



DARE COUNTY AIRPORT AUTHORITY



Dare County Regional Airport

P.O. Box 429 ~ 410 Airport Road
Manteo, NC 27954
(252) 475-5570 ~ Fax (252) 473-1196

**DARE COUNTY AIRPORT AUTHORITY
MINUTES of the
November 29, 2023 MEETING**

Members Present: Charlie Davidson, Joe Blakaitis, Fred Newberry, Wally Overman, Pete Burkheimer

Members Absent: George Henderson, Jim Kenny

Also Attending: Robert Hobbs, Hornthal, Riley, Ellis & Maland; Stacy Ambrose, Airport Director; Margaret Stauffer, Clerk to the Board; John Massey & Steve Bright, Talbert & Bright

Public Attending: None

Chairman Davidson called the November 29, 2023 meeting of the Dare County Airport Authority to order at approximately 4:00 pm.

ITEM 1 - Public Comments:

No Comments submitted prior to the meeting.

ITEM 2 - Engineer's Report:

John Massey updated the following:

- **Runway Approach Clearing** - TBI has completed the design documents for the clearing work to be performed in the approaches to Runway 17 and 23 to address the penetrating trees on airport property identified by Jon Walker (FAA Flight Procedures) and those identified as part of the 18B Survey. The project was advertised for bids, prebid meeting held on November 2nd with six contractors in attendance. The bid opening was held on November 20, 2023 and zero bids were received. Potential bidders who attended the prebid meeting were contacted after the bid opening to find out why they didn't submit a bid. Several noted that they are interested in the project, but did not have time to prepare their bid package and had some concerns about the complexity of the tree removal surrounding the mobile homes.

They asked if the second bid opening could be pushed back to late January. Based on this coordination, a second bid opening is currently planned for January 31st.

- **Airfield Lighting System Rehabilitation, PAPI, Generator and Apron Lighting** - The Airfield Lighting System Rehabilitation project was advertised for bids. The prebid meeting was held on November 2nd and first bid opening was held on November 20, 2023. Only two bids were received on the 20th, so the project was readvertised, and second bid opening was held today, November 29th. Three bids were received. The apparent low bidder is Southeast Site Services. TBI will review the bids and provide a bid tabulation to the airport and NCDOT Division of Aviation.

MOTION: Pete Burkheimer motioned to award light project to Southeast Site Services, LLC. 2,386,660.00
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

MOTION: Wally Overman motioned to authorize Chairman Davidson to sign the light contract pending final review by Talbert & Bright.
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

MOTION: Pete Burkheimer motioned to approve the local match \$238,666.00
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

ITEM 3 - Attorney's Report:

Attorney Hobbs reports on the abandoned vehicle – Waiting for DMV to correct the spelling on the document before moving forward.

TEM 4 - Chair Report:

Chairman Davidson asked if the contract for 2024 Tower contract has been received? Would it be a good idea to start a RFP for large hangar rental?

Director Ambrose replied that he will follow-up with Mr. Cline.
Attorney Hobbs stated that his firm will start the process for the RFP and will bring it back to the next board meeting.

ITEM 5 - Director's Report

Director Ambrose reports the following:

- Wescott Memorial – Meet with Ms. Wescott regarding the plans to move the graves and have memorial for the family. It was asked the she and the family to decide on what they would like to see for the memorial. The new location will be on the edge of the fence line near the water.

Pete Burkheimer stated that the new location will be very safe for the family or anyone to visit the site.

Attorney Hobbs added that it needs to be clearly on airport property not county land.

- 80th Anniversary of the Airport - The event was on the 18th and the turnout was very well. There were approximately 400 people in attendance.
- Trailer Park water testing – The yearly nitrates testing was performed last month and they all came back good.
- New airport vehicle – With the help of R.D. Sawyers Company, we were able to find a pickup truck big enough to carry the new skid unit. We purchased a 2015 F250 Ford Pickup and the skid unit is completely installed and ready for use.
- NCAA Conference will be April 2024 in Asheville. There are rooms reserved already, please let Marge know if you plan to attend.
- Santa will at the airport handing out candy and tools for the kids December 16th.

ITEM 6 – Consent Agenda

Review/Approve DCAA minutes for October 25, 2023 as presented.

- MOTION:** Joe Blakaitis motioned to approve the Consent Agenda minutes for the October 25, 2023 as presented.
- SECOND:** Wally Overman
- DISCUSSION:** None
- OPPOSED:** None
- OUTCOME:** Carried

ITEM 7 - Committee Reports:

Fred Newberry – Thanked all the members and volunteers that helps for the 80th Anniversary Event. The silent auction was a success raising about \$1,000 and make about \$750 on the t-shirts sold. The money will be made available for the future museum expenses.

