risk Management Section





OMB No. 1660-0022
Expires: March 31, 2020

National Flood Insurance Program
Community Rating System

Coordinator's Manual

FIA-15/2017



FEMA

Goals of the CRS

Encourage, Recognize, and Reward Communities that:

- Reduce and avoid flood damage to insurable property;
- Strengthen and support insurance aspects of the NFIP;
- Foster comprehensive floodplain management.



North Carolina Emergency Management
Risk Management Section



CRS Quick Facts

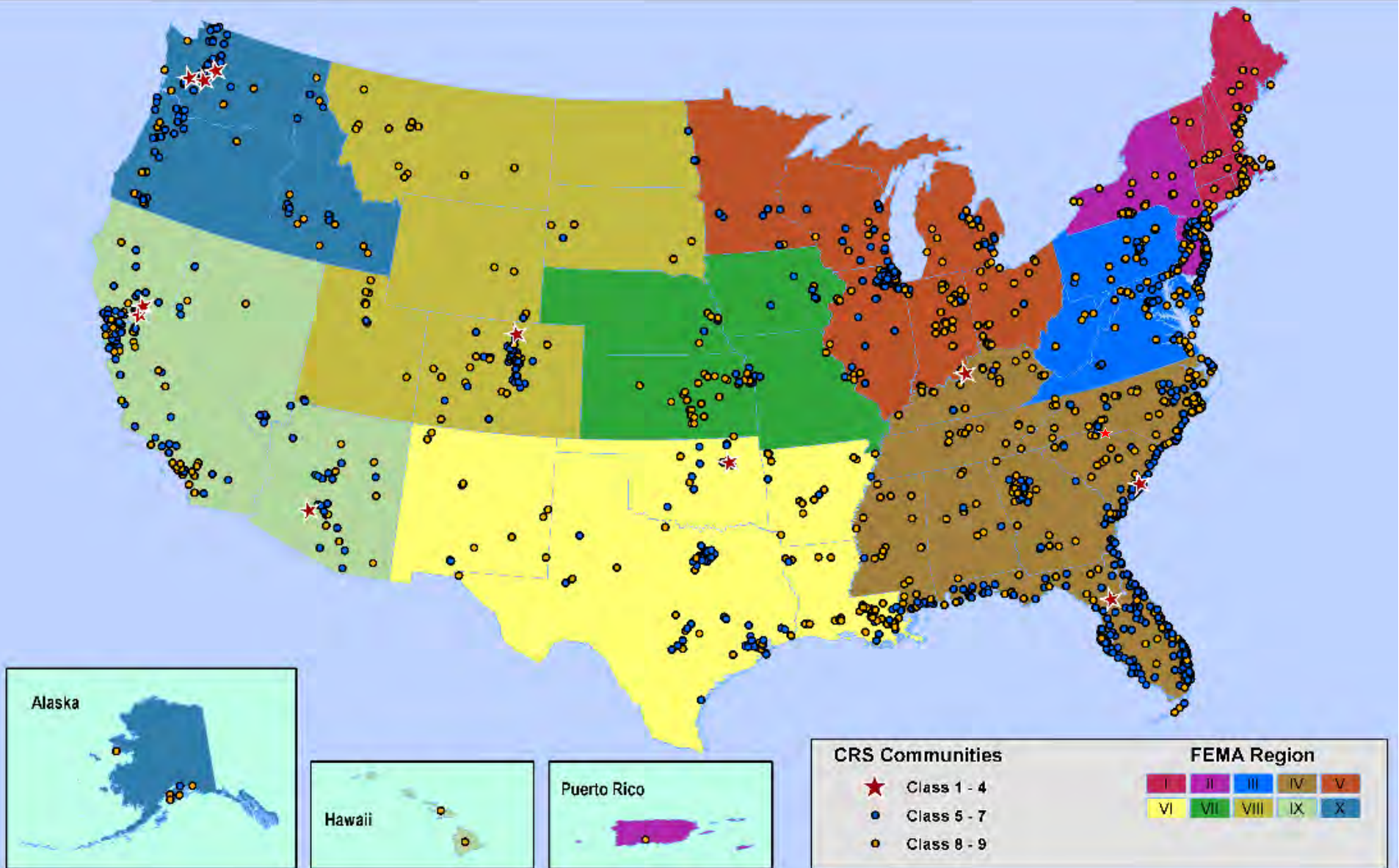
- The Community Rating System is a FEMA program administered by ISO, Implemented in 1990
- Recognizing communities that administer regulations beyond minimum NFIP standards
- Incentive-based voluntary program
 - 19 creditable community Activities
 - Communities can pick and choose from these Activities
- Based on a 10 Class system
 - 500 pts. per Class
 - 5% insurance premium discount per Class



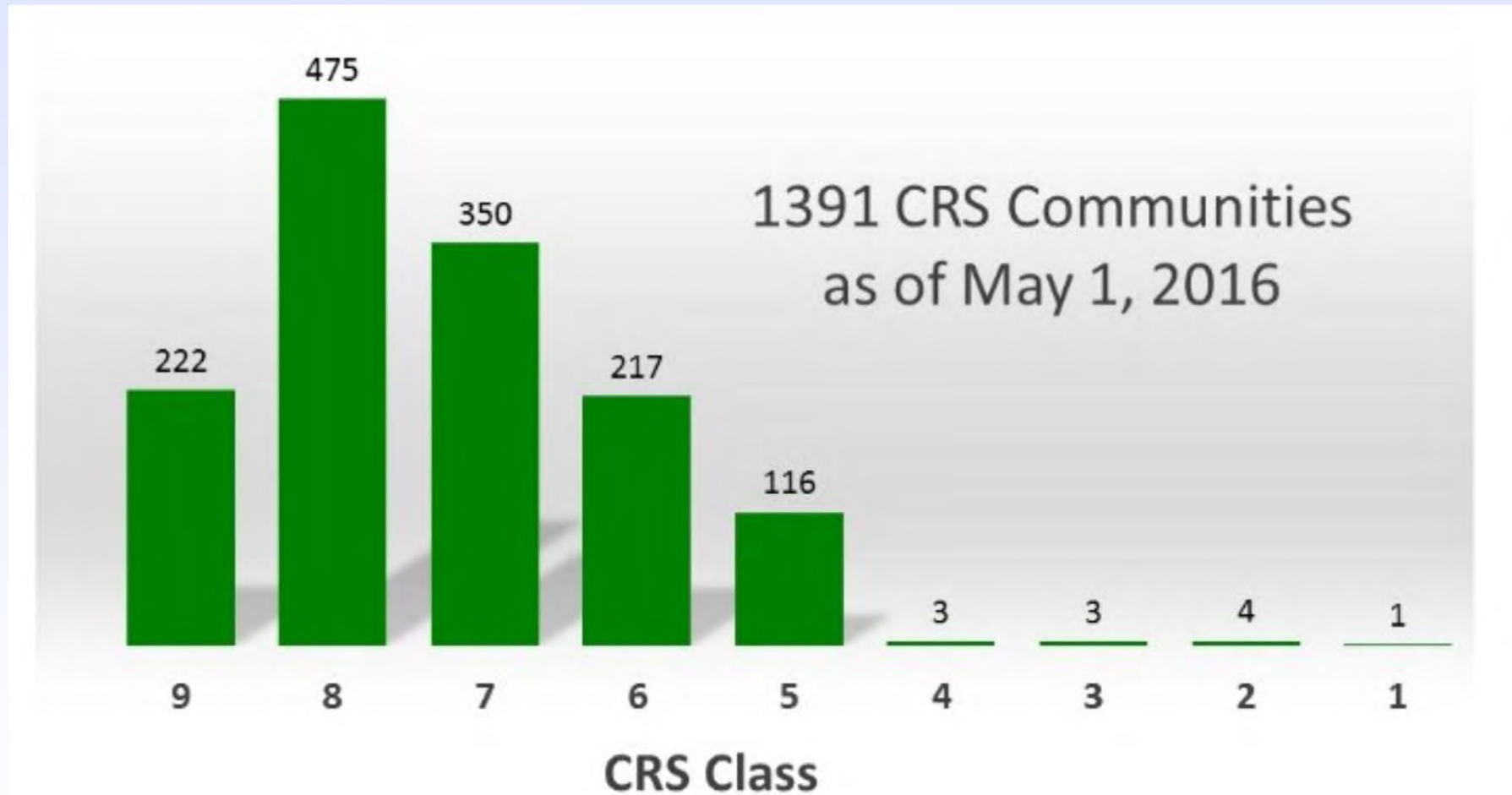
North Carolina Emergency Management
Risk Management Section



1,391 Participating Communities



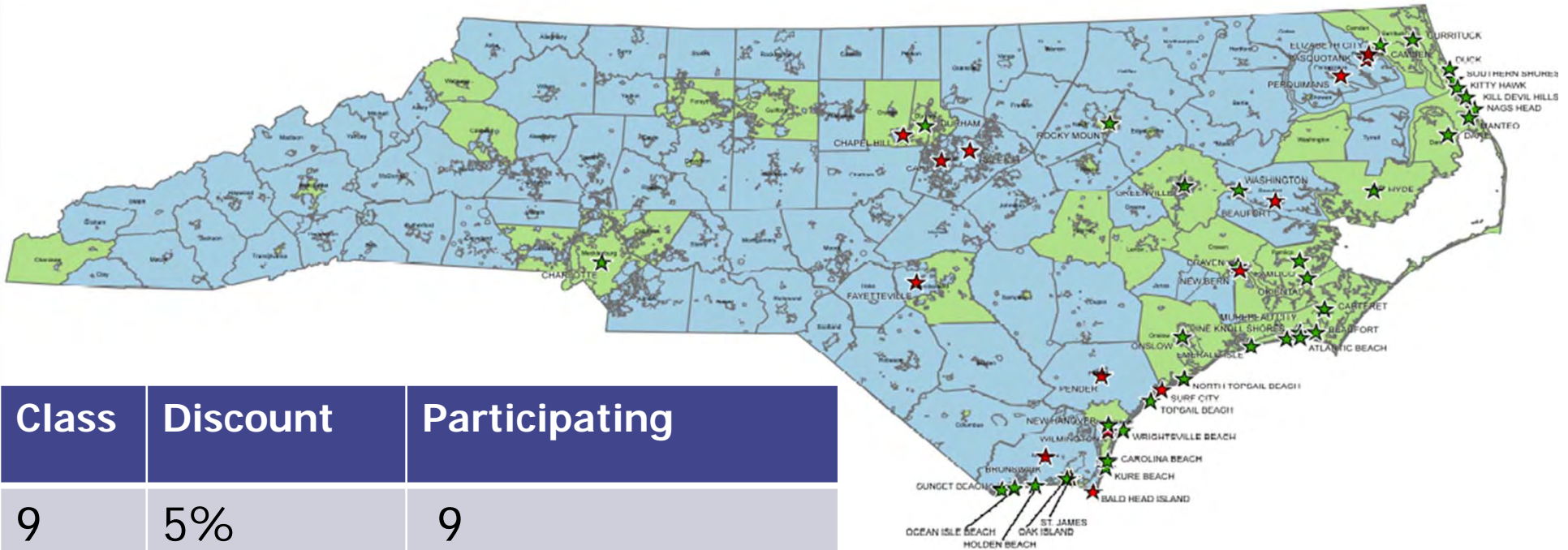
Nationwide Classifications



North Carolina Emergency Management
Risk Management Section



CRS Classifications in North Carolina



Class	Discount	Participating
9	5%	9
8	10%	40
7	15%	23
6	20%	10
5	25%	4
4	30%	1
	TOTAL	87

Emergency Management
 Section



DEPARTMENT OF PUBLIC SAFETY

CRS Savings: Class 7

- 8,973 flood policies in force
 - \$6,109,672 (annually) paid in premiums
 - \$681 average policy premium
 - County-wide savings of \$948,699 (annually)
 - \$106 per policy average (annually)
 - \$35 per policy savings over a Class 8
 - Community-wide savings \$307,678 compared to Class 8



North Carolina Emergency Management
Risk Management Section



Noteworthy

- 3 County Staff credentialed as Certified Floodplain Managers
- StormReady community by the NWS StormReady® Program
- Outreach Program for Public Information with the Town of Manteo
- Active mitigation program involving an in-house Repetitive Loss Analysis
- Preserves 12% of SFHA as Open Space
- 1-Foot Freeboard Requirement
- Non-Conversion Deed Restriction Requirement



North Carolina Emergency Management
Risk Management Section





Conditional Use Permit for Cape Hatteras Oysters Inc

Description

William and Ryan Belter have submitted a Conditional Use Permit to operate a fish house at 47382 Rocky Rollinson Rd in Buxton. The property is zoned R-2A and fish houses are permitted as conditional uses in this district. The applicants plan to use the property for their oyster farming business, this project is similar to a Conditional Use Permit approved prior this year in Hatteras. Detailed staff report attached.

