

# Limited Food Service Establishment Application

This Limited Food Service Establishment (LFSE) permit application (2 pages) must be submitted no later than 30 days prior to construction or commencing operation. Please also note:

- No food preparation shall occur prior to receiving a permit from DCHD.
- LFSE permits shall be issued only to political subdivisions of the State\*, establishments operated by volunteers that prepare or serve food in conjunction with amateur athletic events, or operated by organizations that are exempt from federal income tax under sections 501(c)(3) or 501(c)(4) of the Internal Revenue Code. Documentation indicating your organization's qualifications to receive an LFSE permit must be submitted with this application.
- Limited food service establishments also includes lodging facilities that serve only reheated food that has already been pre-cooked
- All LFSE permits are good for one year from date written.
- A fee listed below is required for each LFSE permit and must be paid with the submission of each LFSE application. There is a \$250.00 plan review fee associated with this application.

\*Political subdivisions of the state are local governments created by the states to help fulfill their obligations. Political subdivisions include counties, cities, towns, villages, and special districts such as school districts, water districts, park districts, and airport districts.

Facility Type: Amateur Athletic Event  Lodging Facility  Other  (Please note only facilities that meet the above pre - qualifications will be evaluated for a LFSE permit)

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name of Permittee: \_\_\_\_\_ Day-Time Phone: \_\_\_\_\_

Permittee email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Dates of operation: \_\_\_\_\_

Name of Amateur Athletic Organization, if applicable\*: \_\_\_\_\_

Source of Water for LFSE: Public Water  On-site Private Well

Waste Water System for LFSE: Public Sewage  On-site Septic System

As of September 1, 2012, the permit holder shall require all food service employees to comply with an approved Employee Health Policy. Do you have an approved Employee Health Policy? Yes  No

Has/have the designated Person(s) in Charge of the LFSE completed an ANSI-accredited, certified food protection managers' course? Yes  No

**Attach plans or a sketch illustrating the specifications and equipment for the proposed LFSE.**

**Attach a complete list of Menu Items to be prepared at the LFSE, include the method of preparation for each food item.**

Food Item	Method of Preparation	Food Item	Method of Preparation
Example: hotdogs	Heated on a roller grill	Example: canned gravy	Heated in microwave and serve

I certify that the information on this application is complete and accurate. I understand that any changes to my operation must be submitted to the Dare County Department of Health & Human Services for review and written approval prior to commencing the changes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**County of Dare**  
**Department of Health & Human Services**

P.O. Box 669 | Manteo, NC 27954

Health 252.475.5003 | Social Services 252.475.5500 | Veterans Services 252.475.5604 | [darenc.com/hhs](http://darenc.com/hhs)

## 15A NCAC 18A .2674 LIMITED FOOD ESTABLISHMENTS

Limited food establishments shall comply with all the requirements in Rules .2650 through .2662 of this Section, except that the following provisions apply in lieu of Rules .2654(2) and .2659(a) and (b), Section 5-204.11(b) of the Food Code as amended by Rule .2655 of this Section, and Sections 8-201.11 and 8-201.12 of the Food Code as amended by Rule .2658 of this Section:

- 1) The permit for a limited food establishment shall be posted in a conspicuous place where it can be readily seen by the public at all times. Permits for limited food establishments shall expire on December 31 of each year. A new permit from the regulatory authority shall be obtained before the limited food establishment shall be allowed to operate each year. Transitional permits shall not be issued.
- 2) The permit application shall be submitted to the local health department at least 30 days prior to construction or commencing operation. The permit application shall include a proposal for review and approval that includes a menu, plans, and specifications for the proposed limited food establishment, and location and dates of operation.
- 3) Limited food establishments shall not prepare any potentially hazardous food (time/temperature control for safety food) prior to the day of sale.
- 4) Potentially hazardous food (time/temperature control for safety food) that has been heated at the limited food establishment and remains at the end of the day shall not be served or placed in refrigeration to be used another day.
- 5) All meats, poultry, and fish shall be purchased in a pre-portioned and ready-to-cook form.
- 6) Equipment in the limited food establishment that is not certified or classified for sanitation by an ANSI-accredited certificate program that is in good repair and operating properly may be used. At least a two-compartment sink shall be provided. The sink shall be of sufficient size to submerge, wash, rinse, and sanitize utensils and shall have splashback protection. At least one drainboard, table, or counter space shall be provided for air-drying.
- 7) Only single service articles shall be used.
- 8) Limited food establishments may prepare food in accordance with Rule .2669(b) of this Section.
- 9) Floors, walls, and ceilings of limited food establishments shall meet the requirements of this Section, except those limited food establishments preparing food in accordance with Rule .2669(b) of this Section. Limited food establishments shall use dustless methods of floor cleaning and all, except emergency floor cleaning, shall be done during those periods when the least amount of food and drink is exposed, such as after closing, or between meals.
- 10) All areas in which food is handled, prepared, or in which utensils are washed, shall be provided with artificial lighting that complies with Section 6-202.11 of the Food Code as amended by Rule .2656 of this Section.
- 11) A handwashing sink shall be provided in food service areas for use by employees only.
- 12) Toilet facilities shall be provided for use by employees. Public toilet facilities provided on the grounds of the facility where the associated amateur athletic event is taking place are acceptable. Toilet facilities for the public are not required.