



**COUNTY OF DARE**  
PO Box 1000. MANTEO. NC 27954

**DARE COUNTY BOARD OF COMMISSIONERS**

Dare County Administration Building  
954 Marshall C. Collins Dr., Manteo, NC

**Monday, December 06, 2021**

**“HOW WILL THESE DECISIONS IMPACT OUR CHILDREN AND FAMILIES?”**

**AGENDA**

- 9:00 AM**      **CONVENE, PRAYER, PLEDGE OF ALLEGIANCE**
- ITEM 1**      Election of Chairman
- ITEM 2**      Election of Vice-Chairman
- ITEM 3**      Opening Remarks - Chairman's Update
- ITEM 4**      Presentation of County Service Pins - December 2021
- ITEM 5**      Employee of the Month
- ITEM 6**      Public Comments
- ITEM 7**      Dare County Motor Sports Charity Group
- ITEM 8**      Adoration Hospice
- ITEM 9**      UNC Chapel Hill School of Government Essential Housing Needs: Project Update
- ITEM 10**     Hatteras Island Reserve Phase 2 Subdivision - Preliminary Plat Review
- ITEM 11**     Cape Hatteras Electric Corporation (CHEC) Special Use Permit 4-2021
- ITEM 12**     A Request to Close a Portion of Beacon Road in Rodanthe
- ITEM 13**     Bid Award for Buxton/Avon Beach Nourishment Project
- ITEM 14**     **Consent Agenda**
- 1. Approval of Minutes
  - 2. DHHS - Social Services Division One-time Unrestricted Stimulus Payment for Young Adults Budget Amendment
  - 3. Dare County DHHS Public Health Division  
Increased State Funding for Community Linkages to Care (CLC) for OD Prevention/Response
  - 4. Dare County DHHS Public Health Division  
Continued Funding for COVID-19 ELC Enhancing Detection Activities
  - 5. North Carolina Governor's Crime Commission  
Grant Award
- ITEM 15**     **Board Appointments**
- 1. Dare County Tourism Board
  - 2. Upcoming Board Appointments
- ITEM 16**     Commissioners' Business & Manager's/Attorney's Business

**ADJOURN UNTIL 5:00 P.M. ON DECEMBER 20, 2021**



*Election of Chairman*

**Description**

The Clerk to the Board of Commissioners will conduct the annual election of Chairman.

**Board Action Requested**

To Elect a Chairman

**Item Presenter**

Cheryl C. Anby, Clerk to the Board



*Election of Vice-Chairman*

**Description**

The Chairman will conduct the election of Vice-Chairman.

**Board Action Requested**

To elect a Vice-Chairman

**Item Presenter**

Chairman of the Board of Commissioners



*Opening Remarks - Chairman's Update*

**Description**

Dare County Chairman Robert Woodard will make opening remarks.

**Board Action Requested**

Informational Presentation

**Item Presenter**

Chairman





*Presentation of County Service Pins - December 2021*

**Description**

Claudia Neal, Senior Foreign Language Interpreter, DSS Admin., is scheduled to receive her ten year service pin this month:

**Board Action Requested**

None - presentation

**Item Presenter**

Robert Outten, County Manager



*Employee of the Month*

**Description**

The Employee of the Month Certification will be presented.

**Board Action Requested**

None

**Item Presenter**

To Be Determined



*Public Comments*

**Description**

The Board of Commissioners encourages citizen participation and provides time on the agenda at every regularly scheduled meeting for Public Comments. This is an opportunity for anyone to speak directly to the entire Board of Commissioners for up to five minutes on any topic or item of concern. Masks and social distancing required.

Comments can be made at the Commissioners Meeting Room in Manteo (Administration Bldg., 954 Marshall Collins Drive, Manteo) or through an interactive video link at the Fessenden Center Annex (47013 Buxton Back Road, Buxton).

**Board Action Requested**

Hear Public Comments

**Item Presenter**

Robert Outten, County Manager



*Dare County Motor Sports Charity Group*

**Description**

The Dare County Motor Sports Charity Group conducts an annual event to generate funds to benefit underprivileged children in Dare County. A report will be given on the group's latest fund raising efforts.