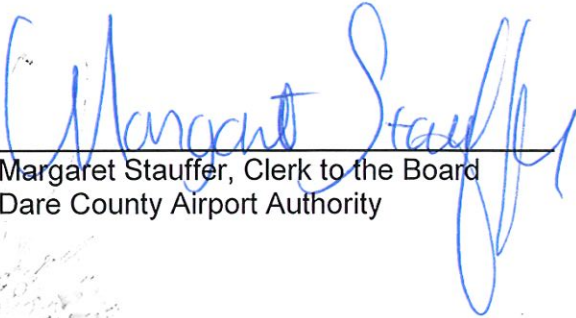
ITEM 8 - Comments from the Authority Members:

None

ITEM 9 - Adjourn

MOTION: Pete Burkhimer motioned to adjourn.
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

The meeting was adjourned at 5:06 PM ET



Margaret Stauffer, Clerk to the Board
Dare County Airport Authority



**DARE COUNTY AIRPORT AUTHORITY
410 AIRPORT ROAD, MANTEO, NC
Wednesday, November 29, 2023
AGENDA**

4:00 PM CONVENE AUTHORITY FOR MONTHLY MEETING

ITEM 1 PUBLIC COMMENTS

ITEM 2 ENGINEER'S REPORT

ITEM 3 ATTORNEY'S REPORT

ITEM 4 CHAIR'S REPORT

ITEM 5 DIRECTOR'S REPORT

**ITEM 6 CONSENT AGENDA
October 25, 2023**

ITEM 7 COMMITTEE REPORT

ITEM 8 COMMENTS FROM THE AUTHORITY MEMBERS

ITEM 9 ADJOURN

Talbert & Bright Engineers Update

November 29, 2023

Runway Approach Clearing

TBI has completed the design documents for the clearing work to be performed in the approaches to Runway 17 and 23 to address the penetrating trees on airport property identified by Jon Walker (FAA Flight Procedures) and those identified as part of the 18B Survey. The project was advertised for bids, prebid meeting held on November 2nd with six contractors in attendance. The bid opening was held on November 20, 2023 and zero bids were received. Potential bidders who attended the prebid meeting were contacted after the bid opening to find out why they didn't submit a bid. Several noted that they are interested in the project, but did not have time to prepare their bid package and had some concerns about the complexity of the tree removal surrounding the mobile homes. They asked if the second bid opening could be pushed back to late January. Based on this coordination, a second bid opening is currently planned for January 31st.

Airfield Lighting System Rehabilitation, PAPI, Generator and Apron Lighting

The Airfield Lighting System Rehabilitation project was advertised for bids. The prebid meeting was held on November 2nd and first bid opening was held on November 20, 2023. Only two bids were received on the 20th, so the project was readvertised, and second bid opening was held today, November 29th. Three bids were received. The apparent low bidder is Southeast Site Services. TBI will review the bids and provide a bid tabulation to the airport and NCDOT Division of Aviation.

ALVAH H. WARD, JR.
125 FOREST AVENUE
POST OFFICE BOX 266
MANTEO, NORTH CAROLINA 27954

Dear Tony:

I thoroughly enjoyed the airport events during the recent 80th anniversary of the Manteo airport. As a 94 yr. native of Roanoke Inland, recent events brought back lots of pleasant memories. My mother was in charge of the local USO and knew the pilots and navel personnel on a personal basis.

I am enclosing a copy of letter written to one of the local editors during one our recent First Flight Society airport events, which I thought you may find informative and possibly find a place in the museum.

This describes an event during my growing up years that I thought may be of interest.

Good luck with both First Flight and the Airport

Sincerely,



Alvah H. Ward, Jr.

ALVAH H. WARD, JR.
125 FOREST AVENUE
POST OFFICE BOX 266
MANTEO, NORTH CAROLINA 27954

September 3, 2021

Ms. Catherine Kozak
416 Barracuda Drive
Nags Head, N.C. 27959-9187

Dear Catherine:

Well, I know you are wondering why in the world I am writing.

The answer is whenever I think of what might be a good story, I think of you.

This story was triggered by recent First Flight organization activities at the Manteo airport. Assembled there was a World War II Navy TBF torpedo plane, along with a F4F Corsair and other aircraft. Both were based in Manteo during the war.

The story begins when I was a youngster in high school and of course living in what is now the Dwight Wheless law office on the main road to Manteo.

With my childhood pal Inky Parker, we were fishing in the sound somewhere between what is now Pirates Cove and the Manteo waterfront when a Navy TBF aircraft flew over us with one wing. The other wing fell like a feather to the water not far from us.

We were great war souvenir hunters during that time is history and could not wait until we paddled to shore, mounted our bicycles and headed to the crash site on the north end of the island.

Even though the woods were on fire, we found the hole in the ground where the plane fell and I picked up what was a gun sight from the 50cal. machine gun that was installed on the rear of the aircraft.

Knowing that the Navy was probably on the way, we left in a hurry.

The next day during one of my classes, there was a great disturbance.

My father and a Navy representative showed up and I was ordered to meet with them in the Principal's office.

My father, who had his hand's full operating the ice plant nearby was mad as hell.

I was asked if I had anything that belonged to the Navy. I sheepishly said yes and I was told to hand it over. Little did I know that the word being circulated on the

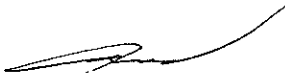
street was that Alvah Jr had found a bombsite, which at that time was a military secret. My dad wanted to know where, whatever belonged to the Navy was located and I told him under my bed at home. I was then told in no uncertain terms to go home, get the damn thing and give it to the Navy.

Sadly, I went home. reached under my bed and put the gunsight, which was about the size of a silver dollar, in my pocket and met the Navy official at the front door. I reached in my pocket gave him the gunsight and asked if I could get it back after the Navy was finished with it. "Sure Son, just as soon as the war is over" was his reply. I have had mixed feelings about the Navy ever since; probably because I served in the Infantry years later.

A side story to all this was a former employee of mine, at the ice plant, Rudolph Pendleton, a very young black man at that time, was picking berries in the woods when he was showered with fuel from this plane and burned in a horrible manner.

Hope you are doing well. With age and stage we have a tough time keeping up with anything that is not critical.

Kindest regards,



Alvah H. Ward. Jr.