Board Action Requested

Motion to grant approval of CUP as recommended by Planning Board

Item Presenter

Noah Gillam, Planner

STAFF REPORT: September 5, 2017 Dare County Board of Commissioners Meeting
ITEM: Cape Hatteras Oysters Inc Conditional Use Permit
FROM: Noah Gillam, Planner

William and Ryan Belter have applied for a conditional use permit to operate a fish house at 47382 Rocky Rollinson Rd in Buxton, NC. The site is zoned R2-A and fish houses are permitted as conditional uses in this district. The property is currently vacant and is located on the Pamlico Sound. The Belters propose to build two buildings and boat docking facilities on the property. One building will be used for an oyster nursery, and the other building will be used as an oyster packing and storage facility with an attached bedroom. The CUP process provides an opportunity for Dare County to impose reasonable and appropriate conditions upon the permit. Quasi-judicial procedures shall be followed by the Board of Commissioners in deciding conditional use permits. The applicant has the burden of presenting sufficient evidence demonstrating the CUP application meets the requirements of the Dare County Zoning Ordinance.

The Planning Board reviewed this proposed CUP at their August 14, 2017 meeting. Based on information provided by Mr. Belter, the draft CUP attached with this staff report was prepared to address the operation of the site. These conditions include the limitation on the processing of oysters only and no other seafood at the site. Other conditions address the hours of operation, pick-up and delivery of goods, lighting improvements, signage, and others as detailed in the draft CUP. The Belters have reviewed the set of conditions as recommended by the Planning Board and a signed acknowledgment of the conditions will be submitted as part of the CUP file. Other conditions may be added to the draft CUP, if needed, as a result of the Sept 5 Commissioners review.

The property was posted and letters mailed to the adjoining property owners prior to the planning board meeting. We have not been contacted by any of the adjoining property owners opposed to the proposed use of the property. The adjoining property owners were also notified of the Board of Commissioners meeting as required by the Zoning Ordinance.

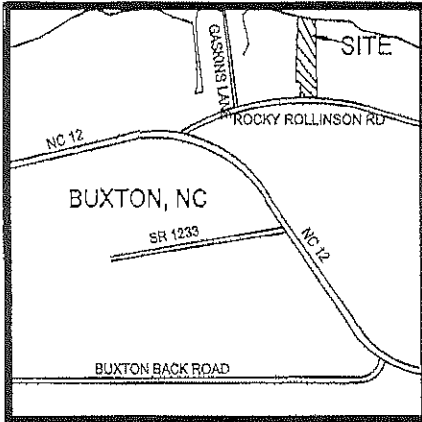
As noted previously, the R2-A zoning allows fish houses as conditional uses and such uses must be granted approval by the Board of Commissioners with reasonable and appropriate conditions applied to the proposal to address impacts of the use. A draft motion for the Board's consideration is included should it be the consensus of the Board that the Belters have presented sufficient evidence and testimony to support the approval of the conditional use permit application.

Draft motions for the Board's consideration.

Draft motion for granting of CUP: *"I move that the conditional use permit and site plan for the proposed Cape Hatteras Oysters Inc oyster processing facility be approved. Sufficient information documenting compliance with the R2-A zoning requirements has been submitted by the applicants and reasonable and appropriate conditions have been identified and applied to the proposed facility."*

Should it be the consensus of the Board that additional information is needed before any action is taken on the conditional use permit application, then a motion to defer action until a later date is appropriate.

Draft motion to defer action pending additional information: *"I move that the Cape Hatteras Oysters conditional use permit be tabled until (insert reason for tabling). Once this information is submitted, staff can re-schedule the item for consideration as needed."*



LOCATION SKETCH, NOT TO SCALE

NOTES:

1. This survey is subject to any facts that may be disclosed by a full and accurate title search.
2. Minimum Building Lines (MBL) shown hereon must be verified. The surveyor makes no certification as to zoning and/or restrictive covenant setbacks.
3. This area is located in the Wind-Borne Debris Region.
4. This site plan is not valid until all applicable approvals have been obtained, including but not limited to: Dare County Health Dept., Planning Dept., & Building Inspections; U.S. Army Corps of Engineers; Cape Hatteras Electric Membership Corp.; & Subdivision Home Owners Association or similar governing body.
5. Percentage of lot coverage is 03%.
6. This property, or portions of this property, are located within a special flood hazard area as designated on Flood Insurance Rate Maps for Dare County. Location in a special flood hazard area represents a one percent (1%) or greater chance of being flooded in any given year. Flood insurance may be required by lending institutions for structures constructed on property located in special flood hazard areas.
7. This site plan is not valid until all applicable governmental approvals have been obtained, including but not limited to, Dare County, N.C. Division of Coastal Management, & U.S. Army Corps of Engineers.

SURVEY / SITE PLAN FOR
WILLIAM A. BELTER
ELIZABETH A. BELTER

LOT 2
ROCKY ROLLINSON ROAD
BUXTON, NC 27920

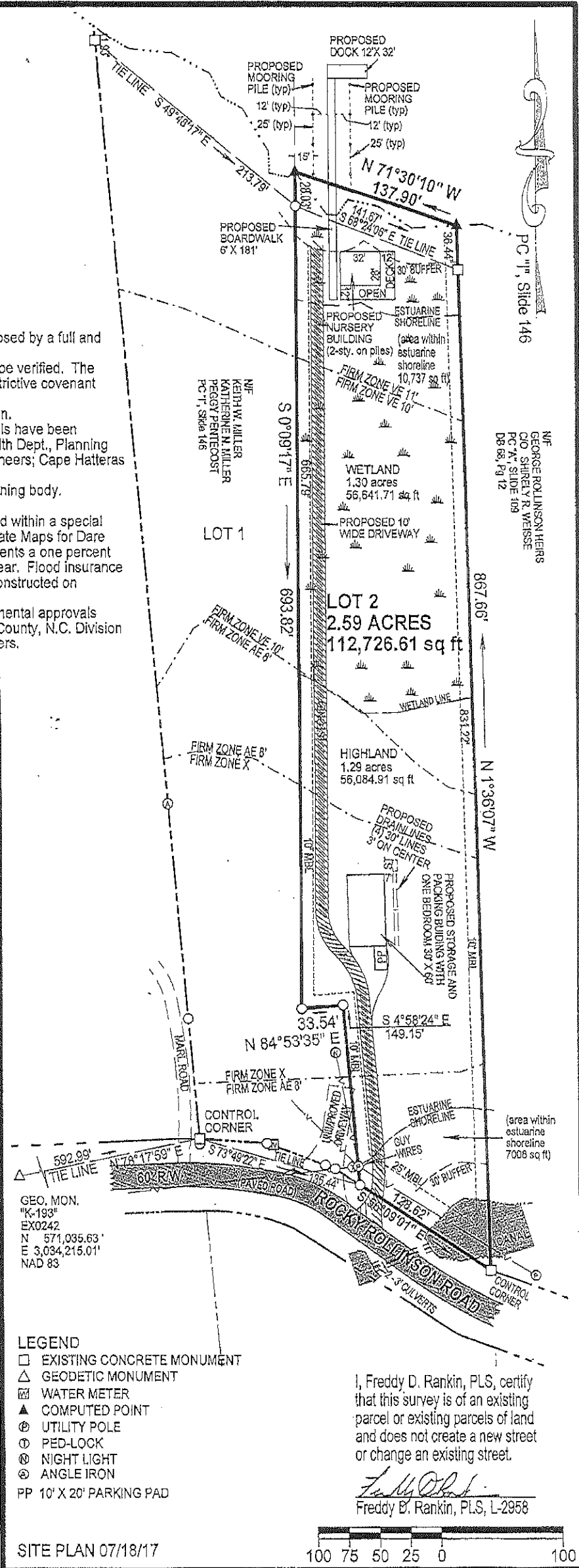
Township	County	State
HATTERAS	DARE	N.C.
Date	File Number	Scale
06/15/2015	5570-CPR	1" = 100'
Parcel Number	Average Ground Elev.	
027732000	6'	
Recorded Reference	FB/Pg	
PC "I", Slide 146; DB 2019, Pg 319	168/02	
Zoning	Pin Number	NAD83
R-2A	02 0537 18 41 8465	

FIRM ZONE DATA	F.I.R.M. Zone
	AE, X & VE
Base Flood Elevation	Community/Panel/Suffix
8' (AE); N/A (X); 10' & 11' (VE)	375348 537 J

I, Freddy D. Rankin, Professional Land Surveyor, certify that this plat was drawn from an actual field land survey and that the error of closure is calculated by latitudes and departures is at least 1:10,000. Witness my hand and seal this 15th day of June 2015.

Freddy D. Rankin
Freddy D. Rankin, P.L.S., L-2958

Freddy D. Rankin, PLS
50232 S. Buccaneer Dr., PO Box 121
Frisco, NC 27936-0121
(252) 995-4405 Fax (252) 995-5580



- LEGEND
- EXISTING CONCRETE MONUMENT
 - △ GEODETIC MONUMENT
 - ▣ WATER METER
 - ▲ COMPUTED POINT
 - ⊕ UTILITY POLE
 - ⊙ PED-LOCK
 - ⊙ NIGHT LIGHT
 - ⊙ ANGLE IRON
 - PP 10' X 20' PARKING PAD

I, Freddy D. Rankin, PLS, certify that this survey is of an existing parcel or existing parcels of land and does not create a new street or change an existing street.

Freddy D. Rankin
Freddy D. Rankin, PLS, L-2958

SITE PLAN 07/18/17





Conditional Use Permit No.6--2017

Dare County Sections: 22-22.1, and 22-68.

Application of: William Belter d/b/a Cape Hatteras Oyster Inc

On September 5, 2017 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. The subject property is zoned R-2A (alternative medium density residential) and located at 47382 Rocky Rollinson Rd in Buxton, NC. This property is identified on the Dare County tax records as parcel and located in the Hatteras tax district.
3. That the application substantially complies with the requirements of the Code in that it requests uses permitted by conditional use permit under the Code, including fish houses and dockage;
4. That the Dare County Planning Board recommended for approval the granting of this Conditional Use Permit as requested. The Planning Board made this recommendation on August 14, 2017.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the conditional use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described conditional use is deemed to be reasonable and is not in degradation of the intent of the ordinance.
7. That upon the evidence received, the testimony presented, and the submitted written record, there are sufficient facts to support the issuance of this Conditional Use Permit according to the terms and conditions below:

NOW, THEREFORE, under the provisions of the Code, the following conditional use is granted to William Belter d/b/a Cape Hatteras Oyster Inc for a fish house and dockage at 47382 Rocky Rollinson Rd as depicted on a site plan labelled as Appendix B and subject to such conditions as are hereinafter set out:

CONDITIONAL USE: Construction of two buildings to be used as a fish house facility for the harvest of oysters. One building will be used to process and store oyster and associated equipment used in the oyster processing, with an attached bedroom and the other building will be an oyster nursery and boat docking facilities.

CONDITIONS:

1. The facility shall be used for processing and bagging of oysters farmed by Cape Hatteras Oyster Inc from leased areas of the Pamlico Sound. There shall be no processing of fish, crabs, shrimp, clams or other seafood products at the site. Oysters shall be washed down on boats and then bagged and tagged at the facility for delivery to market.
2. There shall be no on-site retail sales of oysters at the property.
3. Hours of operation at the site shall be from sunrise to sunset Sunday to Sunday. No after dark (sunset) unloading of boats or processing of oysters shall occur at the facility.
4. No more than five persons, in addition to the applicants, shall be employed by Cape Hatteras Oyster Inc.
5. One non illuminated sign not to exceed 6 square feet in sign area shall be permitted at street frontage.
6. There shall be no deliveries of supplies used by the business or pick-up of products from the site by tractor trailer trucks. Only single axle box-style trucks or pick-up trucks shall be used for transporting oysters from the site for market delivery.
7. No refrigerator units or walk-in coolers shall be located outside of structure. All refrigeration of the oysters shall occur inside the structure.
8. A maximum of three boats shall be docked at the site. These boats shall not exceed 35' on length.
9. Light fixtures may be installed on the building and shall be designed as cut-off fixtures and/or motion sensors style fixtures. Low-level wattage light fixtures may be attached to the dock to provide for safe passage and security.
10. All applicable federal, state, and county permits shall be obtained before construction.
11. Other conditions that may be identified during DCBC review.