**Board Action Requested**

None - Presentation

**Item Presenter**

Terry Gray  
Dare County Motor Sports Charity Group



*Adoration Hospice*

**Description**

Amy Basnight, Branch Director of Adoration Hospice in Dare County, will provide an update on services.

**Board Action Requested**

None

**Item Presenter**

Amy Basnight



*UNC Chapel Hill School of Government  
Essential Housing Needs: Project Update*

**Description**

UNC School of Government, through their Development Finance Initiative (DFI) program, will provide an update relative to essential housing needs for Dare County.

**Board Action Requested**

Take appropriate action

**Item Presenter**

Sarah Odio, Senior Project Manager DFI



*Hatteras Island Reserve Phase 2 Subdivision -- Preliminary Plat Review*

**Description**

Preliminary plat review of Hatteras Island Reserve Phase 2. The division proposes the use of a common drive, which triggers review by the Board of Commissioners according to the terms of the Subdivision Ordinance. Staff report, plat and associated documents attached.

**Board Action Requested**

Motion to recommend preliminary plat approval and concurrence of use of common drive as recommended by the Planning Board.

**Item Presenter**

Noah H Gillam, Assistant Planning Director

**SUBDIVISION FACTSHEET**  
Preliminary Plat Review – December 6, 2021

**NAME:** Hatteras Island Reserve Phase 2

**LOCATION:** Hatteras, NC

**SITE SPECIFICS:** Total site area: 3.36 acres

Number of proposed lots: 7 lots

Smallest lot area: 17,671 square feet

Site Zoning: C-2H Commercial

**STREETS:**

Common driveways are proposed for use in Phase 2 following the same design used in Phase 1. Lots 5-8 will be accessed from a 40' easement with 24' of paved common drive area. Lots 9-11 will be accessed from a 24' easement with 24' of paved common drive area. Individual driveways will be constructed for lots 6, 7, and 10 starting at the end of the paved area of the common drives. The Subdivision Ordinance allows the use of common drive if the Planning Board determines, and the Board of Commissioners concurs, that the common drive will not endanger or diminish public safety and welfare. The Planning Board reviewed this proposed division at their November 8, 2021 meeting and voted to recommend approval of the preliminary plat with a determination that the common drive would not diminish or endanger public safety and welfare. Any motion by the Board to approve the preliminary plat should include similar language. The Subdivision Ordinance does grant the County the ability to require an access easement (frontage road area) for four or more lots. However, the design of the common drives accomplishes the same objective of a frontage access easement – the decrease in the number of driveway cuts on NC 12. The continued use of the common drives in Phase 2 seems reasonable. The Subdivision Ordinance requires the common drive to be constructed according to the NCDOT pavement requirements. None of the lots will have direct access from NC 12. The covenants for the subdivision will include appropriate language about the use and maintenance of the common drives. "No Parking" signs will be installed along the common drive areas. This was a requirement for Phase 1 also. The installation of the common drives to NCDOT standards will be certified by the project engineer at the time of final plat submission.

**UTILITIES:**

1. Water: Dare County central water system
2. Sewer: Individual on-site septic tank/drainfield systems.
3. Stormwater: no State permit required but additional information on stormwater will be needed as part of preliminary review. Information on stormwater has been included on the preliminary plat.

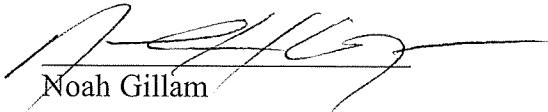


**STAFF COMMENTS:**

A copy of the plat has been provided to the Fire Marshal.

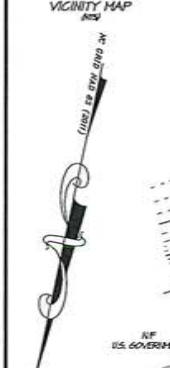
Construction on the individual lots will be subject to additional zoning review based on the site specifics proposed for each lot. Individual driveways will be constructed to connect to the common drives as depicted on the preliminary plat. The plat meets the technical merits of the Subdivision Ordinance.

Motion to approve: "I move that the preliminary plat for the proposed Hatteras Island Reserve Subdivision, Phase 2 be granted based upon a concurrence with the Planning Board recommendation that the common drive accessing lots 5-11 does not endanger or diminish public safety and welfare.

