



DARE COUNTY AIRPORT AUTHORITY



Dare County Regional Airport

P.O. Box 429 ~ 410 Airport Road
Manteo, NC 27954
(252) 475-5570 ~ Fax (252) 473-1196

**DARE COUNTY AIRPORT AUTHORITY
MINUTES of the
January 26, 2022 MEETING**

Members Present: Charlie Davidson, Fred Newberry, Joe Blakaitis , William Pope, Wally Overman, George Henderson, Pete Burkheimer, Jr., David Crownover

Members Absent: Jack Shea

Also Attending: Ben Gallop, Hornthal, Riley, Ellis & Maland; David Daniels, Airport Director; Margaret Stauffer, Finance Officer & Clerk to the Board

Public Attending:

Chairman Davidson called the September 29, 2021 meeting of the Dare County Airport Authority to order at approximately 4:02 pm.

ITEM 1 - Public Comments:

Tony Bruno new museum Curator:

Mr. Bruno made a short presentation to introduce himself as the new curator of the Dare County Airport Museum. Tony is picking up for John Ratzenberger, who is in ill health. The board sent its best wishes and thanks to John. Tony discussed the future of the museum in general terms, pointing out that he will be sure to maintain the excellent work that has been done by previous curators. There was a discussion of the possibility for additional space for the museum as there are a number of items in storage in a small closet. Tony asked that his name be substituted in the various places that Johns name appears such as on signage and the web site.

ITEM 2 – Steven King:

- Land Lease – Mr. King was not present. He met with the facilities committee to discuss possibly building a new hangar and land lease options.

Attorney Ben Gallop stated that his firm represents Mr. King and his family, so the airport would need to seek other counsel if and when this matter arises in the future.

ITEM 3 - Engineer's Report:

Not present. Report submitted.

- *Runway 23 RPZ Land Acquisition* – The owner of 1099 and 1115 Driftwood Drive (City Beverage) submitted a counteroffer to the Airport Authority on September 22, 2021. A response to the Counteroffer was sent by the Airport to City Beverage on October 27, 2021. The response sent to the property owner requested justification for the purchase price proposed by the owners in the counteroffer letter. No information/answer has been provided by the owner.

On October 20, 2021, an offer to purchase was made for 1133 Driftwood Drive (Roughton). The property owner was also provided with relocation assistance documentation on December 18, 2021. The airport is waiting on the final response to offer to purchase, and relocation assistance offer from property owner. David has spoken with Mr. Roughton in the past week to get an update on the status of the offers that have been made.

- *Apron Pavement Rehabilitations* – A construction progress meeting was held on January 24, 2022. Contract time commenced on Monday November 8th. Hatchell Concrete has completed pavement demolition work and subgrade preparation. Hatchell Concrete is currently placing Aggregate Base Course within the area of new pavement construction. Hatchell expects to start setting forms for concrete placement in the next two weeks. Contract time is 150 calendar days and construction will be completed in early April. Construction continues to proceed on schedule.
- *Airfield Lighting System Rehabilitation* – Talbert & Bright has prepared a work authorization for the design and bidding phase for the rehabilitation of the Runway 5-23 and parallel taxiway lighting system. This project would also include design to replace the existing REIL lights, replace the existing PAPI systems, replace the rotating beacon, and install a backup generator for the airfield lighting vault and installation of new area lighting adjacent to the terminal apron.

The work authorization was completed in December and coordinated with David Daniels and NCDOA. The Request for Aid has been requested and is being set up by NCDOA. This will obligate the unallocated 2018 Non-Primary Entitlement funds and the utilize FY 2019 NPE funds. We expect the Grant Agreement will be issued by NCDOA for the Airport Authority to consider at the February Authority meeting.

ITEM 4- Attorney's Report:

No Report.

ITEM 5 - Chair Report:

Chairman

Fred and Charlie will be part of the screening committee for the applications for Airport Director position.

