



DARE COUNTY AIRPORT AUTHORITY

Dare County Regional Airport

P.O. Box 429 ~ 410 Airport Road
Manteo, NC 27954
(252) 475-5570 ~ Fax (252) 473-1196



**DARE COUNTY AIRPORT AUTHORITY
MINUTES of the
May 26, 2021 MEETING**

Members Present: Charlie Davidson, Joe Blakaitis, William Pope, Wally Overman, Jack Shea, George Henderson, David Crownover, Pete Burkheimer

Members Absent: Fred Newberry

Also Attending: Robert Hobbs, Hornthal, Riley, Ellis & Maland; John Massey & Steve Bright, Talbert & Bright; David Daniels, Airport Director; Margaret Stauffer, Finance Officer & Clerk to the Board

Chairman Davidson called the May 26, 2021 meeting of the Dare County Airport Authority to order at approximately 4:00 pm.

ITEM 1 - Public Comments:

None

ITEM 2 – Presentation of Proposed Budget Fiscal Year 6/30/22:

Director Daniels presented the Proposed Budget for Fiscal Year 6/30/2022: (see attached)

The budget numbers are very close to this year with a few changes highlights as follows:

- Revenue increase for fuel in AV and Jet
- Expenditures increase for Contracted Services for Control Tower
- Grant projects continues

Bill Pope inquired about the amount from the county if it has increased or not. Director Daniels replied that the allotment from the county did increase by \$29K to support insurance, merit and COLA increases.

Chairman Davidson advised the members to review and consider the Proposed Budget for 6/30/22 and address any questions to Director Daniels before the next board meeting.

ITEM 3 - Budget Amendment #2021-05: (see attached)

MOTION: Bill Pope motioned to approve the Budget Amendment #2021-05 for an increase the AV gas and Jet fuel as presented.
SECOND: Pete Burkheimer
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

** Jack Shea left the meeting at 4:27PM

ITEM 4 - Engineer's Report:

John Massey updated on the following: (see attached)

- *Apron Pavement Rehabilitation* – Bids were received for the Apron Pavement Rehabilitation project on May 26, 2021. Three bids for Schedule I (Concrete) and three bids for Schedule II (Asphalt) were received. TBI will be preparing a bid tabulation and will provide the bid tabulation along with the bid information to David Daniels and NCODA for review. Funding available for the project construction and construction administration phase services is \$2,967,500.

To minimize impacts on operations during the Summer months, we understand the preference is to commence construction in late Summer 2021. As discussed at the April Authority meeting, flexibility will be provided to the contractor to start construction no earlier than August 23rd and no later than December 1, 2021.

- *Runway 23 Land Acquisition* – The boundary survey work is complete for the City Beverage and Roughton properties. The Phase 1 Environmental Due Diligence Audits are complete for the City Beverage and Roughton properties. The Phase II Environmental Site Assessment on the Roughton property has been completed.

The appraisal for the City Beverage and adjacent mini-warehouse facility are complete. Appraisal information has been sent to NCDOT Division of Aviation for them to coordinate the review appraisals with NCDOT Right of Way. Once the review appraisals have been completed, the information will be provided to our sub-consultant that will be assisting with coordinating relocation benefits.

The appraisal for the Roughton property has commenced. The appraisal should be completed in early to mid-July. Possible property swap options were reviewed for the Basnight parcel with the Facilities Committee earlier in the afternoon.

ITEM 5 - Attorney's Report:

Attorney Hobbs updated on the following:

Relocation of graves:

Research has been done on the process for the relocation of graves that is on the taxiway.

Found some statutory standards and procedures that were used successfully. Other counties that have gone through this process had a separate company handle the Due diligence for the archaeology analysis study done. When it is time to give notice to the owners or families of the people buried there some might be easy to locate with legible name stones and some with none.

Comments/questions from the members:

Wally Overman - What is the timeline from start to finish on this project?

Fred Newberry - Does this have to be done before the pavement rehab?

Joe Blakaitis – Are there any firms in our area or in our state that can perform this kind of work?

David Crownover – Perhaps we can duplicate the existing layout and look of the grave site but at the new location. It would nice to an easier access and more respectable site for families to come visit the grave sites.

Attorney Hobbs relied and closes with:

The board of commissioners has to approve the project as a whole. This process is appears to be a long-term project. He will ask the firms who will be doing the work for a price and timeline.