  
Noah Gillam

11/22/2021  
Date

Cc: Michael Strader



**NOTES**

1. CURRENT OWNERS: HATTERAS VENTURES, LLC  
PO BOX 40  
KILL DEVIL HILLS, NC 27840  
PUN 434-0524-0447 & 434-0524-0121  
PFD 010604000 & 010604001
2. ENGINEER: QUIBLE & ASSOCIATES, P.C.  
8466 CAROLINA HWY  
FOWELL'S POINT, NC 27836
3. TOTAL AREA = 238,518.88 sq ft / 5.25 acres  
(AREAS BY COORDINATE METHOD)
4. SUBJECT REFERENCES: DB 1840 PG 371 & 374; PG 6, SL 109; PG 1, SL 106
5. ADDITIONAL REFERENCES: M8 3, PG 30; PG 10, SL 271; PG 12, SL 301; PG 15, SL 6; PG 14, SL 371
6. FIELD SURVEY DATES: 01/27-20/2018
7. DISTANCES ARE HORIZONTAL GROUND DISTANCES.
8. PROPERTY IS LOCATED IN WPM FLOOD ZONES AS SHOWN AND SUBJECT TO CHANGES BASED ON COUNTY/CITY ORD. # 153348, PANEL 4394, SUFFIX K, 8/4/18 # 31003440000 EFFECTIVE DATE: 08/04/2018
9. THIS SURVEY SUBJECT TO ANY FACTS, INCLUDING BUILDING SETBACK RESTRICTIONS, EASEMENTS, COVENANTS, ETC., THAT MAY BE REVEALED BY A FULL AND ACCURATE TITLE SEARCH.
10. APPROVAL OF THIS SUBDIVISION DOES NOT GUARANTEE PERMIT APPROVAL ON ANY INDIVIDUAL LOT.
11. MINIMUM BUILDING SETBACKS MAY BE SUBJECT TO CHANGE AND SHOULD BE VERIFIED WITH A ZONING OFFICIAL.
12. SUBJECT PARCEL ZONING: C2-H
13. LOTS SHALL ACCESS FROM THE PROPOSED ACCESS EASEMENTS AND NOT HAVE ANY OTHER DIRECT ACCESS FROM HWY 12.
14. THE PROPERTIES ARE SUBJECT TO RESTRICTIVE COVENANTS WHICH ADDRESS OTHER ISSUES ADDRESS OBLIGATIONS FOR MAINTENANCE OF COMMON DRIVWAYS.
15. THE COMMON DRIVWAYS SHALL BE CONSTRUCTED ACCORDING TO RECORD PLAN/DEED REQUIREMENTS, AND UPON SATISFACTORY COMPLETION SHALL BE CERTIFIED BY THE PROJECT ENGINEER AS CONSTRUCTED AS APPROVED.

**OWNER'S CERTIFICATE**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE COUNTY OF DARE, AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT, EASEMENTS, BUILDING SETBACK LINES AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED THEREON. I HEREBY DEDICATE ALL SANITARY SEWER, STORM SEWER AND WATER LINES TO THE COUNTY OF DARE.

DATE: \_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

NOTARY PUBLIC  
MY COMMISSION EXPIRES: \_\_\_\_\_

**SURVEYOR'S CERTIFICATE**

I, JOHN H. HAZEL, CERTIFY THAT THIS PLAN HAS BEEN DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (SEE REFERENCES IN NOTES); THAT THE DIMENSIONS NOT SURVEYED ARE SHOWN AS DASHED LINES AND ARE CLEARLY INDICATED AS DASHED FROM INFORMATION OBTAINED IN OTHER ADDITIONAL REFERENCES IN NOTES; THAT THE BALD OF PRECISION AS CALCULATED IS 1:50,000; THAT THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH G.S. 17-50 AS AMENDED.

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A GOVTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

I HEREBY ORIGINAL SIGNATURE, REGISTRATION AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D.

JOHN H. HAZEL, PLS NC 1-3320

**CERTIFICATE OF APPROVAL**

I HEREBY CERTIFY THAT THE SUBDIVISION PLAN SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION ORDINANCE OF DARE COUNTY AND THAT THIS PLAN HAS BEEN APPROVED BY DARE COUNTY FOR RECORDATION IN THE OFFICE OF THE REGISTER OF DEEDS OF DARE COUNTY.

