

AUXILIARY PROGRAMS

AR Parameter F/M

arparmnt

**MUNIS® Standard Lock Box Layout**

lockbox\_layout

Batch Header Record Layout

FIELD NAME	COLUMNS	CHAR	TYPE	VALUE
=====	=====	=====	=====	=====
Batch Header Record Identifier	1	1	A/N	'H'
Batch Amount	2-11	10	N	Total of the payment records for the batch. The decimal is implied.
Payment Date	12-19	8	A/N	MMDDYYYY
Bank Code/Cashier	20-23	4	N	Lock Box Co. info
Batch Number	24-27	4	N	Lock Box Co. info
Filler	28-80	53	A/N	spaces

Detail (Payment) Record Layout

FIELD NAME	COLUMNS	CHAR	TYPE	VALUE
=====	=====	=====	=====	=====
Filler	1-3	3	A/N	spaces
Detail Category Code	4-5	2	N	Extracted from the scan line.
Detail Bill Year	6-9	4	N	20 = real estate YYYY Extracted from the scan line.
Detail Bill Number	10-17	8	N	Extracted from the scan line.
Detail Amount Paid	18-27	10	N	Payment amount. The decimal is implied.
Batch Number	28-31	4	N	Lock Box Co. info
Filler	32-80	49	A/N	spaces