Attorney Hobbs closed by stating he will come back to the board next month with a recommendation of a few companies to hire that does this type of work specialize in archaeology work and do geology. There are a few companies in Durham and other parts of the state if North Carolina.

ITEM 6 - Chair Report:

Chairman Davidson –

- Selection Committee Appointment: Chairman Davidson appointed the following members to the Selections Committee:

Joe Blakaitis – Bill Pope – David Crownover

- First Flight Society - They would like to see if the Airport was able or willing to donate fuel from the Aviation Day Event in August.

Director Daniels stated that he feels like Titan would be willing to donate some fuel and will check into it.

ITEM 7 - Director's Report

Airport Direct Daniels:

- Runway 17/35 pavement repairs should be completed this week.
- NCAA Conference is now August 9-11, 2021 and would like to know who all is interested in going. We need to release any rooms on hold if we don't need them. Please let David or Marge know sometime this week.

- DCAA Board Meeting – suggested that the meeting be changed from June 30th to 23rd to be sure the budget is reviewed and approved on time.

MOTION: Wally Overman motioned to move the DCAA Regular meeting from June 30th to June 23rd at 4PM at the old meeting location building.
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

MOTION: Pete Burkhimer motioned to move the Public Hearing for the DCAA Budget YE 6/30/22 to new meeting date of June 23, 2021.
SECOND: Joe Blakaitis
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

ITEM 8 – Consent Agenda

Review/Approve DCAA minutes as presented.

MOTION: Joe Blakaitis motioned to approve the Consent Agenda minutes from the February 24, 2021 and April 28, 2021 as presented.
SECOND: George Henderson
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

ITEM 9 - Committee Reports:

Facilities/Safety Committee: Joe Blakaitis

- Did meet and will George and Pete will be taking a presentation of options to the Basnights this month and by next month have a response from the Basnights.

ITEM 10 - Comments from the Authority Members:

Chairman Davidson – He stated that the Tower is up and running well.

Wally Overman – He asked about the Fedex crew and if they have any training about driving on airport properties? And do we need to send Fedex a letter regarding this for our airport?

Director Daniels – The Safety Meeting was a big success and had several board members present. It was reported to the Airport Director of one time when two Fedex drivers drove near a hangar. He also added that a letter is a good idea to send out. There are signs around on the property and he will check with the drivers when they come in to see about what kind of training there is for the drivers.

ITEM 11 - Adjourn

MOTION: Bill Pope motioned to adjourn.
SECOND: David Crownover
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

The meeting was adjourned at 5:23 PM ET

Margaret Stauffer, Clerk to the Board
Dare County Airport Authority

**DARE COUNTY AIRPORT AUTHORITY
410 AIRPORT ROAD, MANTEO, NC
Wednesday, May 26, 2021
AGENDA**

4:00 PM CONVENE AUTHORITY FOR MONTHLY MEETING

ITEM 1 PUBLIC COMMENTS

ITEM 2 PRESENTATION OF PROPOSED BUDGET 6/30/22

ITEM 3 BUDGET AMENDMENT #2021-05

ITEM 4 ENGINEER'S REPORT

ITEM 5 ATTORNEY'S REPORT

ITEM 6 CHAIR'S REPORT

a.) Appointment of Section Committee for the Board

ITEM 7 DIRECTOR'S REPORT

ITEM 8 CONSENT AGENDA

a. Approve Minutes - February 24, 2021

b. Approve Minutes - April 28, 2021

ITEM 9 COMMITTEE REPORT

ITEM 10 COMMENTS FROM THE AUTHORITY MEMBERS

ITEM 11 ADJOURN

Talbert & Bright Engineers Update

May 26, 2021

Apron Pavement Rehabilitation

Bids were received for the Apron Pavement Rehabilitation project on May 26, 2021. Three bids for Schedule I (Concrete) and three bids for Schedule II (Asphalt) were received.

TBI will be preparing a bid tabulation and will provide the bid tabulation along with the bid information to David Daniels and NCODA for review.

Funding available for the project construction and construction administration phase services is \$2,967,500.

To minimize impacts on operations during the Summer months, we understand the preference is to commence construction in late Summer 2021. As discussed at the April Authority meeting, flexibility will be provided to the contractor to start construction no earlier than August 23rd and no later than December 1, 2021.