DATE: \_\_\_\_\_

**REVENUE OFFICER'S CERTIFICATE**

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, REVENUE OFFICER OF DARE COUNTY, CERTIFY THAT THE MAP OR PLAN TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

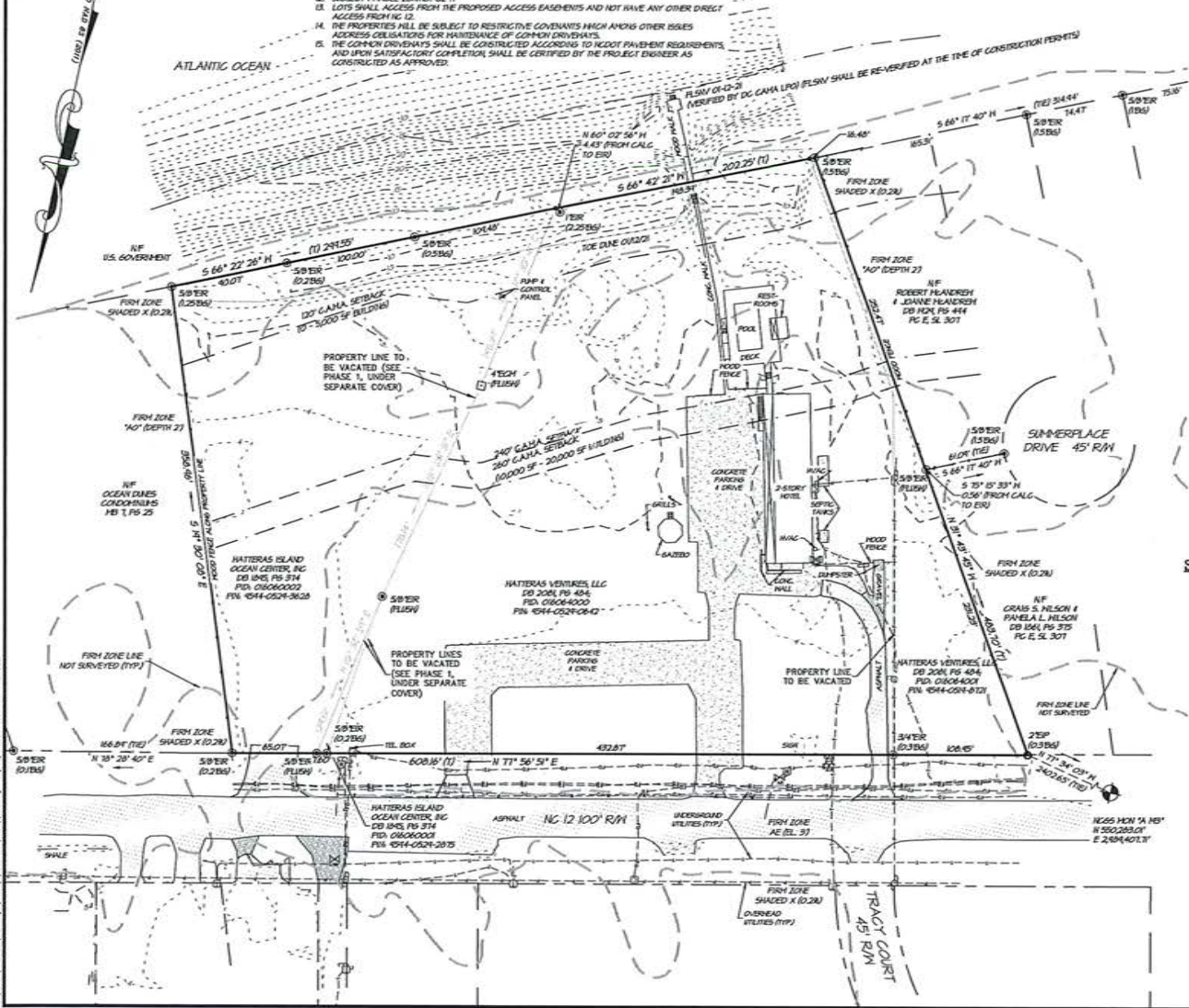
REVENUE OFFICER: \_\_\_\_\_ DATE: \_\_\_\_\_

**CANA STATEMENT**

SOME PORTIONS OF SOME LOTS IN THIS SUBDIVISION ARE LOCATED IN AREAS OF ENVIRONMENTAL CONCERN. ADDITIONAL PERMITS MAY BE REQUIRED BEFORE DEVELOPMENT MAY TAKE PLACE IN THESE AREAS.