ITEM 6 - Director's Report

- Director Position – The ad for the Directors job position has been listed in 4 different locations and has received a handful of applications.
- NCAA Annual Conference – The conference is April 20 – 22, 2022 in Winston Salem. Marge has reserved some rooms. Let Marge know who is interested in attending

ITEM 7 – Consent Agenda

Review/Approve DCAA minutes for December 1, 2021 as presented.

MOTION: Pete Burkheimer motioned to approve as corrected the Consent Agenda minutes from the July 28th and August 25, 2021 as presented.
SECOND: Joe Blakaitis
DISCUSSION: The last name for Joe
OPPOSED: None
OUTCOME: Carried

ITEM 8 - Committee Reports:

No reports.

ITEM 9 - Comments from the Authority Members:

No comments.

ITEM 10 - Adjourn

MOTION: Bill Pope motioned to adjourn.
SECOND: Wally Overman
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

The meeting was adjourned at 4:35 PM ET

Margaret Stauffer, Clerk to the Board
Dare County Airport Authority

**DARE COUNTY AIRPORT AUTHORITY
410 AIRPORT ROAD, MANTEO, NC
Wednesday, January 26, 2021
AGENDA**

4:00 PM CONVENE AUTHORITY FOR MONTHLY MEETING

ITEM 1 PUBLIC COMMENTS

ITEM 2 STEVEN KING

a. Land Lease

ITEM 3 ENGINEER'S REPORT

ITEM 4 ATTORNEY'S REPORT

ITEM 5 CHAIR'S REPORT

ITEM 6 DIRECTOR'S REPORT

ITEM 7 CONSENT AGENDA

a. December 1, 2021

ITEM 8 COMMITTEE REPORT

ITEM 9 COMMENTS FROM THE AUTHORITY MEMBERS

ITEM 10 ADJOURN

Talbert & Bright Engineers Update

January 26, 2022

Runway 23 RPZ Land Acquisition

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Apron Pavement Rehabilitation

A construction progress meeting was held on January 24, 2022, for the apron pavement rehabilitation project. Contract time commenced on Monday November 8th. Hatchell has complete pavement demolition work and subgrade preparation. Hatchell is currently placing Aggregate Base Course within the area of new pavement construction. Hatchell expects to start setting forms for concrete placement in the next two weeks. Contract time is 150 calendar days and construction will be completed in early April. Construction continues to proceed on schedule.

Airfield Lighting System Rehabilitation

TBI has prepared a work authorization for the design and bidding phase for the rehabilitation of the Runway 5-23 and parallel taxiway lighting system. This project would also include design to replace the existing REIL lights, replace the existing PAPI systems, replace the rotating beacon, install a backup generator for the airfield lighting vault and installation of new area lighting adjacent to the terminal apron.

The work authorization was completed in December and coordinated with David Daniels and NCDOA. The Request for Aid has been requested and is being set up by NCDOA. This will obligate the unallocated 2018 Non-Primary Entitlement funds and will utilize FY 2019 NPE funds. We expect that the Grant Agreement will be issued by NCDOA for the Airport Authority to consider at the February Authority meeting.

NORTH CAROLINA AIRPORTS ASSOCIATION



Greetings! As Conference Chairman of the 2022 North Carolina Airports Association conference, I want to welcome you to Winston Salem and the beautiful Benton Convention Center. This is the first time this conference has been held in this great historic City. Winston-Salem is a **green city**, boasts one of the top Farmer's Markets in the country and it is on the top 10 list of places with low cost of living and high job growth. Winston-Salem was North Carolina's primary city in its heyday, with booming **textile industries** and **tobacco fields** stretching as far as the eye could see. However, in recent times the arts, as well as the biotech and healthcare industries, have taken center stage.