Runway 23 Approach Land Acquisition

The boundary survey work is complete for the City Beverage and Roughton properties. The Phase 1 Environmental Due Diligence Audits are complete for the City Beverage and Roughton properties. The Phase II Environmental Site Assessment on the Roughton property has been completed.

The appraisal for the City Beverage and adjacent mini-warehouse facility are complete. Appraisal information has been sent to NCDOT Division of Aviation for them to coordinate the review appraisals with NCDOT Right of Way. Once the review appraisals have been completed, the information will be provided to our subconsultant that will be assisting with coordinating relocation benefits.

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Dare County Airport Authority

FUND 94

BUDGET AMENDMENT #2021-04

F/Y 2020-2021

ACCOUNT	CODE			DECREASE	INCREASE
	Org	Object	Project		

Revenues:

AV Gas	943785	466001	10703		70,000
Jet fuel	943785	466002	10703		70,000

Expenditures:

AV Gas	944785	513701	10703		70,000
Jet fuel	944785	513702	10703		70,000

Explanation: _____

To increase fuel revenues and expenditures

Approved by:

Board: _____ Date: _____

Manager: _____ Date: _____

(sign in red)

Finance only:

Date entered: _____ Entered by: _____ Reference number: _____

DARE COUNTY AIRPORT AUTHORITY
DARE COUNTY REGIONAL AIRPORT

BUDGET ORDINANCE 2021/2022

APPROVED 06/__/2021



410 AIRPORT ROAD
MANTEO, NC 27954

**DARE COUNTY AIRPORT AUTHORITY
DARE COUNTY REGIONAL AIRPORT
FISCAL YEAR 2021-2022 BUDGET ORDINANCE**

Be it ordained by the Dare County Airport Authority of Dare County, North Carolina:

SECTION 1. The following amounts are hereby appropriated in the Operations Fund for the operation of the Dare County Regional Airport and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the Chart of Accounts heretofore established for the Airport:

Operations Fund	<u>\$2,845,001.00</u>
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SECTION 2. It is estimated that the following revenues will be available in the Operations Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Auto Rental	\$90,000.00
Hangar Rental	\$270,000.00
Tie Down Fees	\$3,000.00
Landing Fees	\$25,000.00
Land and Building Rentals	\$180,000.00
Vehicle Parking Leases	\$9,000.00
Operation License Agreements	\$9,000.00
Other Charges for Services	\$500.00
Souvenirs	\$4,500.00
After Hours Fuel Service	\$8,000.00
Interest on Investments	\$10,000.00
Miscellaneous	\$9,000.00
Av Gas Sales	\$655,000.00
Jet A Sales	\$735,000.00
Auto Fuel Sales	\$3,000.00
Oil Sales	\$4,000.00
Pilot Supplies	\$500.00
Vending	\$300.00
Transfer from Primary Government	<u>\$829,201.00</u>
Total Estimated Revenues	<u><u>\$2,845,001.00</u></u>

SECTION 3. The following amounts are hereby appropriated in the Cemetery fund for the operation of the Roanoke Island Memorial Gardens Cemetery (RIMG) and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the Chart of Accounts heretofore established for the Cemetery:

Cemetery Fund	<u>\$28,500</u>
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SECTION 4. It is estimated that the following revenues will be available in the Cemetery Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Interest-Other Agencies	\$2,000
Grave Site – Plot Sales	\$2,000
Mausoleum – Crypt Sales	\$2,000
Mausoleum- Niche Sales	\$2,000
Rental Income - Houses	\$20,400
Recording Fees	<u>\$100</u>
Total Estimated Revenues	<u>\$28,500</u>

SECTION 5. The Airport Director is authorized to submit budget amendments to the County Finance Director without prior written approval of the Airport Authority in amounts that do not exceed \$20,000 per line item. For items over \$10,000, the Director must get verbal confirmation from the Dare County Airport Authority’s Chairperson or Vice-Chairperson. The Director shall report such budget amendments to the Dare County Airport Authority no later than the next regularly-scheduled meeting (sooner if possible). Any budget amendments beyond \$20,000 must be submitted to the Airport Authority for approval.