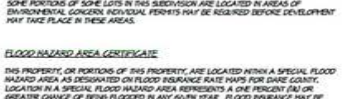
**FLOOD HAZARD AREA CERTIFICATE**

THIS PROPERTY, OR PORTIONS OF THIS PROPERTY, ARE LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS DESIGNATED ON FLOOD INSURANCE RATE MAPS FOR DARE COUNTY. LOCATION IN A SPECIAL FLOOD HAZARD AREA REPRESENTS A ONE PERCENT (1%) OR GREATER CHANCE OF BEING FLOODED IN ANY GIVEN YEAR. FLOOD INSURANCE MAY BE REQUIRED BY LENDING INSTITUTIONS FOR STRUCTURES CONSTRUCTED ON PROPERTY LOCATED IN SPECIAL FLOOD HAZARD AREAS.



**LEGEND**

- EXISTING 4" x 4" CONCRETE FOUNDATION, ECH
- EXISTING 8" WDM PIPE, EIP
- EXISTING IRON ROD, EIR
- SET IRON ROD, SIR
- PK RAIL
- CALCULATED POINT
- WALKER MEASUR
- TELEPHONE PED
- CABLE TV PED
- FIBER OPTIC MARKER
- UTILITY POLE
- WALKER VALVE
- FIRE HYDRANT
- ADJ. ABOVE GRADE
- BELOW GRADE
- EX ASPHALT
- EX GRAVEL
- EX CONCRETE