The theme of the 2022 Conference is *Cultivating Airport Innovation*. The topics within this Conference will provide you with a unique opportunity to learn from a host of presenters on innovative strategies in airport design, construction & development, commercial development, UAS, and the future of Air Traffic Control, just to name a few. Steve Gilliland is making a return visit with his highly entertaining style of motivation. Steve is an iconic speaker, brilliant comedian and a member of the Speaker Hall of Fame. He has impacted countless lives with his words of wisdom and is regarded as one of the all-time best in the speaking industry. Our keynote speaker is Manley Feinberg, II. During Manley's eleven years with Build-A-Bear Workshop, his leadership direction helped take the revolutionary retail concept from 40 stores to over 400 worldwide, realizing revenue growth from 55 million to over 474 million. He built an award-winning reputation for implementing business solutions and support that produced measurable results every day.

The aviation industry is still being impacted by COVID-19. At the crisis peak, passenger volumes at many airports approached zero and aircrafts remained on the ground for months. However, through innovation, aviation is on its way to making a comeback and airport sites and airport cities are slowly but steadily growing again.

Exhibitor and Sponsor opportunities can be found on the website at www.ncairports.org / click on convention – exhibitor – sponsor – register. Attendees look to our conference to gather new information on what is available to them for services, technology, paving, construction, marketing, operational needs, and more. We look forward to seeing you in Winston Salem, NC in April of 2022. If you have any questions, please do not hesitate to contact our Association Business Manager, Lisa Edwards listed below.

John M. Ferguson, A.A.E., NCAP, NCAA Vice President & Conference Chair

Association Business Manager Mailing Address:
NCAA, c/o Lisa Edwards, 66 Castellan Dr., Greer, SC 29650,
→ Phone: 828-808-5502
→ Email: ledwards@ncairports.org
Association Registered in Fayetteville, North Carolina

NCAA 42nd ANNUAL CONFERENCE
“Cultivating Airport Innovation”
The Benton Convention Center
Winston-Salem, North Carolina



The North Carolina Airports Association would like to invite you to attend the 42nd Annual Conference in Winston-Salem, NC. - “Cultivating Airport Innovation”. Not all innovation is good for business. Some innovative ideas are amazing and easy to implement, while others should be left alone. Selecting and cultivating the right ideas are critical for success at all North Carolina Airports. This conference will address innovation from remote virtual towers to UAS integration. Years ago when the tobacco and the textile industries declined dramatically in North Carolina, communities across the State had to innovate. We are excited to hold this Annual Conference less than a mile from Winston-Salem’s Innovation Quarter and we hope you will join us.

AGENDA

Wednesday April 20, 2022

8:00am-7:00pm Registration
9:00 am-9:45 am Golf Tournament Sign-In
10:00 am Golf Tournament Shot Gun Start Tanglewood Championship Golf Course
5:30pm-7:00pm Opening Reception w/Exhibitors
7:00pm Evening on Your Own

Thursday April 21, 2022

7:30am-8:45am Breakfast w/Exhibitors
8:00am-5:00pm Registration
9:00am Opening Ceremonies
9:30am-10:30am **General Session I**

“Reaching Your Next Summit: 7 Vertical Lessons to Lead in the Unknown, Regardless of Your Title”
Speaker: Manley Feinberg II

Manley Feinberg is an award winning international keynote speaker, business leader and author. Leveraging more than twenty years of business, professional speaking and adventure experience, his insight and energy will inspire and equip you to step up and reach your next summit. In fact, he wrote a book titled, Reaching Your Next Summit! 9 Vertical Lessons to Lead with More Impact. Manley’s 11 years of leadership influence contributed to a workplace culture that landed Build-A-Bear Workshop on the Fortune 100 Best Companies to Work for List four years in a row. Manley served two terms as the president of the St. Louis chapter of the National Speakers Association. On a personal note, Manley likes to sleep on the side of mountains. Even more shocking is that his wife has been putting up with that for more than two decades, and he has two teens that still kiss him on the cheek in front of their friends!