SECTION 6. Airport Director's Authority for Expenditures and Execution of Agreements:

a. The Director's annual (fiscal year) expenditure authority for line items in the budget shall not exceed the following without further approval from the Airport Authority:

- (1) For line items of \$20,000 or less of the budgeted line items; or
- (2) For line items exceeding \$20,000, of the budgeted line item.

b. The Airport Director is hereby authorized to execute the necessary agreements for a term of one (1) year or less, to receive or expend funds for the following purposes without further approval from the Airport Authority, as long as any agreements requiring the expenditure of funds are pre-audited and pertain to expenditures included as line items in the budget and are within the limits stated in Subsection (a) of this Section:

- (1) Grant agreements to public and non-profit organizations;
- (2) Leases of normal and routine business equipment;
- (3) Leases with tenants of rental property and hangars owned by the Dare County Airport Authority;
- (4) Consultant, professional, or maintenance service agreements;
- (5) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law;

- (6) Agreements for acceptance of state, federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered;
- (7) Construction or repair work where formal bids are not required by law; (Article 8, Chapter 143 of the N. C. G. S., (GS143-129 and GS 143-131)) and
- (8) Liability, casualty, property or other insurance or retention and faithful performance bonds.

c. The limitations specified in Subsections (a) and (b) of this Section may be waived provided there is urgent need to expend the funds prior to the next regularly scheduled meeting of the Dare County Airport Authority, and or commit grant funding provided the waiver is approved by the Chair of the Dare County Airport Authority or another member specifically granted this authority by the Chair. Such approval may be given orally, telephonically, or by electronic mail provided written confirmation is provided as quickly as practicable. The Chair or other authorized member shall notify all members of the Dare County Airport Authority of each such waiver as quickly as practicable.

SECTION 7. Fuel prices will be determined as follows:

- a. The Airport Director has the authority to set aviation fuel prices within the parameters listed below:
 - (1) Charge no less than \$0.90 above cost for fuel service Av Gas and \$0.40 above cost for self- service Av Gas with exceptions to our commercial vendors, Wright Flight and special events and for Jet Fuel to charge no less than \$1.20 above cost with exceptions to EMS and special events.
 - (2) Attempt to reasonably keep prices competitive with local surrounding aviation facilities without incurring financial loss.
 - (3) In General not to charge more than \$2.00 above cost for either Av Gas or Jet A regardless of preceding factors 7(a) 1-3.

SECTION 8. The Airport Director shall have the authority to pay or remunerate airport employee(s) bonuses and raises in addition to salary adjustment for merit for special circumstances. The amounts of these bonuses or raises shall be warranted, at the Airport Director's discretion and not exceed the Airport Director's budgetary spending limits identified in sections 5 and 6 of this ordinance. Prior to allotting said bonuses or raises, the Airport Director shall get the expressed approval from the Dare County Airport Authority (DCAA) and appropriate documentation coordinated on or signed by the Chairperson or any designated member of the Dare County Airport Authority.

SECTION 9. Schedule of Fees are established and approved as part of this ordinance. See the Fees Rates and Charges Schedule for a detailed listing.

SECTION 10. Copies of this Budget Ordinance shall be furnished to the Clerk of the Airport Authority and the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this day of June, 2021.

Charlie Davidson, Chair
Dare County Airport Authority

Margaret L. Stauffer,
Clerk to the Authority Board

TIE DOWN FEES

SINGLE OR TWIN ENGINE (OVERNIGHT)	\$10.00
TURBO PROP & JET (OVERNIGHT)	\$15.00
Monthly	\$70.00

LANDING FEE (PER OCCURANCE)

CARGO/CHARTER	
Category I-II	\$35.00
Category III and up	\$50.00

SERVICE FEES

AIRPORT FEE	\$25.00
AIRCRAFT TOW (PER OCCURANCE)	
Category I and II	\$10.00
Category III and up	\$15.00
GROUND POWER UNIT (PER OCCURANCE)	
Start up only	\$25.00
Each 15 minutes- continuous use	\$25.00
CONFERENCE ROOM (CLEANING)	
Per day	\$25.00
VEHICLE PARKING	
Monthly	\$35.00
Yearly	\$300.00
FUEL FOW FEE (PRE-PURCHASED) X GALLON	\$0.30
TERMINAL OFFICE LEASE - YEARLY	\$21/SQ.FT.

COMMERCIAL FEES

All fees shall be paid as follows : half within 30 days of approval from Dare County Airport Authority and balance within 60 days. Fees shall run from January 1 to December 31. No discount for part of a year.