**TYPICAL LOT SETBACKS & EASEMENTS**

FRONT

G:\2018\1515087\Drawings\Township\1515087-02-01-prel.dwg 10/13/2021 11:44 AM

NC License# C-0238  
SINCE 1959

**Quible & Associates, P.C.**

ENGINEERING • PLANNING  
ENVIRONMENTAL SCIENCES • SURVEYING

1515087-02-01  
PUN 434-0524-0121  
PFD 010604000 & 010604001



**PRELIMINARY PLAT (1 OF 4)**

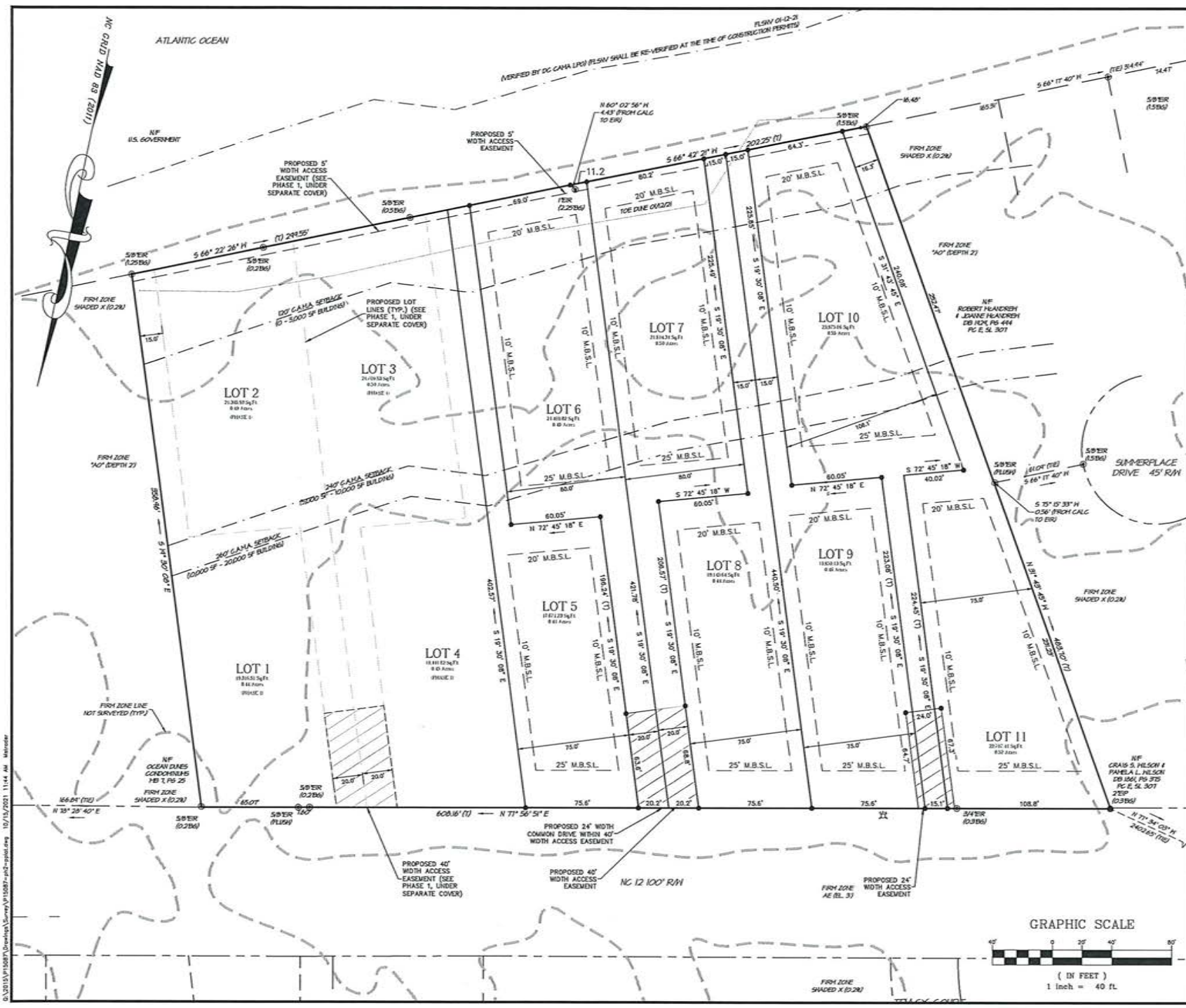
**HATTERAS ISLAND RESERVE (PHASE 2)**

56883 NC 12 HWY

HATTERAS TOWNSHIP  
DARE COUNTY  
NORTH CAROLINA

PROJECT NO. P15087  
DRAWN BY JMH/CMS  
CHECKED BY JMH/MWS  
SCALE 1"=60'  
ISSUE DATE 10/15/21





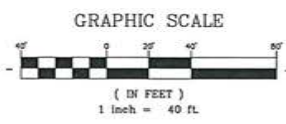
NC License# C-0208  
 SINCE 1999  
**Quible & Associates, P.C.**  
 ENGINEERING • PLANNING  
 ENVIRONMENTAL SCIENCES • SURVEYING  
 3440 WILSON ROAD, SUITE 100  
 WILMINGTON, NC 27408  
 Phone: (910) 491-8147  
 Fax: (910) 793-0388  
 email: info@quible.com