10:30am-11:15am Coffee Break w/Exhibitors

11:15am-12:15pm **General Session II – PDH Credit**

“Virtual Air Traffic Control Towers – How far out in the future?”

Panelist: Chris S. Ferrell, Principal, Sontaie Enterprises

Panelist: Stig H. Jenssen, Director Business Development Aviation & Security, Integrated Defense Systems, Kongsberg Defense & Aerospace

Panelist: Tony Roetzel, Vice President, Aviation Services, Robinson Aviation (RVA) Inc.

Moderator: Dirk Vanderleest, C.M., Concord-Padgett Regional Airport

In the FAA Reauthorization Act of 2018, Congress directed the FAA to establish a Remote Tower Pilot Program for Rural and Small Communities. This session will provide an overview of the program, examine the progress by the vendors, and consider the business case for this type of innovation.

12:30pm-1:45pm Luncheon - NCAA and Educational Foundation Annual Business Meeting
- Kahoot NCAA Trivia Fun

Thursday April 21, 2022 Continued

- 2:00pm-3:00pm **Breakout Session I – PDH credit**
“A New Role for Airports: Low Altitude UAS Traffic Management System”
Panelist: Basil Yap, President, AeroX
Panelist: Chris Fernando, Principal Aviation Consultant, Hovecon
Panelist: Cassandra Klebig, Strategy and Operations, Innovation Quarter, Atrium Health Wake Forest Baptist
Moderator: Mark Davidson, Smith Reynolds Airport.
The aviation industry sits at the cusp of the most transformative set of innovations it has seen in its 100-year history. Commercial Unmanned Aircraft Systems (UAS) has begun to transform how we deliver high-value cargo between businesses and “last mile” packages for eCommerce. Integration of advanced imaging and data analytics payloads will simplify operations and reduce costs for virtually every industry. Larger electric vertical take-off and landing (eVTOL) aircraft are entering the market that will transfer freight and passengers in the future. A completely revamped air traffic control system will be created to accommodate and integrate these new autonomous aircraft with existing manned and airline traffic. North Carolina has long been a leader in this space. Winston-Salem is now focused on building a model for how regions can build an advanced aviation ecosystem, and Basil Yap and Chris Fernando will provide an update on the progress.
- 2:00pm-3:00pm **Breakout Session II – PDH credit**
“Utilizing Technology to Process Passengers in Our Terminal buildings”
Panelist: Brad Sucher, AIA, NCARB, Principal, Gresham Smith
Panelist: Kristie Crase, Strategy Director-Aviation, View
Panelist: Brent Fulford, South Region Onvation Account Manager, Kimberly-Clark
Moderator: John Coon, A.A.E., The Greater Asheville Regional Airport Authority
New technology vendors are always approaching airports to sell and implement new technologies to enhance the passenger experience through our terminal buildings. Systems range from tinting glass to restroom availability and automated kiosk at the ticket counters. No one wants to be the guinea pig, but we can’t afford to let technology pass us up and miss out on great customer service.
- 3:05pm-3:55pm Coffee Break w/Exhibitors
- 4:00pm-5:00pm **General Session III –**
“Innovative Ways to Counter Human Smuggling & Drug Trafficking”
Speaker: Bryan Moulitis, Special Agent, Homeland Security Investigations, Raleigh, NC
Moderator: Toney Coleman, PhD, A.A.E., Fayetteville Regional Airport
Drug trafficking and human trafficking utilize all modes of transportation to enable their illicit businesses. Gain an understanding of the drugs and money flowing through North Carolina. Hear the experience of real victims of human trafficking from Fayetteville, NC and how drugs played a role in their recruitment and control. Listen to a real pimp explain how he gained control of his victims. Special Agent Moulitis will present first-hand experience and provide some resources to assist your employees to recognize and report these illicit activities.
- 6:00pm-7:00pm Reception w/Exhibitors
- 7:00pm-8:30pm Banquet
- 8:30pm-9:30pm **Entertainment – Steve Gilliland - “Making a Difference”**
Focusing on the conscious choices we make every day that impact the lives of others, Making a Difference is an eye-opening and heartfelt keynote detailing how to positively influence people in every imaginable way, regardless of position of status. Each of us has the potential to transform the culture of an organization through our actions and attitude. This presentation centers on three empowering dynamics: Purpose: It drives you! Passion: It fuels you! Pride: It defines you!