AIR TOUR(PER YEAR)	\$700.00
FLIGHT INSTRUCTION AND AIRCRAFT RENTAL(PER YEAR)	\$700.00
BANNER TOWING(PER YEAR)	\$700.00
CHARTER(PER PLANE)	\$700.00
SKY DIVING (PER YEAR)	\$700.00
PUBLIC MAINTENANCE	\$700.00
Per occurrence for off premise companies	\$75.00
CAR RENTAL BY DCRA STAFF (OF GROSS)	30.00%
CAR RENTAL OFF AIRPORT COMPANY	
Pick up or drop off	\$20.00
CAR RENTAL OTHER (BY CONTRACT)	20.00%

All commercial operators wanting to operate out of DCRA must make application and be approved by DCAA or its designee prior to operation.

GENERAL AVIATION & COMMUTER AIRCRAFT LISTING

CATEGORY I

Cessna- 140,150,170,172,175,177,180,182,185,195,205,206,207,210. Tri-pace, Colt, Commache, Cherokee, Pacer, Musketeer, Bonanza, Debonaire, Staggerwing, Mooney, Navion ,Belanca, Luscombe, Aeronca, Citabria, Stinson, Ercoupe, Hili-Courier, Rockwell Commander, Lance, Arrow, Sundowner, Yankee, Traveler, Small experimental

CATEGORY II

Cessna- All 300 and 400's, Aztec, Apachee, Navajo, Twin Comanche, Twin Bonanza, Duke, Travelaire, Baron, Duchess, Seminole, Seneca, Cougar, Aerostar, Geronimo, War Birds (fighters depending on size).

CATEGORY III

King Air, Twin Beech(D-18), Queenaire, Aero/Grand Commander, Cheyenne, Turbo-Commander, Conquest MU-2, Beechcraft 99, Metroliner, Volpar, Merlin, Caravan, Jetstream, Islander, Trislander.

CATEGORY IV

Lear, Citation, Jet-Commander, Saber-Liner, Hansa, Lodestar, DH-125, Westwind, Vickers, Starship, Diamond, Beech Jet, Falcon10, Astra.

CATEGORY V

Falcon 20, 200, 900, G-I, II, III,IV, Jetstar, DC-3, DH-8, Shorts, SAAB, Challenger, Twin Otter.

BUDGET MESSAGE AND HIGHLIGHTS

BUDGET MESSAGE:

To the Dare County Airport Authority:

I am pleased to submit the Dare County Regional Airport FY 2022 Annual Budget. The three following principles were used as a guide in developing the budget:

1. Take care of what we have: (Infrastructure, equipment and employees). The Airport mission can't be implemented if these basic tools of service are not in good working order. We will continue to address, repair, and take care of these assets.
2. Meet the current demand of established and /or new Airport Business: Identify specific services/facility improvements that will help the current demand while also planning for the future.
3. Promote safety while giving our customers the best Airport experience possible: The Airport staff is our greatest asset; therefore we will provide the necessary equipment and training for them to do their jobs as safe and efficient as possible.

The Airport fund provides for operations and maintenance of the Dare County Regional Airport. Revenues are derived from lease of land, buildings and structures, fuel sales, landing and tie down fees, parking fees, other Airport fees and County transfer. Major capital improvements required for the airport capacity and safety are funded through FAA grants (90% federal and 10% local). An acceptance of federal grants funds requires that all revenues generated by the use of Airport assets remain in the Airport Fund for operations and development.

I hope the board will find all the information necessary to thoroughly review and analyze the proposed budget. I believe the budget does a good job in holding the line on rate increases and also delivers much in the way of taking care of key infrastructure and equipment needs, as well as new purchases. Participation from the board, employees and public with recommendations will improve this budget. Please do not hesitate to contact me if you need additional information to help in your decision-making process.

Sincerely,

David Daniels
Airport Director

BUDGET PROCESS

The Airport operates under an annual budget ordinance adopted by the Board in accordance with the provisions of the N.C.G.S.159- Known as the Local Government Budget and Fiscal Control Act. The Airport Director is required to submit a balanced budget and the Airport Board must adopt the budget by July 1. A copy of the proposed budget is filed with the Airport clerk for public inspection and a public hearing is scheduled prior to the formal adoption of the budget. A budget is balanced when the sum of estimated net revenues is equal to appropriations. The fiscal year encompasses the period between July 1 and June 30.

The adopted budget document acts as a “work plan” and provides Dare County Airport Authority and management staff with a mechanism for evaluating budgetary and organizational performance.