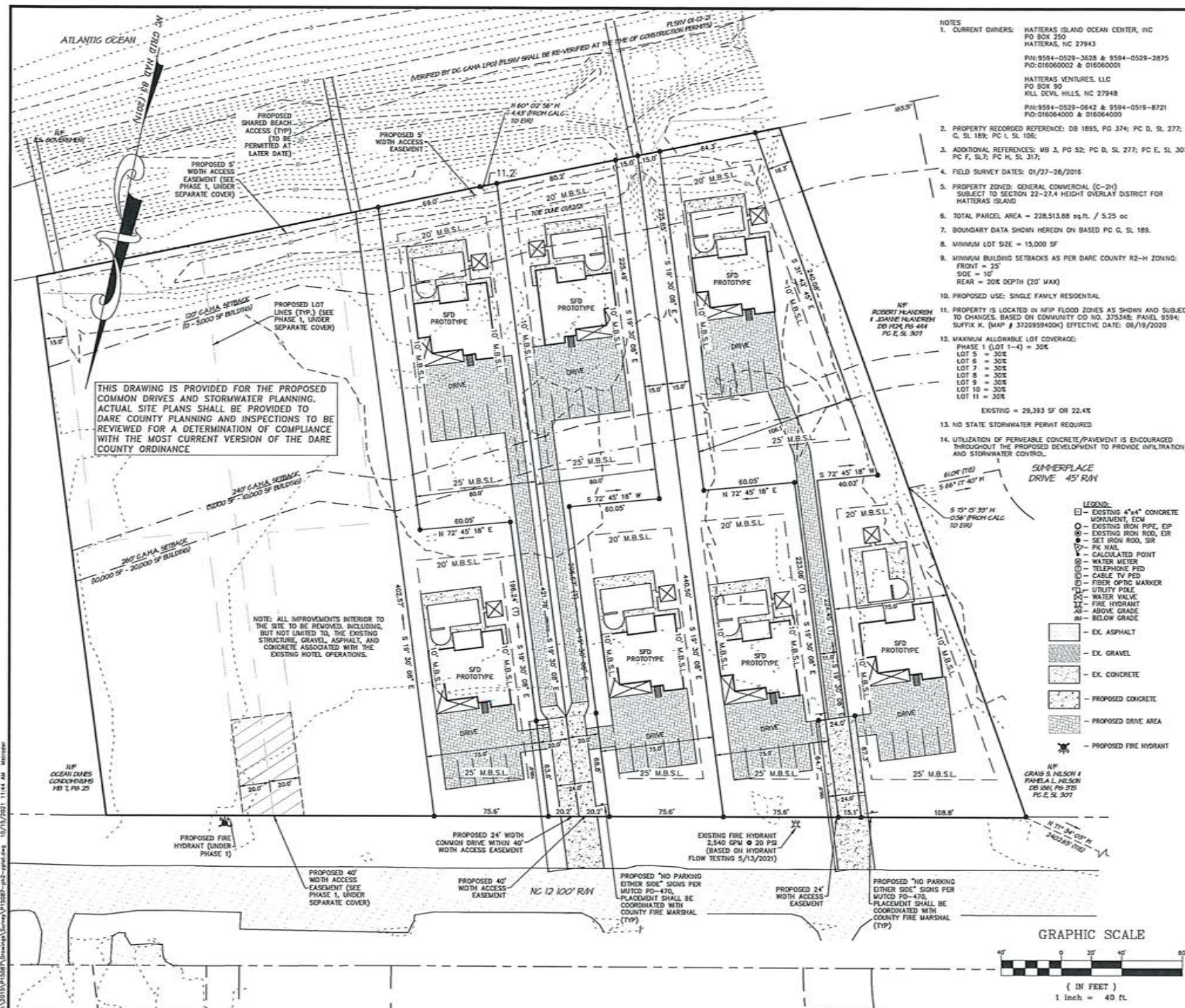
CERTIFICATION  
 I, the undersigned, being a duly qualified and licensed Professional Engineer, do hereby certify that this is a true and correct copy of the original as shown to me.

PRELIMINARY PLAT (2 OF 4)  
**HATTERAS ISLAND RESERVE (PHASE 2)**  
 56883 NC 12 HWY  
 HATTERAS TOWNSHIP DARE COUNTY NORTH CAROLINA

PROJECT NO. P15087  
 DRAWN BY JMH/CMS  
 CHECKED BY JMH/MWS  
 SCALE 1"=40'  
 ISSUE DATE 10/15/21





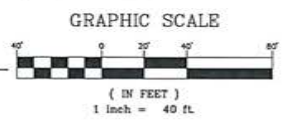


THIS DRAWING IS PROVIDED FOR THE PROPOSED COMMON DRIVES AND STORMWATER PLANNING. ACTUAL SITE PLANS SHALL BE PROVIDED TO DARE COUNTY PLANNING AND INSPECTIONS TO BE REVIEWED FOR A DETERMINATION OF COMPLIANCE WITH THE MOST CURRENT VERSION OF THE DARE COUNTY ORDINANCE

NOTE: ALL IMPROVEMENTS INTERIOR TO THE SITE TO BE REMOVED, INCLUDING, BUT NOT LIMITED TO, THE EXISTING STRUCTURE, GRAVEL, ASPHALT, AND CONCRETE ASSOCIATED WITH THE EXISTING HOTEL OPERATIONS.