12. All other terms and provisions of the Dare County Zoning Ordinance shall remain in full force and effect except as herein specifically permitted otherwise;

This ____ day of _____ 2017

SEAL:

COUNTY OF DARE

By: _____
Robert L Woodard
Dare County Board of Commissioners

ATTEST:

By: _____
Gary Gross
Clerk to the Board

THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED

By: _____
William A Belter
For Cape Hatteras Oyster Inc

APPROVED AS TO LEGAL FORM

By: _____
Robert L. Outten
County Attorney



DCDHHS
Public Health Division
Amend Dare County Ordinance Chapter 91 Section 91.030

Description

Amendments to Dare County Ordinance Chapter 91 Animals Section 91.030 Potentially Dangerous Dog. Changes requested are as follows:

1. Change the title of Section to Dangerous Dog or Potentially Dangerous Dog.
2. Delete Section E of the current Ordinance and replace with new sections E and F in the attached.
3. Rename Section F in the existing ordinance Section G.

Board Action Requested

Approve amendment to ordinance

Item Presenter

Sheila Davies

Dare County, NC Code of Ordinances

TITLE IX: GENERAL REGULATIONSCHAPTER 91: ANIMALSCHAPTER 91: ANIMALS

Section

General Provisions

- 91.001 Definitions
- 91.002 Cruelty to animals
- 91.003 Vicious animals
- 91.004 Hunting of wildlife; restrictions
- 91.005 Hunting black bears
- 91.006 Trapping prohibited at certain times
- 91.007 Prohibition of feeding black bears from a public highway right-of-way
- 91.008 Owner responsible for care and behavior of his or her animals
- 91.009 Exemptions
- 91.010 Privatization of operation of animal shelter; contract

Dogs

- 91.025 Collar and tags required
- 91.026 Stray dogs
- 91.027 Behaviors of dogs constituting public nuisances
- 91.028 Barking dogs
- 91.029 Notice of injuries to dogs
- 91.030 Potentially dangerous dog
- 91.031 Running at large prohibited within Colington Harbour and Martin's Point
- 91.032 Prohibition of dogs on county owned recreational areas

Impoundment of Dogs or Cats

- 91.050 Authority to impound
- 91.051 Notification of owner
- 91.052 Sale or destruction of impounded dogs or cats
- 91.053 Animals suspected of having rabies
- 91.054 Animals officially surrendered by owners
- 91.055 Badly wounded or diseased dogs or cats
- 91.056 Redemption; adoption

Rabies Vaccination and Control

- 91.065 Inoculation required
- 91.066 Report and quarantine of biting dogs
- 91.067 Refusal of owner to permit investigation; redemption of dogs found not to have rabies
- 91.068 Procedure when rabies diagnosed
- 91.069 Emergency area-wide quarantine
- 91.070 Animals bitten by known rabid animal
- 91.071 Extension of quarantine
- 91.072 Killing; releasing or removing animals from county prohibited
- 91.073 Surrender of carcasses of dead animals exposed to rabies
- 91.074 Failure or refusal to surrender animals when demanded by Health Director

Enforcement

§ 91.027 BEHAVIORS OF DOGS CONSTITUTING PUBLIC NUISANCES.

It shall be unlawful for any dog owner to allow his or her dog to habitually or repeatedly chase, snap at, attack or bark at pedestrians, bicyclists or vehicles, turn over garbage pails, damage gardens, flowers or vegetables or conduct itself so as to be a public nuisance, or to permit a female dog to run at-large during the erotic stage of copulation.

(Prior Code, § 91.17) (Ord. passed 11-6-1978) Penalty, see § 10.99

§ 91.028 BARKING DOGS.

It shall be unlawful for any dog owner to keep or have within a densely populated area a dog that habitually or repeatedly barks in such a manner or to such extent that it is a public nuisance.

(Prior Code, § 91.18) (Ord. passed 11-6-1978) Penalty, see § 10.99

§ 91.029 NOTICE OF INJURIES TO DOGS.

It shall be unlawful for any person injuring a dog, by running over or into or coming into contact with the same with any automobile, motorcycle, bicycle or other vehicle, to fail to notify immediately the owner of the dog, the animal shelter or the Police Department if in a municipality or the Sheriff's Department if in the county.

(Prior Code, § 91.19) (Ord. passed 11-6-1978) Penalty, see § 10.99

§ 91.030 POTENTIALLY DANGEROUS DOG.

Dangerous or (A) The Dare County Health Director is the person designated to determine when a dog is dangerous or potentially dangerous under the provisions of G.S. § 67-4.1 and to determine when an animal is dangerous or potentially dangerous as defined herein. The Chairperson of the Dare County Board of Health shall designate as needed, 3 members of the Dare County Board of Health to serve as the Dare County Dangerous Animal Appeal Board to hear appeals from the Health Director's determination that a dog or an animal is dangerous or potentially dangerous.

(B) Upon receipt of a report that an animal is dangerous or potentially dangerous:

(1) The Animal Control Officer shall promptly investigate the report and upon completion of the investigation present the findings of such investigation to the Health Director. Any animal which in the opinion of the animal control or law enforcement officer(s) who respond and which they reasonably believe constitutes a present threat to persons or other animals may be taken into their custody and impounded.

(2) Upon receipt of the investigative report, the Health Director shall determine whether there is probable cause to believe that the animal which is the subject of the report is dangerous or potentially dangerous.

(3) Upon determining that an animal is a dangerous animal or a potentially dangerous animal, the Health Director shall:

(a) Notify the owner in writing, giving the reasons for the determination, before the animal may be considered dangerous or potentially dangerous;

(b) Notify Dare County Animal Control of the Health Director's determination and if not already impounded as otherwise provided, direct that the animal be seized and impounded until final disposition has occurred as provided herein;

(c) Give the owner notice that the owner may appeal the determination by filing written objections with the Dare County Dangerous Animal Appeal Board within 3 days and provide the address at which to deliver such notice of the appeal;

(d) Direct the owner to immediately deliver the animal to the Dare County Animal Shelter if not previously seized by Dare County Animal Control, to be impounded until the animal's disposition is determined as provided herein; and

(e) If after reasonable efforts the owner or the whereabouts of the owner cannot be determined, the Health Director and Dare County Animal Control shall proceed as provided herein as if such notice was properly given.

(C) An animal control officer is authorized to serve a copy of the Health Director's notice upon the owner of the animal and to seize and impound the animal upon the Health Director's determination that the animal is dangerous or potentially dangerous or upon a reasonable belief that the animal is a present threat to persons or other animals.

(D) Within 3 days of receipt of notice of the Health Director's determination that an animal is dangerous or potentially dangerous, the owner may appeal the determination to the Dare County Dangerous Animal Appeal Board. In the event written notice of appeal is not received within the times prescribed herein, the determination of the Health Director shall be final. Upon a timely appeal, the Dare County Dangerous Animal Appeal Board shall convene within 10 days and conduct a hearing to determine whether the determination of the Health Director is affirmed. The hearing shall be conducted pursuant to the procedures adopted by the Dare County Dangerous Animal Appeal Board. The final decision of the Dare County Dangerous Animal Appeal Board may be appealed to the superior court by filing notice of appeal and a petition for review within 10 days of the final decision of the appellate Board and shall be heard de novo before a superior court judge sitting in Dare County. In the event that the notice of appeal and petition for review are not timely filed, the decision of the Dare County Dangerous Animal Appeal Board shall be final.

~~(E) Upon final determination that an animal is dangerous or potentially dangerous, the animal shall be humanely destroyed and the owner shall be responsible for all costs and expenses of impoundment and destruction as set forth on the schedule of fees adopted by Dare County Animal Control. Upon a final determination that an animal is not dangerous or potentially dangerous, the animal shall be returned to the owner.~~

replace with E. & attached F.

~~(F) Notwithstanding any of the forgoing, the provisions of this chapter do not apply to:~~

- (1) An animal being used by a law enforcement officer to carry out the law enforcement officer's official duties;
- (2) An animal being used in a lawful hunt;
- (3) An animal where the injury or damage inflicted by the animal was sustained by a domestic animal while the animal was working as a hunting animal, herding animal or predator control animal on the property of, or under the control of its owner or keeper, and the damage or injury was to a species or type of domestic animal appropriate to the work of the animal; or
- (4) An animal where the injury inflicted by the animal was sustained by a person who, at the time of the injury, was committing a willful trespass or other tort, was tormenting, abusing or assaulting the animal, had tormented, abused or assaulted the animal, or was committing or attempting to commit a crime.

(Ord. passed 2-16-2009)

§ 91.031 RUNNING AT LARGE PROHIBITED WITHIN COLINGTON HARBOUR AND MARTIN'S POINT.

(A) Within the area described herein no owner or keeper of any dog shall permit the animal to run at large.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AREA OF PROHIBITION. All that land and water shown on the maps or plats of portions of Colington Harbour Subdivision identified on the list attached to Ord. passed 11-18-1996 and incorporated by reference herein, and all that land and water described as common areas in the Martin's Point Declaration of Covenants and Restrictions, Martin's Point Homeowners Association, Inc. Articles of Incorporation, By-laws, Regulations and Construction Guidelines, including common areas adjacent to and/or abutting private property.

AT LARGE. Off the premises of the owner or keeper and not under restraint.

91.030 Dangerous or Potentially Dangerous Dog.

E. Potentially Dangerous Dogs

If a dog is declared potentially dangerous by the Health Director, the Health Director may impose regulations including but not limited to the following:

1. The dog shall be kept, secured and restrained while on the owner's property in the following ways;
 - (a) When the dog is confined indoors, the place where the dog is confined must have doors, windows and other exits securely fastened shut and the dog must be under the supervision and control of a responsible adult capable of such supervision and control;
 - (b) When the dog is confined outdoors, it must be kept in a locked enclosure which has secure sides, and is constructed out of materials and in a manner which will preclude escape by the dog and prevent entry by small children;
 - (c) While not confined indoors or outdoors as described above, the dog must be securely leashed with a leash no longer than four (4) feet in length and under the control of a responsible adult capable of such control and muzzled to prevent such dog from biting persons or other animals.
 - (d) A sign shall be posted on the property which should read:

BEWARE OF DOG
DOG MAY BITE
STAY AWAY

2. The dog shall be sterilized within 30 days of the date that the dog is declared potentially dangerous by the Health Director. In the event that the potentially dangerous declaration is appealed then the sterilization shall take place within 30 days of the date that the Dare County Dangerous Animal Appeals Board upholds the Potentially Dangerous Dog determination. In some cases, the Health Director may also require that the dog stay impounded until such sterilization is complete.

3. Animal Control shall have the authority to visit the premises of the dog owner to determine that the regulations imposed by the Health Director have been fulfilled, prior to returning the dog to the owner.

4. The Health Director may decide that a Potentially Dangerous Dog be humanely destroyed.

F. Final Determination that an Animal is Dangerous or Potentially Dangerous

Dangerous Animal.

Upon final determination that an animal is dangerous, the animal shall be humanely destroyed and the owner shall be responsible for all costs and expenses of impoundment and destruction as set forth on the schedule of fees adopted by Dare County Animal Control. Upon a final determination that an animal is not dangerous, the animal shall be returned to the owner.

Potentially Dangerous Animal

Upon final determination that an animal is potentially dangerous, the restrictions imposed by the Health Director shall become final. In the event that the owner of the dog does not comply with the restrictions imposed by the Health Director within 30 days of the final determination that the dog is Potentially Dangerous, the dog shall be surrendered to Dare County Animal Control for adoption or disposition in accordance with Dare County Animal Control Policies and Procedures.

Annual Inspection by Animal Control

Dare County Animal shall inspect the premises on an annual basis to ensure that the dog owner remains in compliance with the regulations set by the Health Director.



Staff Update on Possible Plans for a Dog Park Near the Emergency Operations Center

Description

At its August 21st meeting, the Board of Commissioner asked the County Manager and Parks & Recreation Director to look into the design of a dog park and possible amenities on County property next to the Emergency Operations Center on Airport Road in Manteo.