BUDGET HIGHLIGHTS

- Desired capital projects include runway approach and RPZ clearing, land acquisition, and apron rehabilitation. The removal of approach and RPZ obstructions provides for safer conditions.
- Continued improvements to the Airport terminal, hangar facilities and equipment.
- The Airport is able to function with 8 full time employees, using external contractors in some areas to promote efficiency.

FUND 94- OPERATIONS

DARE COUNTY AIRPORT AUTHORITY

Account No.	Account Name	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Recommended	FY 23 Projection
REVENUES						
943785	422216 CARES ACT Grant	-	-	69,000	-	-
943785	422270 10761 State Aid to Airport	-	-	-	-	-
	Total State Aid to Airport	-	-	69,000	-	-
943785	441070 10703 Auto rentals	74,108	66,908	85,000	90,000	90,000
943785	441071 Hangar Rentals	249,990	246,704	265,000	270,000	270,000
943785	441072 Tie Down Fees	1,345	2,925	3,000	3,000	3,000
943785	441073 Landing Fees	17,050	18,589	25,000	25,000	25,000
943785	441074 Land & Building Rentals	182,575	174,690	185,000	180,000	180,000
943785	441075 Vehicle Parking Fees	6,060	5,280	8,000	9,000	9,000
943785	441076 Operations Licenses	9,100	8,400	9,000	9,000	9,000
	Total Rents, fees, Licenses	540,227	523,496	580,000	586,000	586,000
943785	441085 Other Charges for Services	0	0	500	500	500
943785	441086 10703 Souvenirs	2,255	3,181	3,500	4,500	4,500
943785	441087 After Hours Fuel Service	6,900	5,300	10,000	8,000	8,000
943785	450100 Interest Income	106,054	76,387	35,000	10,000	10,000
943785	460100 Miscellaneous Revenues	1,266	4,839	3,500	9,000	9,000
	Total other Fees	116,475	89,708	52,500	32,000	32,000
943785	466001 10703 Av Gas Sales	596,732	433,267	550,000	655,000	655,000
943785	466002 10703 Jet A Sales	616,856	576,949	580,000	735,000	735,000
943785	466003 10703 Auto Fuel Sales	1,233	1,468	2,300	3,000	3,000
943785	466004 Oil Sales	2,142	1,998	2,600	4,000	4,000
	Total Fuel & Oil Sales	1,216,963	1,013,682	1,134,900	1,397,000	1,397,000
943785	466005 Pilot Supplies	273	166	500	500	500
943785	466006 10703 Vending Sales	150	300	300	300	300
	Total other Sales	423	466	800	800	800
973785	499900 Appropriated Fund Bal.	0	0	5,550	0	0
943785	491003 Transfer - Primary Government	813,859	853,062	824,393	829,201	829,201
	Allotment *\$593,585 **\$621,405	*	**	***	****	****
	\$622,776 * 638,039					
		813,859	853,062	829,943	829,201	829,201
	TOTAL REVENUES	2,687,947	2,480,414	2,667,143	2,845,001	2,845,001