While we don’t always know what challenges face the people we meet every day, we do have the power to bring them hope. That hope can multiply a thousand times over and spread throughout the world exponentially. This is the essential, motivating truth behind Making a Difference!

Friday, April 22, 2022

- 7:30am-8:55am Breakfast w/Exhibitors
8:00am-11:45am Registration

Friday, April 22, 2022 Continued

9:00am-10:00am

General Session IV – PDH Credit

“Airport Board Members and Policy Makers – An NCAirTAP session

Panelist: Stephen D. Van Beek, Director, *steer*

Panelist: James Bennett, AAE, Principal, Paslay Management Group (PMG)

Panelist: Peter J. Kirsch, Attorney at Law, Kaplan, Kirsch & Rockwell, LLP

Moderator: David N. Edwards, Jr., AAE, Greenville-Spartanburg Airport District

Proper airport governance is critical to the success of an airport. Balancing the roles between the governing body of an airport and the hired airport professionals is essential. Airport board members that are new to the industry are unaware of the complexities of airport operations, management, regulatory requirements, funding, etc. It is important that such boards look to their airport professionals for their expertise in these areas. Airport boards and management must be aligned in order to avoid potential conflict. This panel of airport industry leaders from across the country will discuss the critical role airport officials and policy makers play at their airports and how such board members can be most effective in their role. Panelists will share their experience in helping identify, train, and work with appointed and elected officials.

10:05am-10:40am

Coffee Break w/Exhibitors

10:45am-12:15pm

General Session – PDH Credit

“State of North Carolina Airport Innovation”

Speaker: Bobby Walston, Director, NCDOT, Division of Aviation

Speaker: Dr. Daniel Findley, Senior Research Associate, North Carolina State University Institute for Transportation Research and Education

Moderator: TBD

This session will focus on ways federal and state air transportation agencies are supporting airport innovation and innovative ways that airports are supporting their communities.

12:15pm-1:45pm

Luncheon

“Innovating the Airport and Consultant Relationship” - PDH Credit

Panelist: Dan Molloy, PE, AAE, Anser Advisory

Panelist: Mike Lodge Director, Technical Services, Concord Group

Panelist: Lew Bleiweis, AAE, Executive Director, Greater Asheville Regional Airport Authority

Moderator: Tom Slater, PE, Senior Airfield Engineer, RS & H

Establishing and maintaining a healthy airport management/professional service consultant relationship is important to the successful implementation of airport capital programs. Tackling an airport capital project is hard enough without disagreements between management and professional service consultants. The key to success is understanding each other's roles and implementing innovative ways to mitigate potential conflicts. Panelists during this session will provide advice on how to position both parties to get projects done in an efficient and effective manner.

1:45pm

Conference Adjourns

SPECIAL BONUS

After the conference, this on-demand session will be available for those who register.

“Innovation in Cybersecurity – Our Flight Path from a Government Perspective”

Kevin Shelton, IT Team Lead Forsyth County MIS, Aegis Technologies

Team member: Trevor Springer, Systems Analyst

Team member: Jason Ring, IT Technology Manager

Team member: Tracy Doyle, PC Analyst

Team member: Gary Koontz, Chief Technology Manager

Organizations are constantly challenged with protecting data and staff from cyber criminals. Cyber insurance companies have changed their requirements businesses have to meet in order to maintain coverage. If you want to remain in first class, you have to review, test and adjust your organization's security posture as you head down the runway.