Attached are possible plans developed by staff for Board review.

Board Action Requested

Discuss and Take Appropriate Action

Item Presenter

Robert Outten, County Manager

Manteo Dog Park

Criteria used:

- Flexibility of site
- Large gates for non-park uses
- 1 acre or larger
- Fenced-avoid other simultaneous uses
- Space for smaller dogs
- 4-6 foot tall fence (used 6' for estimates)
- Trash/dog waste receptacles
- Water
- Shade
- Seating
- Signage

Estimated Cost (not bid)

Signage	\$300
Trash Can	\$200
Shade	\$2000
Water	In house
Contingency	<u>\$1000</u>
Total non-fence	\$3500

Estimated fencing cost: \$23-\$25/ft. plus gate costs

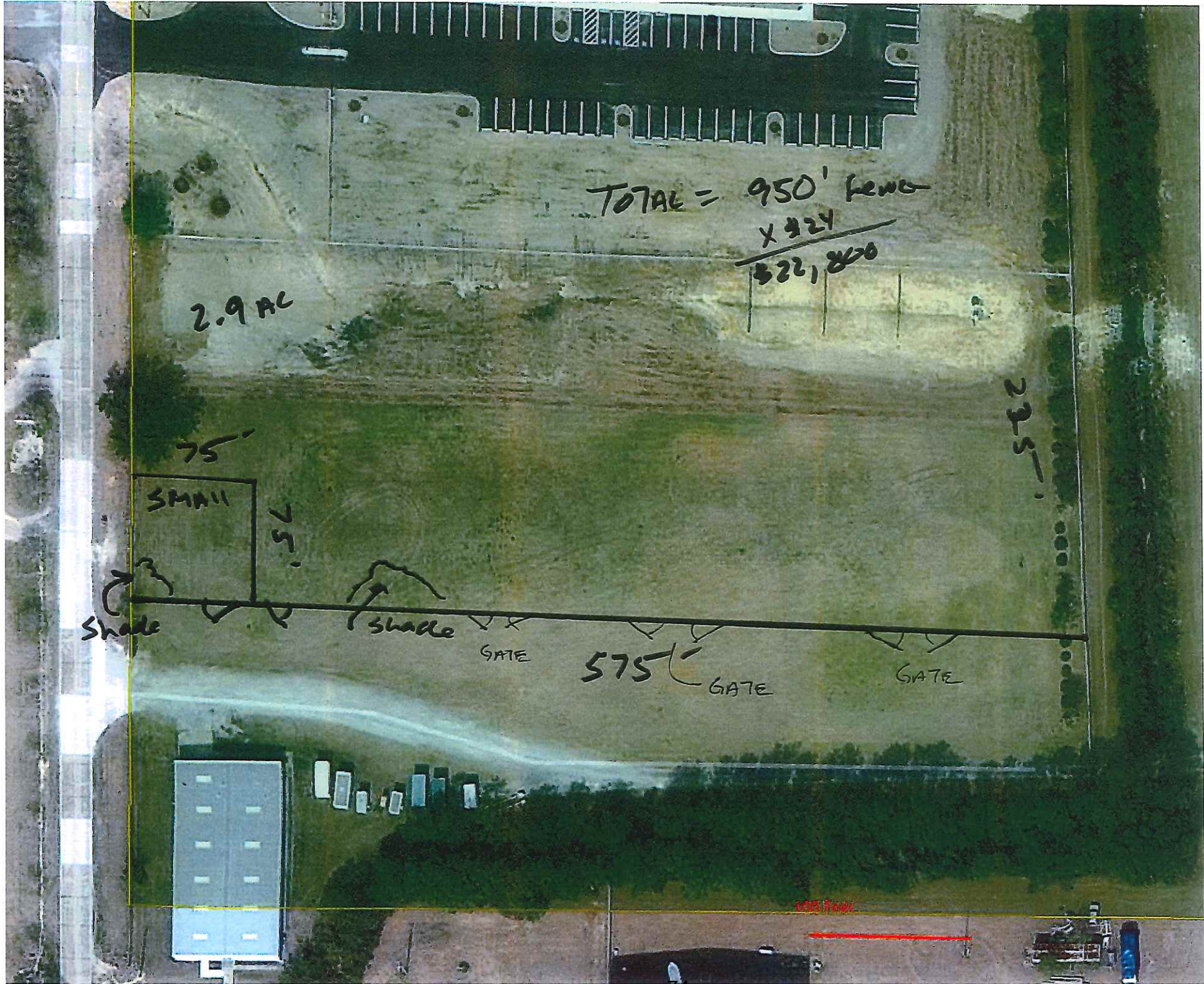
- Option 1 \$22,800 @\$24/ft.
- Option 2 \$16,200 @\$24/ft.
- Option 3 \$18,000 @\$24/ft.
- Option 4 \$ 8,000 @\$24/ft.
- Option 5 \$11,400 @\$24/ft.

Recommend:

Option 3

- Gives flexibility to site. Can use front of site w/o closing the dog park, but if needed can close dog park and use it as well.
- Sufficient parking
- 2 acres exceeds 1 acre minimum.
- Costs approximately \$21,500-\$25,000

①



TOTAL = 950' fence
x 924
878,000

2.9 AC

SMALL

75'

75'

225'

Shade

Shade

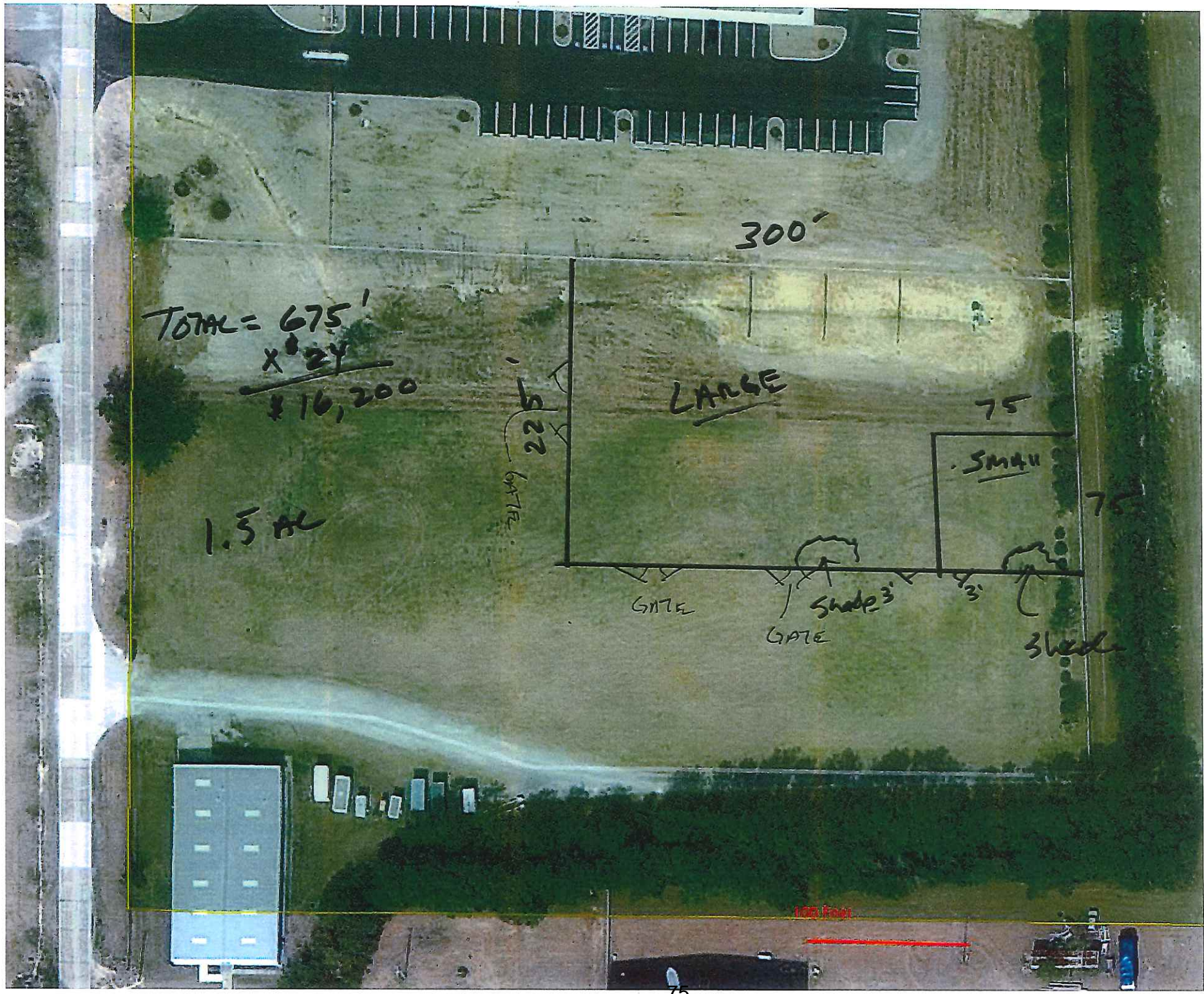
GATE

575'

GATE

GATE

105 FOOT



TOTAL = 675'
x 24
\$ 16,200

1.5 AC

300'

LARGE

225'

75

SMALL

75

GATE

Shade 3'
GATE

Sheds

100 Foot

3

TOTAL = 750
x 24

18,000

2 AC

SATK

300'

LARGE

75'

SMALL

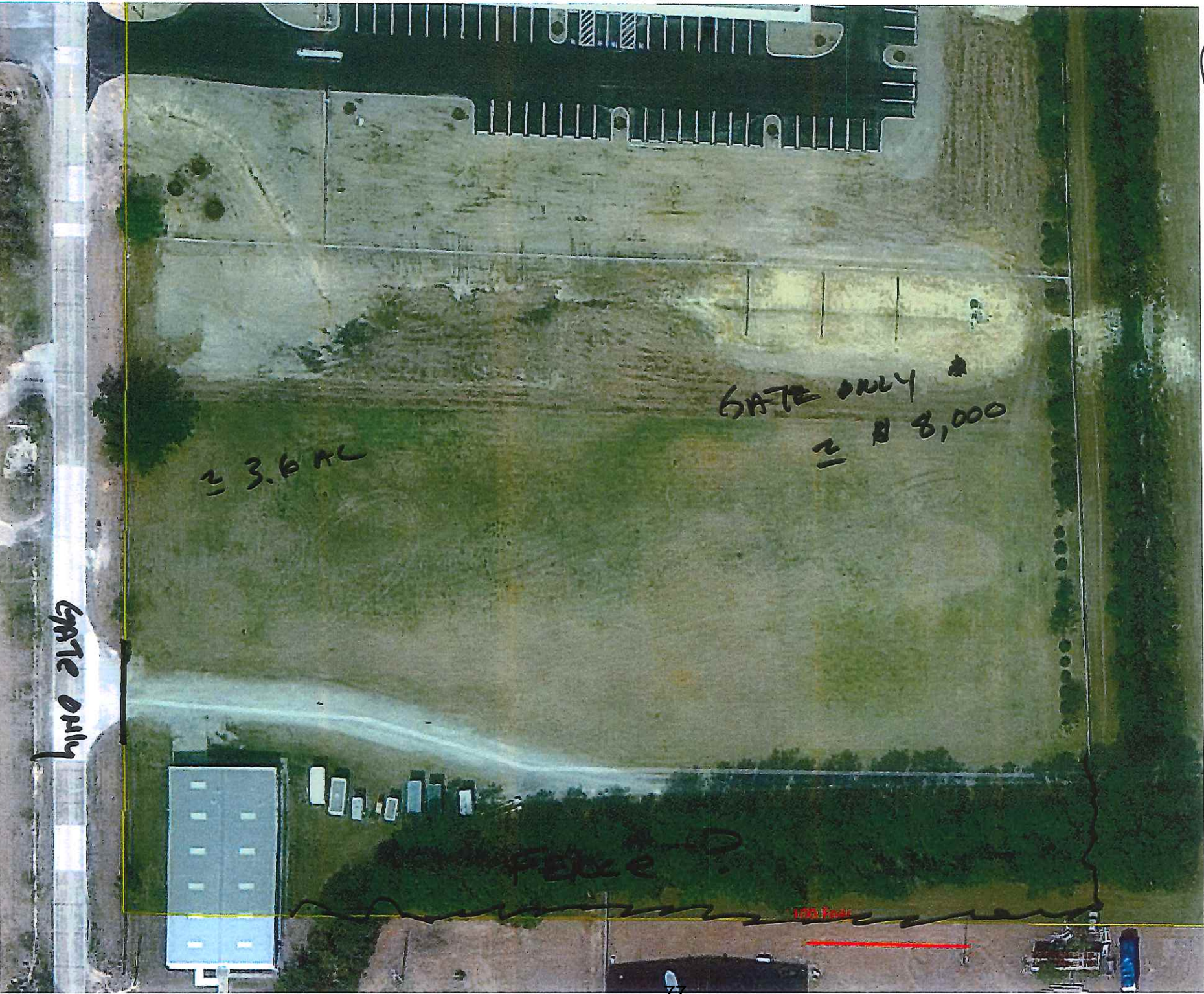
75'

