

# Paying your Dare County tax bill online is quick and easy!

# Start by visiting: www.DareNC.gov/PayTaxes

## 1. Click ONLINE.

- 2. Under Quick Links, select REAL ESTATE or PERSONAL PROPERTY.
  - Real Estate parcels start with "0".
  - Personal Property parcels start with "8" or "9".
  - You will be directed to a search page.

### 3. Enter your search criteria.

Within the Real Estate search, enter ONE identifier:
Address -OR- Owner Name -OR- Parcel ID
Within the Personal Property search, you

must use your **Property/Parcel ID number**, which will begin with an "8" or a "9".

• You will be redirected to the Dare County Self Service page. The following steps are the same for Real Estate and Personal Property payments.

• The most current year is located at the **bottom** of the list.

# 4. Click VIEW BILL.

## 5. Click ADD TO CART.

• To add another bill to the cart, click **REAL ESTATE** or **PERSONAL PROPERTY** on the right-hand side of the screen. This will bring you back to the search screen.



6. Once all items are added to the cart, click the **shopping cart** at the top right corner of the screen.

#### 7. Click REVIEW CART.

• Confirm that all items are correct.

#### 8. Click PAY.

• The next screen allows you to adjust the payment amount, if necessary.

# 9. Click CONTINUE.

#### 10. Choose your payment method:

• Fees for **CREDIT CARD** or **E-CHECK** are shown on this page.

• Complete the payment information fields.

You may be prompted to "Accept Cookies"

in order to continue the payment process.

#### **11. Click CONTINUE.**

12. Review payment summary information.

## 13. Click SUBMIT PAYMENT.

• You will receive an email confirmation.



Please contact the Dare County Tax Department if you need assistance.

252.475.5952 Email: TaxCollections@DareNC.gov www.DareNC.gov/PayTaxes