DARE COUNTY AIRPORT AUTHORITY

Account No.	Account Name	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Recommended	FY 23 Projection
EXPENDITURES						
<u>Number of employees 8</u>						
944785	500200	Salaries	407,798	373,577	381,818	378,195
944785	500202	Salaries- Board members	4,700	3,975	4,000	5,000
944785	500208	Salaries - On call	11,916	11,075	12,046	12,046
944785	500300	FICA	31,010	28,259	30,436	30,160
944785	500400	Retirement	33,132	35,552	40,205	44,527
944785	500500	Health Insurance	155,276	124,345	130,939	123,514
944785	500700	Retiree Health Insurance	0	692	642	661
944785	500705	Pre-65 Health Insurance	7,333	23,694	33,163	35,141
944785	500900	Longevity	12,038	7,749	7,828	9,795
944785	501050	Salary Adjustment Merit	0	0	0	5,606
Total Personnel Services			663,203	608,918	641,077	644,645
944785	510700	Contracted Services	126,825	207,800	299,000	250,000
944785	510900	Professional Service	11,180	17,438	25,204	25,000
944785	511100	Telephone & Postage	4,221	4,061	5,200	5,000
944785	511300	Utilities	29,391	29,575	30,000	30,000
944785	511500	Maintenance & Repairs Rentals	47,588	33,393	60,000	50,000
944785	511501	Maintenance & Repairs Equipment	24,918	11,908	32,000	30,000
944785	511502	Maintenance & Repairs Buildings	39,643	26,421	70,000	60,000
944785	511503	Maintenance & Repairs Vehicle	5,295	4,641	6,500	6,500
944785	511901	Credit Card Processing	32,383	28,764	40,000	35,000
944785	512102	Leases Copiers	961	1,042	2,500	2,000
944785	512103	Leases PC's	0	0	2,000	2,000
944785	513100	Fuel	4,491	6,564	6,500	6,000
944785	513300	Supplies	5,389	4,915	9,500	7,000
944785	513400	Museum Operation	21	0	500	500
944785	513500	Computer Software	0	828	8,000	9,500
944785	513600	Uniforms	0	1,638	2,500	2,500
Total other Expenditures			332,306	378,989	599,404	521,000
944785	513701	10703 AV Gas	469,302	344,342	440,000	520,000
944785	513702	10703 Jet A	439,005	348,632	400,000	480,000
944785	513703	10703 Auto Fuel	3,036	215	3,000	2,500
944785	513704	10703 Oil	1,588	1,317	3,500	3,000
Total Fuel and Oil Disbursement			912,931	694,506	846,500	1,005,500

Account No.	Account Name	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Recommended	FY 23 Projection
944785 513705	10703 Pilot Supplies	295	290	500	500	500
944785 513708	10703 Auto Rentals	40,022	34,113	50,000	55,000	55,000
944785 513709	10703 Souvenirs	2,010	1,844	2,500	3,500	3,500
944785 516100	Shop Overhead	10,128	11,286	7,756	8,242	8,242
944785 525000	Training	331	655	4,000	4,000	4,000
944785 525100	Travel	10,025	8,520	10,000	10,000	10,000
944785 525200	Dues & Subscriptions	2,000	2,108	2,000	2,000	2,000
944785 525400	Insurance & Bonds	51,174	59,910	59,340	50,614	50,614
944785 525401	Insurance Airport	26,888	29,436	55,000	50,000	50,000
944785 525600	Advertising & Promotions	379	118	4,000	4,000	4,000
944785 525604	Marketing & Public Relations	21,573	5,779	22,550	10,000	10,000
944785 525620	Youth Aviation Day	1,662	392	4,000	4,000	4,000
944785 525710	Indirect Costs per CAP	108,984	112,590	116,220	118,000	118,000
944785 525730	Bad Debts	0	0	0	0	0
944785 537400	Capital Outlay	19,582	339,900	150,000	304,000	304,000
944785 539500	Depreciation	528,359	524,998	0	0	0
944785 548190	DS- Principal Property	0	0	0	0	0
944785 549190	DS-Interest Property	0	0	0	0	0
944785 550000	Contingency	0	0	92,296	50,000	50,000
944785 599500	10768 Capital Project Fund	0	0	0	0	0
Total Other Expenditures		823,412	1,131,938	580,162	673,856	673,856
TOTAL EXPENDITURES		2,731,851	2,814,351	2,667,143	2,845,001	2,845,001

FUND 96- CEMETERY

DARE COUNTY AIRPORT AUTHORITY

Account No.	Account Name	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Recommended	FY 23 Projection
REVENUES						
963785	450101 Interest- Other Agencies	8,441	5,795	2,000	2,000	2,000
963785	464501 Grave Sites- Plot	6,330	2,426	2,000	2,000	2,000
963785	464502 Mausoleum- Crypt	0	0	2,000	2,000	2,000
963785	464503 Mausoleum- Niche	526	1,500	2,000	2,000	2,000
963785	464510 Rental Income Houses	21,766	23,432	20,400	20,400	20,400
963785	464515 Recording Fees	26	78	100	100	100
TOTAL REVENUES		37,089	33,232	28,500	28,500	28,500
EXPENDITURES						
964785	511300 Utilities	265	423	1,000	1,000	1,000
964785	511502 Maintenance & Repairs Buildings	5,651	1,980	12,000	12,000	12,000
964785	511508 Maintenance & Repairs Yard	5,855	0	6,000	6,000	6,000
964785	511903 Recording Fees	192	0	100	100	100
964785	537400 Capital Outlay	0	0	9,400	9,400	9,400
TOTAL EXPENDITURES		11,963	2,403	28,500	28,500	28,500