300'

100 Feet



4



GATE ONLY

≈ 3.6 AC

GATE ONLY
≈ \$8,000

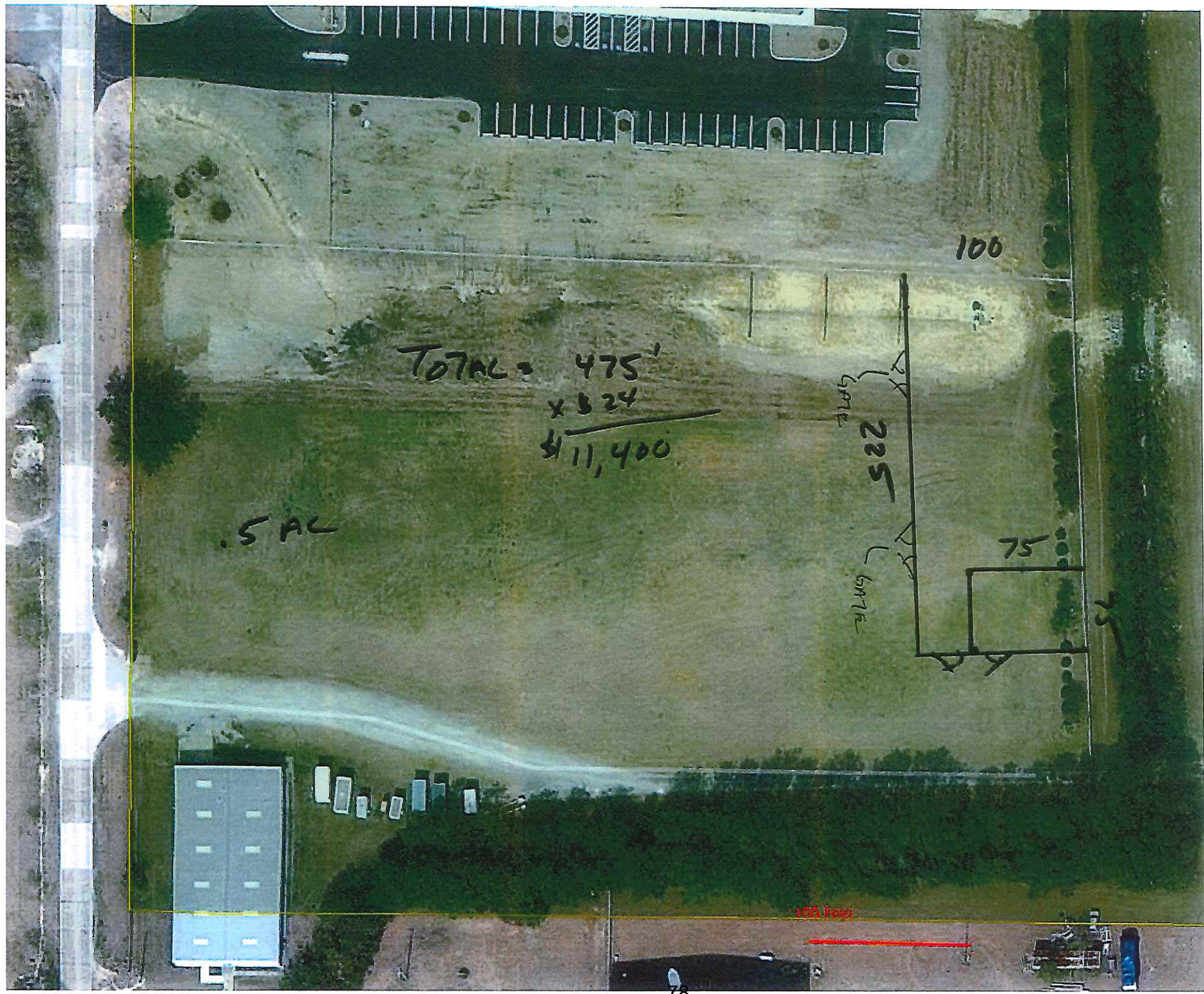
FENCE

125 Feet

77

12

5



TOTAL = 475'
x 324'

\$ 11,400

.5 AC

100

GATE

225

GATE

75

25

100 Feet



Consent Agenda

Description

1. Approval of Minutes (08.21.17)
2. Outer Banks Gun Club Lease

Board Action Requested

Approval

Item Presenter

County Manager, Robert Outten



Approval of Minutes

Description

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

Board Action Requested

Approve Previous Minutes

Item Presenter

County Manager, Robert Outten



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

5:00 p.m., August 21, 2017

Commissioners present: Chairman Robert Woodard, Vice Chairman Wally Overman
Jack Shea, Steve House, Rob Ross, Jim Tobin, Danny Couch

Commissioners absent: None

Others present: County Manager/Attorney, Robert Outten
Deputy County Manager/Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Lee Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 5:05 p.m. He invited the Rev. David Morris from the Unitarian Universalist Congregation of the Outer Banks to share a prayer, and then he led the Pledge of Allegiance to the flag.

ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE

Chairman Woodard mentioned the following items during his opening remarks –

- He reported that a letter was sent to Governor Cooper thanking him for his visit to Dare County during the recent power outage and noted that the Governor responded.
- Comments were made about today’s solar eclipse and the schedule for future ones.
- The Chairman commented on the recent Community Meeting that was held at the Fessenden Center to provide information about resources available for those who suffered losses during the Hatteras Island power outage.
- He expressed gratitude for the efforts of the Dare County Sheriff’s Office during the mandatory evacuation and reentry related to the power outage.
- Chairman Woodard complimented the Outer Banks Visitors Bureau for the “Hatteras Is On!” video to encourage tourism in the wake of the power outage. He thanked Lee Nettles and Tourism Chair Susie Walters and their staff for moving so quickly.
- He reported on the large number of boats that were able to compete in the recent Alice Kelly Fishing Tournament due to the diligent ongoing efforts that have been made to maintain the inlets of Dare County.

A video of the Chairman’s update can be seen on the County website www.darenc.com.

ITEM 2 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Citizen remarks can be seen in their entirety on the county website www.darenc.com. Following is a brief summary of the key issue that was mentioned by each speaker –

The following comments were made in Manteo –

1. Judy Williams – addressed the need for a dog park on Roanoke Island near the new EOC Building, which she said could also be used for various other purposes. She described a ravine area on the site that needs fencing in order to keep everyone safe. Ms. Williams asked what other requests have been made for the property and why the facility could not be larger than the dog park in Kitty Hawk. She said reducing the dog play area to less than half of the field is unacceptable.
2. Jule Scarborough – offered comments in support of an officially designated pet friendly community park of appropriate space to accommodate the need. She expressed gratitude for the multi-use path, but noted that there are congestion problems that justify a child and pet friendly park that could help alleviate some of the burden born by the bike path. She called on the Board to designate an open area on Airport Road, fenced only on its outer perimeter, as a multi-purpose park.

There were no Public Comments via the video link to the Fessenden Center in Buxton.

ITEM 3 – INTERLOCAL AGREEMENT – REMOVAL OF ABANDONED VESSELS

The County Manager explained that the Town of Manteo has an abandoned boat and needs authority from the County in order to have the vessel removed. He asked the Board to approve an Interlocal Agreement, which indemnifies the County and gives authority to the Town of Manteo to remove the vessel at their cost and expense.

MOTION

Vice Chairman Overman and Commissioner Tobin motioned to approve the agreement. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 4 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room. He asked that Consent item #1 (Minutes) be approved reflecting a clarification by the Clerk that the Sept 14th fundraising golf tournament mentioned during Commissioner Ross' comments is being conducted by the Outer Banks Chamber of Commerce.

MOTION

Commissioner Shea motioned to approve the Consent Agenda as outlined by the Manager

- 1) Approval of Minutes (08.07.17) **(Att. #1)**
- 2) Transportation Department – Authorizing Resolution for NCDOT Grant **(Att. #2)**
- 3) NCDOT Utility Relocation Agreement – Kitty Hawk Rd Bridge Improvements Project
- 4) CDM Automated Meter Reading Feasibility Study Contract Approval

5) Tax Collector's Report

Commissioner House seconded the motion.

VOTE: AYES unanimous

ITEM 5 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Tobin – thanked the Town of Manteo for their flawless trash pickup service during the recent fishing tournament at Pirate's Cove Marina.

Commissioner Ross – no additional comments.

Commissioner House – commented on the beach nourishment project underway in Kitty Hawk and said he talked with a visitor who was very impressed watching the fascinating process. Commissioner House reported that he and his wife went to Hatteras Island to spend a couple of days shopping and dining. He noted that the island's food pantry still needs help and urged people to make donations. Commissioner House presented the Pet of the Week video.

Vice Chairman Overman – briefed the Board on comments he made at a recent public hearing on offshore energy exploration. He explained that at the meeting he read into the record the latest of four resolutions that have been adopted by the Dare County Board of Commissioners in opposition of offshore drilling. The Vice Chairman presented a summary of tourism economic information for 2016 noting that Dare County experienced an impact of \$1.1 billion accounting for 13,160 jobs. He added that the Visitors Bureau will make a full economic impact presentation to the Board in September. Vice Chairman Overman gave details about the next Town Hall meeting sponsored by the Saving Lives Task Force and urged everyone to attend. He gave kudos to the County Manager for the information given to Hatteras Island residents at the Community Meeting in Buxton regarding the power outage. The Vice Chairman addressed the dog park issue saying he would like to have more details about any possible impact it could have on the adjacent airport property and suggested that the Board table this item.

Commissioner Shea – read a letter he prepared for the new White House Chief of Staff requesting a meeting to discuss increased funding for the ongoing maintenance of Dare County inlets. Commissioner Ross asked whether it would be helpful to ask for a specific amount rather than a general request. Commissioner Shea explained that the purpose of the letter is to secure a meeting and then outline our specific needs at that time.

MOTION

Commissioner House motioned to approve the letter with the Chairman's signature.

Vice Chairman Overman and Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

Commissioner Couch – thanked the County for taking the initiative to provide information to Hatteras Island residents and businesses in the aftermath of the power outage. He commented on the workshop held for Dare County school bus drivers and thanked Sheriff Doughtie for attending. Commissioner Couch gave a report on the Waterways Commission noting that a lot has been accomplished in the past two years and thanked the Board for their support of Hatteras Inlet. He thanked the Public Relations Department for their update videos on the construction of the new Bonner Bridge and suggested that NCDOT be invited to give a presentation on the project at a future Board meeting.

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager asked for authorization to send the State \$500,000 as Dare County’s match for additional dredging of Oregon Inlet.

MOTION

Commissioner House motioned to approve the request as presented by the Manager. Commissioner Shea seconded the motion.

VOTE: AYES unanimous

2. Mr. Outten gave an update on Hatteras Inlet and outlined the latest projected timetable for dredging. He explained that the price of an economic impact study for Hatteras Inlet would cost approximately \$90,000 to \$125,000, which represents about half of what is budgeted. Since funding an economic impact report would cut dredging in half, he said the Waterways Commission recommends putting the study on hold.
3. The Manager addressed the request for a dog park on the site next to the new EOC Building. He presented an aerial photo showing two possible dog park locations. He explained drainage issues at the site and mentioned that any comparison to the Kitty Hawk Dog Park was only as a frame of reference for scale. Mr. Outten noted that the site is not scheduled for any regular use, although it is used on occasion for sports, regattas, event parking, and commercial driver’s license testing by NCDOT. He gave estimates for chain link fencing and asked the Board for guidance on whether they want a park and if so, how big and where to put it at the site. Commissioners discussed the project and the need to gather more information. Chairman Woodard added that Commissioner Shea and Vice Chairman Overman should talk with the Airport Authority about any adverse impacts. By consensus, the Board agreed with a suggestion made by Mr. Outten that he and the Parks & Recreation Director look into the design of a dog park and possible amenities and bring back a report to the Board at one of the next two meetings.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

MOTION

Commissioner Shea motioned to adjourn the meeting.

Commissioner House and Commissioner Couch seconded the motion.

VOTE: AYES unanimous

At 6:18 p.m., the Board of Commissioners adjourned until 9:00 a.m., September 5, 2017.

Respectfully submitted,

[SEAL]

By: _____
Gary Lee Gross, Clerk to the Board

APPROVED: By: _____
Robert Woodard, Chairman
Dare County Board of Commissioners



Outer Banks Gun Club Lease

Description

A notice to the public was placed on July 19th in the Coastland Times expressing Dare County's intent to enter into a lease agreement with the Outer Banks Gun Club. The property is located at 1521 Link Road, Manns Harbor, NC, 27953. The term is for five (5) years with an annual payment will be \$1.00.

Board Action Requested

Approve Lease with Outer Banks Gun Club

Item Presenter

Robert Outten - County Manager

NORTH CAROLINA

DARE COUNTY

THIS LEASE, made and entered into this ___ day of _____, 2017 by and between County of Dare, (hereinafter "Landlord") and Outer Banks Gun Club, Inc., (hereinafter "Tenant");

WITNESSETH:

For and in consideration of the mutual terms and conditions contained herein Landlord hereby leases and demises unto Tenant, and Tenant hereby rents and leases from Landlord the Leased Premises herein described upon the following terms and conditions:

1. **Leased Premises.** The Leased Premises shall consist of all that lot or parcel of land and improvements thereon located in Dare County, North Carolina, together with all improvements thereon, and being more particularly described as:

See Platt attached

2. **Structures and Equipment.** In addition to the Leased Premises described above, Landlord shall let and lease unto Tenant structures, fixtures and equipment located upon the leased premises.

3. **Term.** The term of this Lease shall commence on the 1st day of August, 2017 and terminate the 31st day of July, 2022.

4. **Rental.** As rental for the said premises, Tenant shall pay unto Landlord the sum of \$1.00 per year, said sum being due in advance, the first rental payment shall be due upon execution and shall continue on the 15th day of August each year thereafter.

5. **Taxes.** Tenant shall not be responsible for ad valorem taxes on the real property but shall be responsible for and pay any ad valorem personal property taxes which accrue upon personalty owned or otherwise taxable to Tenant as the same may become due.

6. **Utilities.** Tenant shall be responsible for and pay all utility costs associated with the leased premises, including but not limited to water, telephone, electricity, TV, sewage, internet, and bottled gas (if any).

7. **Insurance.** Tenant shall indemnify and hold harmless Landlord against any and all liabilities loss, damage and expense incurred or suffered by Landlord as a result of failure of Tenant, its agents, or employees, to perform any covenant hereunder or for any accident, injury or damage to personal property occurring upon the Leased Premises from the Tenant's use or occupancy or activities upon the Leased Premises. Tenant shall keep and maintain a policy of liability insurance with aggregate coverage of not less than \$500,000.00. Tenant shall obtain a fire, wind, hail, and extended coverage insurance policy or policies upon any building and improvements upon the premises, together with flood insurance if the property is located in a flood zone in which flood insurance coverage is available. The amount of coverage for such policies of insurance shall be equal to or greater than the fair market value of the buildings and improvements upon the premises. Tenant shall keep and maintain insurance on the contents of the building at tenant's expense.

8. **Repairs and Maintenance.** Tenant shall keep the demised premises in clean and sanitary condition and will keep and maintain all portions of the Leased Premises, including, but not limited to, the plumbing, electrical systems, septic system, HVAC, fixtures, painted surfaces, equipment, fixtures, windows, doors, glass, roofs, grounds and all structures and improvements

from time to time located therein in as good of repair as they are now in. Landlord shall have no maintenance responsibilities or costs.

9. **Improvements and Alterations.** Tenant shall not place any structures upon the premises or make structural improvements or structural alterations to the Leased Premises without the consent of the Landlord. Landlord may withhold such consent at its discretion and for any reason. If such structural improvements are permitted, they shall become a part of the leased premises and shall be the property Landlord upon termination of this lease without cost to or reimbursement from Landlord.

10. **Use of the Premises.** Tenant shall be allowed to use the premises for shooting range purposes only. In no event shall Tenant store any hazardous waste upon the premises or engage in any unlawful activities. Tenant shall operate the premises pursuant to National Rifle Association or other nationally recognized rules or standards for the operation of a shooting range. Tenant's use of the premises is subject to Landlord's right to designate use of the premises for the exclusive use or joint use by law enforcement personnel at such times and for such periods as Landlord shall deem necessary or appropriate. Tenant's use of the premises shall be subject to such other rules, regulations, or ordinances, in effect or adopted from time to time during the term of his lease by Landlord concerning the hours of operation.

11. **Mortgage.** Tenant shall not permit or allow any mortgage, deed of trust, lien or other encumbrance to be placed upon or attached to the property which is the subject matter of this lease.

12. **Default.** Breach of any covenant or condition of this Lease shall be deemed a default by Tenant under this Lease. However, a default (except as to payment of rent or any other sum due to Landlord) as to a matter capable of being cured shall be deemed waived if

Tenant, in good faith commences performance required to cure the same within 10 days after receipt of such notice and thereafter continuously and with reasonable diligence proceeds to complete the performance required to cure such default and such default is cured within 60 days of notice of default from Landlord.. Tenant shall be deemed in default if Tenant during the term of this Lease should be adjudged bankrupt or insolvent by any Court of competent jurisdiction, a receiver shall be appointed for substantially all of Tenant's assets, or tenant shall fail to comply with any other condition of this lease. Upon default Landlord may, at Landlord's option terminate this Lease and may exercise all remedies available at law or in equity, such remedies are to be cumulative. Tenant shall remain liable for all Tenants' obligations under this Lease and for such loss and damages as Landlord may sustain as a result of Tenant's breach hereof, including reasonable attorney's fees.

13. **Holdovers.** If Tenant shall continue possession after the end of the term of this Lease and such holdover is with the permission of the Landlord, the terms of this Lease shall continue to apply with the exception that the tenancy thus created may be terminated by either party by giving the other party not less than 30 days written notice of the date in which they intend to terminate this Lease.

14. **Notices.** All notices required to be given hereunder shall be by mailing, registered or certified mail, a letter addressed to the Landlord or the Tenant at the address specified below. Either of the parties may change this address by written notice to the other.

Landlord's address is:

PO Box 1000

Manteo, NC 27949

Attention: County Manager

Tenant's address is:

PO Box 118

Manns Harbor, NC 27953

15. **Sublease.** Tenant shall not be permitted to sublease any or all demised premises without the consent of Landlord. Landlord shall have no obligation to grant consent and may give or withhold its consent for any reason or no reason. In the event that Landlord should approve a sublease, all terms and conditions of the sublease shall be subject to the terms of this lease agreement and shall not relieve the Tenant of any of its obligations under the terms of this lease. Breach of any terms of this agreement by any sub lessee shall be deemed a default by Tenant.

16. **Fire or Other Casualty.** In the event of a loss to the property by fire or any other casualty, wherein the property is damaged to an extent that requires repairs but not sufficiently damaged that the improvements are uninhabitable, Tenant shall make the necessary repairs. Such repairs will be arranged as expeditiously as possible. In the event that the damage to the premises is of a substantial nature such that it leaves the premises uninhabitable (uninhabitable shall mean that the premises are in such a condition that Tenant cannot occupy or use the property for its intended purposes or the property and/or the repairs to the premises shall take more than 30 days to complete), Landlord shall have the option to terminate this lease.

17. **Inspection of the Premises.** Landlord shall have the right to inspect the premises at reasonable times during the term of this lease.

18. **Quiet Enjoyment.** Subject to the other provisions of this Lease, Landlord covenants that Tenant shall be allowed to peaceably and quietly enjoy the Leased premises for

the term of this Lease without hindrance or interruption by Landlord or any other person or entity claiming by or through Landlord.

19. **Compliance.** Tenant agrees that at all times it shall remain as nonprofit corporation as defined by the North Carolina General Statutes and shall abide by all provisions of the North Carolina General Statutes applicable thereto. Tenant further agrees that it shall at all times abide by and follow the terms and conditions of its articles of incorporation, bylaws and other rules and that it shall not change its Articles of Incorporation or bylaws without the express written consent of Landlord which consent Landlord may withhold for any reason or no reason. Tenant further agrees that it shall abide by and follow all other governmental statutes, rules and regulations applicable to Tenant or to Tenants use of the property.

20. **Nondiscrimination.** Tenant agrees that membership shall be open to the public and that it shall not discriminate in authorizing membership based upon race, color, creed, sex, or religion, or upon any other characteristic or class protected under the laws of the United States or the State of North Carolina.

21. **Termination.** This lease may be terminated as otherwise provided in this lease or by either party upon 90 days notice to the other. Upon termination, all structures, fixtures and equipment affixed to the premises shall become the property of Landlord without cost or liability to Landlord, except that if termination occurs by other than Tenant's default, any mobile home located upon the premises shall be the property of tenant if removed by Tenant from the premises within 30 days of termination, but if not removed within 30 days of termination, such mobile home shall become the property of landlord without cost or liability to Landlord.

22. **Entire Agreement.** This instrument contains the complete agreement of the parties regarding the terms and conditions of the lease of the demised premises and replaces any

other leases or agreements and there are no oral or written conditions, terms or understandings or other agreements pertaining thereto which have not been incorporated herein.

23. **Evacuation Orders.** In the event the Dare County Control Group or other governmental entity shall order a mandatory evacuation due to a hurricane or other potential disaster, Tenant and sub lessee, if any, shall secure the premises, bring inside and secure all outside furniture, furnishings, fixtures, or other items of personal property located on the premises and evacuate the premises.

IN WITNESS WHEREOF, parties have hereunto set their hands and seals the day and year first above written.

Landlord:

_____ (SEAL)

Tenant:

_____ (SEAL)

NORTH CAROLINA, DARE COUNTY

I, a Notary Public for the above named State and County do hereby certify that _____ appeared before me this day and acknowledged the execution of the foregoing instrument. WITNESS my hand and notarial seal, this the ____ day of _____, 200.

My commission expires:

Notary Public

(NOTARIAL SEAL)

NORTH CAROLINA, DARE COUNTY

I, a Notary Public for the above named State and County do hereby certify that _____ appeared before me this day and acknowledged the execution of the foregoing instrument. WITNESS my hand and notarial seal, this the ____ day of _____, 2003.

My commission expires:

Notary Public

(NOTARIAL SEAL)



Board Appointments

Description

The Dare County Board of Commissioners will consider the following Board Appointments ---

Complete information about each appointment appears after this page.
Upcoming Board Appointments for the next three months are highlighted at the end.

Board Action Requested

Make Board Appointments & Announce Upcoming Appointments

Item Presenter

County Manager, Robert Outten



Board Appointment - Health and Human Services Board

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

September 5, 2017

BOARD APPOINTMENT
HEALTH AND HUMAN SERVICES BOARD
(Staggered/Four Year Term)

Serves as the policy-making, rule-making and administrative board of the consolidated human services agency.

The following terms expire this month:

L'Tanya Murray
(Current term 6/15-9/17)
(Originally Apptd. 6/15)

David Ryan
(Current term 9/13-9/17)
(Originally Apptd. 9/13)

Christian Lige'
(Current Term 9/13-9/17)
(Originally Apptd. 9/13)

Kaye White
(Current Term 11/13-9/17)
(Originally Apptd. 11/13)

Bob Woodard
(Current Term 11/13-9/17)
(Originally Apptd. 11/13)

Other applications received:

Mary Jernigan
Allen Moran
Nathaniel H. (Sandy) Sanderson
James R. (Buddy) Shelton
Josef Vesely
Teresa Wargovich

Other Members: See attached list

HEALTH AND HUMAN SERVICES BOARD

(Staggered/Four Year Term)

The Health and Human Services Board serves as the policy-making, rule-making,
and administrative board of the consolidated human services agency.

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Kevin Phillips 186 Scuppernong Rd. Manteo, NC 27954 216-5751 (H) 473-5801 (O) (Pharmacist Position)	9/18	Apptd. 9/14
L'Tanya Murray 118 Raleigh Wood Dr. Manteo, NC 27954 423-1104 (H) 489-3629 (O) (At Large)	9/17	Apptd. 6/15
Nicholas Kiouisis P.O. Box 35 Point Harbor, NC 27964 441-7064(O) 202-1354(H) (At Large)	9/18	Apptd. 9/13 Reapptd.9/14
Dr. Mark Grossman 512 Pirates Way Manteo, NC 27954 423-0975 (Veterinarian Position)	9/20	Apptd. 3/16 Reapptd. 9/16
David Ryan 267 Mother Vineyard Road Manteo, NC 27954 475-1029 (Engineer Position)	9/17	Apptd. 9/13
Dr. Janet Riddick 259 Outrigger Dr. Kill Devil Hills, NC 27948 441-3163(O) 441-0309(H) (Optometrist Position)	9/19	Apptd. 9/13 Reapptd. 9/15
Wally Overman 549 Skyco Rd. Manteo, NC 27954 473-3433 (H) 216-6042 (O) (At Large)	9/20	Apptd. 3/17

Dr. James Woodson 104 Alder Branch Rd. Manteo, NC 27954 305-4450 (H) 441-1319 (O) (Dentist Position)	9-19	Apptd. 11/15
Alexis Hodges P.O. Box 29 Hatteras, NC 27943 986-2230 (H) 995-3900 (O) (Nurse Position)	9/20	Apptd. 9/13 Reapptd. 9/16
Tanya Barkley-Graham 550 Parkwood Dr. Kill Devil Hills, NC 27948 256-3023 (H) 489-1464 (O) (Social Worker Position)	9/18	Apptd. 1/14
Christian Lige' 6066 Martin's Point Rd. Kitty Hawk, NC 27949 261-3849 (H) (Physician Position)	9/17	Apptd. 9/13
Mary E. Gray P.O. Box 1103 Buxton, NC 27920 995-5745 (At Large)	9/18	Apptd. 11/13 Reapptd. 9/14
Tim Shearin 136 Cannon Trail Manteo, NC 27954 473-1730 (H) 475-9251 (O) (At Large)	9/19	Apptd. 11/13 Reapptd. 9/15
Frank Hester P.O. Box 1068 Manteo, NC 27954 475-1964 (At Large)	9/20	Apptd. 11/13 Reapptd. 9/16
Kaye White 423 W. Villa Dunes Dr. Nags Head, NC 27959 441-7062 (H) (At Large)	9/17	Apptd. 11/13

Bob Woodard
305 Bay Dr.
Kill Devil Hills, NC 27948
480-6654 (H)
(Commissioner Rep.)

9/17

Apptd. 11/13

NOTES:

Formed 9/13

MEETING INFO: – 3rd Tuesday of Feb., April, June, Sept., and Nov.; 6:30 p.m. DSS Bldg.

CONTACT INFO: Tim Shearin, Chair
Jay Burrus, Director

MEMBERS COMPENSATED: \$100 per meeting

9/14 - Kevin Phillips replaced Steve Evans
1/15 - Beverly Boswell appointed to fill unexpired term of Allen Burrus
6/15 - L'Tanya Murray filled unexpired term of Brant Murray
11/15 - Dr. James Woodson replaced Dr. J. Trahey Maner
3/16 - Dr. Mark Grossman filled unexpired term of Dr. Steven Samson
3/17 – Wally Overman appointed to fill unexpired term of Beverly Boswell

REVISED 3/17

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Nursing Home Community Advisory Council

*Appt'd
11/16*

2nd choice _____

3rd choice Dare Consolidated Human Services Board

Name Mary Jernigan

Address P O Box 345

City/State/Zip KDH, NC 27948

Email Address maryj@darenc.com

Telephone Home: 252-305-1005

Business: 252-475-5637

Resident of Dare County: yes no

Occupation: DCOAS Coordinator

Business Address: 300 Mustain Ave KDH NC 27948

Educational background:

BS in Psych/ Military Training Several, LPN, Supply, Weapons,
Radar, Working on Masters degree/

Business and civic experience and skills:

VPW, VFW, Etc

Other Boards/Committees/Commissions on which you presently serve:
Have recently applied for several.

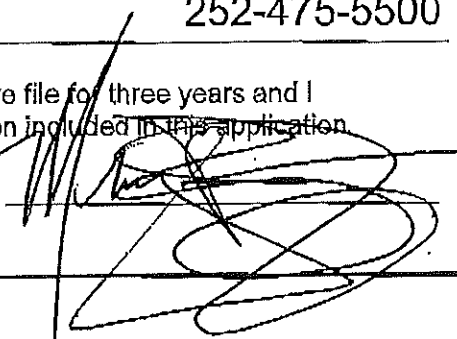
REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Brandi Rheubottom	Director		252-475-5636
Emily Gould	DCOAS		252-475-5638
Johnna Midgett	SWIII		252-475-5500

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 09/18/15 Signature of applicant: _____



FOR OFFICE USE ONLY:

Date received: _____

**APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES**

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Advisory Board or Committee interested in:

- 1st choice Planning Board, Tourism Bd., Oregon Inlet Waterways Comm.
- 2nd choice Juvenile Crime Prevention Council, Board of Adjustment
- 3rd choice ABC Board, Roanoke Island Community Center Bd., ^{Apptd 6/15}

Name: Allen Moran (Planning Board - District I, At Large)

Address: 381 Mother Vineyard Rd. Health & Human Services Bd.

City/State/Zip Manteo, N.C. 27954

Telephone Home: (252) 423-1309

Business: (252) 475-9222

Resident of Dare County: yes no

Occupation: Jail Administrator / Real Estate Agent

Business Address: 1044 Driftwood Dr. Manteo, N.C. 27954

Educational background:
N.C. Licensed Real Estate Broker, N.C. Justice Academy

Business and civic experience and skills:
Rotary International (Manteo) Board Member / Community Service Chair 2012

Other Boards/Committees/Commissioners presently serving on:

Board, Committee, or Commission:

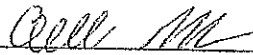
Expiration Date of Terms: _____

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Doug Doughtie	Dare County Sheriff	962 Marshall C. Collins Dr.	252-216-9898
Bobby Owens	Ret. N.C. Utilities Commission	310 Agona St.	252-256-0668
Marc Basnight	Retired	169 Scuppernong Rd.	252-475-8093

I understand this application will be kept on the active file for five years and I hereby authorize Dare County to verify all information included in this application.

Date: 12/12/2014 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

Date forwarded to County Commissioners: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice HEALTH & HUMAN SERVICES

2nd choice ABC BOARD

3rd choice AIRPORT BOARD

Name NATHANIEL H. SANDERSON

Address 136 PARKIDGE TRAIL

City/State/Zip KILL DEVIL HILLS, NC, 27948

Email Address NAT SANDERSON3@gmail.com

Telephone Home: 252-441-5438

Business: CELL 252-216-8227
5727

Resident of Dare County: yes no

Occupation: RETIRED

Business Address: —

Educational background:

JOSEPH P. KNAPP HS

OLD DOMINION UNIV

Business and civic experience and skills:

DIRECTOR DARE CO. EMERGENCY MAN (22 YRS)

CHAIRMAN DARE COMMUNITY CRIMELINE (20 YRS)

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
CLARENCE SKINNER	RETIRED	116 GARETH CIR MANTEO	252-473-3888
BOBBY OUTTEN	DARE CO. MANAGER	PO BOX 1000 MANTEO	252-202-9540
WAYNE GRAY	RETIRED USCG	123 OAK KNOLL DR NAGS HEAD	252-216-2175

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 8-27-15 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice Health & Human Services Board

2nd choice _____

3rd choice _____

Name James R. Shelton (Buddy)

Address 291 Bayview Dr.

City/State/Zip Stumpy Point NC 27978

Email Address buddys@darenc.com

Telephone Home: 252-473-5572

Business: 252-475-5872

Resident of Dare County: yes no

Occupation: Dare County Building Inspector

Business Address: 2601 N. Croatan Hwy KDH NC 27948

Educational background:

28 years in County government

Business and civic experience and skills:

Vice-President Stumpy Point Civic Association

28 years working for the Public

Other Boards/Committees/Commissions on which you presently serve:

Dare County Game & Wildlife Board

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Walter Holton</u>	<u>Doctor</u>	<u>Manteo</u>	<u>473-5245</u>
<u>R. V. Owens</u>	<u>Businessman</u>	<u>Manteo</u>	<u>473-3425</u>
<u>Stan White</u>	<u>Businessman</u>	<u>Nags Head</u>	<u>441-1515</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 8-20-15 Signature of applicant: James R. Shelton

FOR OFFICE USE ONLY:

Date received: _____

APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Rhonda Creef, Dare County Deputy Clerk to the Board, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-6312, or send it by email to rhonda@darenc.com

Advisory Board or Committee interested in:

1st choice Health and Human Services

2nd choice _____

3rd choice _____

Name Josef Vesely

Address 104 Dough Ct.

City/State/Zip Kill Devil Hills

Email Address vesely.joe@gmail.com

Telephone Home: 252 473 8183

Business: 252 475 5974

Resident of Dare County: yes no

Occupation: System Administrator

Business Address: 954 Marshall C Collins Dr., Manteo, NC 27954

Educational background:

Associate Mechanical Engineering, Associate in Arts, Accounting Certificate

20 years IT exp. - 6 yr statistical dept. of Health Minister of the Czech Rep.

Business and civic experience and skills:

Health & general data processing, Analytical & Organizational skills, Positive attitude

Understanding problems of low income citizens & deep insight to lives and needs of our citizens who came from abroad.

Other Boards/Committees/Commissions on which you presently serve:

N/A

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Sara Small	Dare County Public Relations		252 475 5900
Michael O'Dell	Administrative Specialist - TOKDH		252 449 5306
Melody Clopton	HR director - TOKH		252 261 3552

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 06/24/16 Signature of applicant: _____

FOR OFFICE USE ONLY:

Date received: 6/27/16

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee Interested in:

1st choice Dare Consolidated Human Services Board

2nd choice _____

3rd choice _____

Name Teresa D. Wargovich M.D.

Address 62 Ballast Point Drive

City/State/Zip Manteo, NC 27954

Email Address teresa.d.wargovich@gmail.com

Telephone Home: 248-822-0879

Business: 252-261-4187

Resident of Dare County: yes no

Occupation: Physicians

Business Address: Beach Medical Care, 5200 N. Croatan Highway, Kitty Hawk NC, 27949

Educational background:
Seaton Hill College BA 1976-1980, American University of the Caribbean 1982-1985, St. Joseph Mercy Hospital Residency 1986-1990.

Business and civic experience and skills:
multiple lectures on prevention in Health Screenings to general public
Volunteer NJ Republican Party

Other Boards/Committees/Commissions on which you presently serve:

The Outer Banks Hospital Prescription Drug and Substance Abuse Committee

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
James Williams	Beard Medical Care	5208 N. County Hwy	27949 252-261-4187
Nancy Deavenport-Evans	Medical Patient Advocate Foundation	725 15 th Street	
John H. Evans	Patient Advocate Foundation	421 Butler Farm Rd. NW 10 th Floor 1-800-532-5274 Arlington VA 22206	Washington DC 20005 202-377-8000

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 7/29/15 Signature of applicant: Jessie W. [Signature]

FOR OFFICE USE ONLY:

Date received: _____



Board Appointment - Juvenile Crime Prevention Council

Description

See Attached Summary

Board Action Requested

Take Appropriate Action

Item Presenter

Robert Outten, County Manager

September, 2017

BOARD APPOINTMENTS

JUVENILE CRIME PREVENTION COUNCIL
(Two Year Term)

Bonnie Bennett has submitted an application for
Mollee Sinks to fill the unexpired term of Alejandra Monica-Sanchez

Other Members:
See attached list

JUVENILE CRIME PREVENTION COUNCIL
(Two Year Term)

**As outlined and funded by the Juvenile Justice Reform Act of 1998,
the Juvenile Crime Prevention Council assumes responsibility for assessing
needs, funding community-based alternatives for troubled youth who enter
the courts, and supporting prevention programs.**

<u>MEMBER</u>	<u>TERM EXPIRATION</u>	<u>ACTION</u>
Robert Trivette P.O. Box 888 Kitty Hawk, NC 27949 261-9727 (H), 305-3739 (O) (District Court Judge/Co. Comm. Appt.)	6/19	Apptd. 1/12 Reaptd. 6/13,15,17
Teresa Twyne P.O. Box 1746 Manteo, NC 27954 473-2681 (School Supt. or designee)	6/19	Apptd. 10/13 Reaptd. 6/15, 17
Vance Haskett P.O. Box 246 Manteo, NC 27954 473-2069 (Police Chief)	6/19	Apptd. 1/08 Reaptd. 7/09,11,13,15, 17
Gail Hutchison 6115 Hwy 64 Manns Harbor, NC 27953 252-216-8337 (Local Sheriff or designee)	6/19	Apptd. 6/13 Reaptd. 6/15, 17
Jennifer Karpowicz P.O. Box 1276 Manteo, NC 27954 919-357-5700 (Asst. Dist. Atty. or designee)	6/19	Apptd. 7/09 Reaptd. 6/11,13,15,17
LaQreshia Bates-Harley Chief Court Counselor II P.O. Box 513 Elizabeth City, NC 27907 252-331-4759 (O) (Chief Court Counselor or designee)	6/19	Apptd. 6/16 Reaptd 6/17
Keith Letchworth 1708 E. Arlingto Blvd. Greenville, NC 27834 252-347-6365 (Director AMH/DD /SA or designee)	6/19	Apptd. 1/16, 6/17

Bonnie Bennett, Treas. P.O. Box 1000 Manteo, NC 27954 475-5753 (County Manager or designee)	6/19	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,05,07 09,11,13,15,17
Melinda Mogowski P.O. Box 3707 Kill Devil Hills, NC 27948 441-3536 (Substance Abuse Professional)	6/18	Apptd. 1/99 Reapptd. 1/01 Reapptd. 1/03 Reapptd. 10/04,06,08 6/10,12,14,16
Stephen Wescott P.O. Box 2148 Manteo, NC 27954 216-6358 (Member of Faith Community)	6/18	Apptd. 11/11 Reapptd. 6/12,14,16
Steve House 288 N. Dogwood Trail PO Box 1093 Southern Shores, NC 27949 216-8985 cell; 305-9258 home Steve.house@darenc.com (County Commissioner)	6/19	Apptd. 6/17
Pat Hudspeth, CH 5200 Pine Hill Lane Kitty Hawk, NC 27949 252-473-3484 (Juvenile Defense Attorney)	6/19	Apptd. 3/08 Reapptd. /09,11,13,15 17
Richard J. Martin P.O. Box 1878 Manteo, NC 27954 473-1957 (At Large)	6/19	Apptd. 1/99 Reapptd. 6/13,15,17
John Gardner 141 Toler Rd. Manteo, NC 27954 252-599-7791 (Member of Business Community)	6/18	Apptd. 1/16 Reapptd. 6/16
Michael Lewis P.O. Box 1490 Manteo, NC 27954 252-216-5257 (H) 252-473-5121 (Rep. United Way/other Non-profit)	6/18	Apptd. 2/16 Rapptd. 6/16
Laura Twichell P.O. Box 2311 Manteo, NC 27954 315-345-6464	6/19	Apptd. 6/15 Reapptd 6/17

(At Large)

Jay Burrus 6/19 Apptd. 1/03
P.O. Box 669 Reapptd. 10/04,05,07
Manteo, NC 27954 09,11,13,15, 17
475-5500
(Director-Health & Human Services)

Katherine Irby 6/19 Apptd. 1/03
P.O. Box 1000 Reapptd. 10/04,05,07
Manteo, NC 27954 09,11,13,15, 17
473-4290
(4-H/SOS-At Larg.)

Lionel Ray Robinson 6/19 Apptd. 6/17
309 Sir Walter Raleigh Street
Manteo, NC 27954
336-580-9096 (H)
Ray@OBXSE.org
(At Large)

Tim White 6/18 Apptd. 6/08
P.O. Box 1000 Reapptd.6/10,12,14,16
Manteo, NC 27954
475-5916
(Director, Parks & Rec.)

Ryan Henderson 6/19 Apptd. 1/16
2615 Anchor Lane Reapptd. 6/17
Nags Head, NC 27959
252-573-8373
At Large

Nancy Griffin 6/19 Apptd. 6/15
94 Skyco Rd. Reapptd. 6/17
Manteo, NC 27954
423-1781
(At Large)

Marsha Ribner-Cady 6/18 Apptd. 6/10
103 Weir Point Dr. Reapptd. 6/12,14,16
Manteo, NC 27954
252-473-3094(At Large)

Alejandra Monica-Sanchez 6/18 Apptd. 11/15,16
2009 Norfolk St.
Kill Devil Hills, NC 27948
252-441-8217
(Youth Rep. under age 18)

Joshua Tolson 6/18 Apptd. 11/15,16
117 Sherwood Dr.
Manteo, NC 27954
252-475-1780
(Youth Rep. under age 18)

NOTES:

MEETING INFO. - 2nd Tues. each month at 12:30 p.m., Rm. 238, Admin. Bldg.

CONTACT INFO: Bonnie Bennett, Friends of Youth
Jay Burrus, Dept. of Health & Human Services Director
Pat Hudspeth, Chair

MEMBERS COMPENSATED: No

Doug Oberbeck replaced Dave Cheesman 7/07.
Tom Waite replaced Tim Hill 7/07.
Jane Midgett replaced Betty Selby 7/07.
Renee Welch replaced Amy Wells 7/07.
Richard Martin replaced DuWayne Gibbs 7/07.
Katie Lee and Kasey Rollinson filled vacant youth rep. positions 11/07.
Vance Haskett appointed to fill unexpired term of Francis D'Ambra 1/08.
Winfield Bevins replaced Jim Southern 6/08.
Tim White replaced Cliff Ogburn 6/08.
Sarah Massey filled unexpired term of Tom Waite 10/08.
Tom Williamson filled unexpired term of Jane Midgett 12/08.
Melinda Maher filled unexpired term of Renee Welch 12/08.
Sara Gist filled vacant at large student rep 12/08.
Richard Martin replaced Nancy Griffin 7/09.
Jennifer Karpowicz replaced Kimberly Pellini 7/09.
Kevin Brunk filled unexpired term of Winfield Bevins 7/09.
Lora Vann filled unexpired Sarah Massey 11/09.
Lora Gilreath filled unexpired term of Cole Beasley 6/10.
Marsha Ribner-Cady filled vacant at large seat 6/10.
Ron Bennett appointed to fill unexpired term of Eddie Lynch 1/11.
Tripp Hobbs replaced Richard Martin 6/11.
Jeff Deringer replaced Doug Oberbeck 6/11.
Richard Martin replaced Edgar Barnes 6/11.
Lynette Ford replaced Thomas Williamson 6/11.
Tony Gray replaced Melinda Maher 6/11.
Sheila Davies filled unexpired term of Tony Gray 11/11.
Stephen Wescott filled unexpired term of Kevin Brunk 11/11.
Kara Rap filled unexpired term of Elise Quidley 11/11.
Wes Rawles filled unexpired term of David Spruill 11/11.
Matthew Schofield filled unexpired term of Lynette Ford 6/12.
Natalie Evans filled unexpired term of Matthew Schofield 2/13.
Malinda Lathan filled unexpired term of Sheila Davies 2/13.
Teresa Twyne filled unexpired term of Tripp Hobbs 10/13.
Bobbie Lowe filled unexpired term of Sarah Massey 4/14.
Adam Leggett filled unexpired term of Bobbie Lowe 12/14.
Margaret Umphlett filled unexpired term of Virginia Tillett 12/14.
Appointment for Health Department combined with appointment for Social Services, (Health and Human Services) 2014.
Laura Twichell replaced Natalie Evans 6/15.
Nancy Griffin replaced Lora Gilreath 6/15.
Alejandra Monica-Sanchez appointed to fill unexpired term of Austin Banks 11/15.
Joshua Tolson appointed to fill unexpired term of Abby Haywood 11/15.

John Gardner filled unexpired term of Ron Bennett 1/16.
Keith Letchworth filled unexpired term of Adam Leggett 1/16.
Ryan Henderson filled vacant, at large seat 1/16.
Michael Lewis filled unexpired term of Lynn Bryant 2/16.
LaQreshia Bates-Harley filled unexpired term of Sherri Ellington 6/16.
Lionel Ray Robinson replaced Malinda Lathan 6/17
Steve House replaced Margarete Umphlett 6/17


REVISED 6/17



COUNTY OF DARE
MANTEO, NORTH CAROLINA 27954

P.O. BOX 1000
PHONE (252) 473-1101

TO: Janice Williams

FROM: Bonnie Bennett 

DATE: August 9, 2017

RE: Student appointment

Please find attached the application for Mollee Sinks, we would like to submit her application for one of State Youth council representative slots on the Juvenile Crime Prevention Council.

Thank you for your consideration.

APPLICATION FOR APPOINTMENT TO
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

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Advisory Board or Committee interested in:

1st choice mollee SINKS

2nd choice _____

3rd choice _____

Name mollee SINKS

Address 230 Wax Myrtle Trail

City/State/Zip Kitty Hawk NC 27949

Email Address sinksmo0128@daretolearn.org

Telephone Home: 252-207-0544

Business: 252-305-3891 (cell)

Resident of Dare County: yes no

Occupation: student

Business Address: _____

Educational background:
highschool student

Business and civic experience and skills:

-Teen Court

-mock Trial

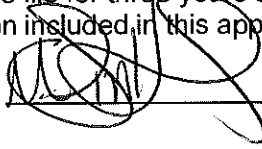
Other Boards/Committees/Commissions on which you presently serve:

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
micah Daniels			2523059555
Nathan Bearfield			2522561906
SUSAN SAWIN			19194972040

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: _____ Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: _____



Upcoming Board Appointments - Summary

Description

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

Board Action Requested

None

Item Presenter

Bobby Outten, County Manager

Upcoming Board Appointments

Following is a list of Boards and Committees that have terms expiring during the next 3 months. The list highlights when the item will be presented to the Board of Commissioners along with any special requirements that may pertain to the appointment.

An [application](#) must be submitted in order for your name to be considered for a Board or Committee appointment. Any questions call Janice Williams 475.5800.

October 2017 - None

November 2017

Dare County Youth Council

A community-based youth volunteer organization comprised of middle and high school aged youth whose mission is to provide wholesome activities, civic projects, and special events for their peers and to serve as the "voice" of youth to local governments on issues of interest to Dare County youth.

5 terms expiring November 2017 and 4 vacancies

- Linda Austin
- Brady Creef
- Gail Hutchison
- Hunt Thomas
- Matt Witter
- Youth Member at Large - Vacant
- Youth Member at Large - Vacant
- Youth Member at Large - Vacant
- Youth Member Hatteras Island - Vacant

Requirements:

- Youth Members must be in middle or high school

Older Adult Services Advisory Council

The Council advises Dare County in its efforts to promote, organize, plan, and coordinate services and programs for residents and visitors to Dare County who are 55 years of age and older.

Meeting Schedule: 2nd Tuesday of every month except June, July, August; Various locations within Dare County

5 terms expiring November 2017

- Sandra Clark
- David Faudie
- Cynthia Harris
- Claudia Hennessey
- Paulette Prodanchek

December 2017

Board of Equalization and Review

The Board of Equalization and Review is a local citizen review board that hears property tax appeals from property owners in Dare County. Under North Carolina Law, each county must have an Equalization and Review Board to hear appeals of property values.

Meeting Schedule: As Needed

5 terms expiring December 2017

- Charles Evans
- Terry Gore
- Skip Jones
- Jeffrey Scott
- Jonathan Waddill

Compensation: \$50

Parks and Recreation Advisory Council

The Advisory Council reviews and advises the Department of Parks and Recreation in its efforts to promote, organize, plan and coordinate activities and programs for youth and adults in Dare County.

Meeting Schedule: Every other month beginning in January -Meets at KDH Rec. Park, 8:00 a.m., Meets once a year at the Dare Center, 11:30 a.m., Meets once a year at the Fessenden Center, 11:30 a.m. ;

3 terms expiring December 2017 and 2 vacancies

- Missy McPherson
- Vacant
- Vacant

Special Motor Vehicle Valuation Review Committee

This Committee hears and reviews appeals of listings and valuations placed upon taxable motor vehicles located within Dare County.

Meeting Schedule: As Needed;

3 terms expiring December 2017

- Danny Couch
 - Lori Hageman
 - Dock Sawyer
-

COMMISSIONERS' BUSINESS

MANAGER'S / ATTORNEY'S BUSINESS