- NOTES
- CURRENT OWNERS: HATTERAS ISLAND OCEAN CENTER, INC  
PO BOX 250  
HATTERAS, NC 27943  
PH:9594-0529-3528 & 9594-0529-2875  
FD:016060002 & 016060001  
HATTERAS VENTURES, LLC  
PO BOX 90  
KILL DEVIL HILLS, NC 27948  
PH:9594-0529-0642 & 9594-0519-8721  
FD:016064000 & 016064000
  - PROPERTY RECORDED REFERENCE: DB 1895, PG 374; PC D, SL 277; PC C, SL 189; PC I, SL 106;
  - ADDITIONAL REFERENCES: MB 3, PG 52; PC D, SL 277; PC E, SL 307; PC F, SL 7; PC H, SL 317;
  - FIELD SURVEY DATES: 01/27-28/2016
  - PROPERTY ZONED: GENERAL COMMERCIAL (C-2H) SUBJECT TO SECTION 22-21.4 HEIGHT OVERLAY DISTRICT FOR HATTERAS ISLAND
  - TOTAL PARCEL AREA = 228,513.88 sq.ft. / 5.25 ac
  - BOUNDARY DATA SHOWN HEREON ON BASED PC C, SL 189.
  - MINIMUM LOT SIZE = 15,000 SF
  - MINIMUM BUILDING SETBACKS AS PER DARE COUNTY R2-H ZONING:  
FRONT = 25'  
SIDE = 10'  
REAR = 20' DEPTH (20' MAX)
  - PROPOSED USE: SINGLE FAMILY RESIDENTIAL
  - PROPERTY IS LOCATED IN NFIP FLOOD ZONES AS SHOWN AND SUBJECT TO CHANGES, BASED ON COMMUNITY CO NO. 37534R; PANEL 9594; SUFFIX K. (MAP # 3720959400K) EFFECTIVE DATE: 05/19/2020
  - MAXIMUM ALLOWABLE LOT COVERAGE:  
PHASE 1 (LOT 1-4) = 30K  
LOT 5 = 30K  
LOT 6 = 30K  
LOT 7 = 35K  
LOT 8 = 30K  
LOT 9 = 30K  
LOT 10 = 30K  
LOT 11 = 30K
  - EXISTING = 29,393 SF OR 22.4K
  - NO STATE STORMWATER PERMIT REQUIRED
  - UTILIZATION OF PERMEABLE CONCRETE/PAVEMENT IS ENCOURAGED THROUGHOUT THE PROPOSED DEVELOPMENT TO PROVIDE INFILTRATION AND STORMWATER CONTROL.

- LEGEND:
- EXISTING 4"x4" CONCRETE WORKMENT, ECU
  - EXISTING IRON PIPE, EP
  - EXISTING IRON ROD, SIR
  - SET IRON ROD, SIR
  - PK NAIL
  - CALCULATED POINT
  - WATER METER
  - TELEPHONE PED
  - CABLE TV PED
  - FIBER OPTIC MARKER
  - UTILITY POLE
  - WATER VALVE
  - FIRE HYDRANT
  - ABOVE GRADE
  - BELOW GRADE
  - EX. ASPHALT
  - EX. GRAVEL
  - EX. CONCRETE
  - PROPOSED CONCRETE
  - PROPOSED DRIVE AREA
  - PROPOSED FIRE HYDRANT



NC License # C-0258  
SINCE 1959

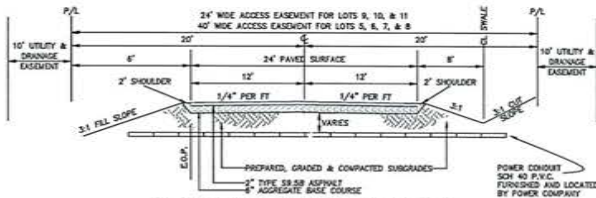
**Quible & Associates, P.C.**  
ENGINEERING • PLANNING  
ENVIRONMENTAL SCIENCES • SURVEYING

PHYSICIAN/ARCHITECT OFFICES AT BLACK Mt. OFFICE  
1000 S. W. 10TH ST. SUITE 200  
MILLSBORO, NC 27958  
PH: 252-335-4147  
FAX: 252-335-4338  
www.quible.com

PRELIMINARY PLAT (3 OF 4)

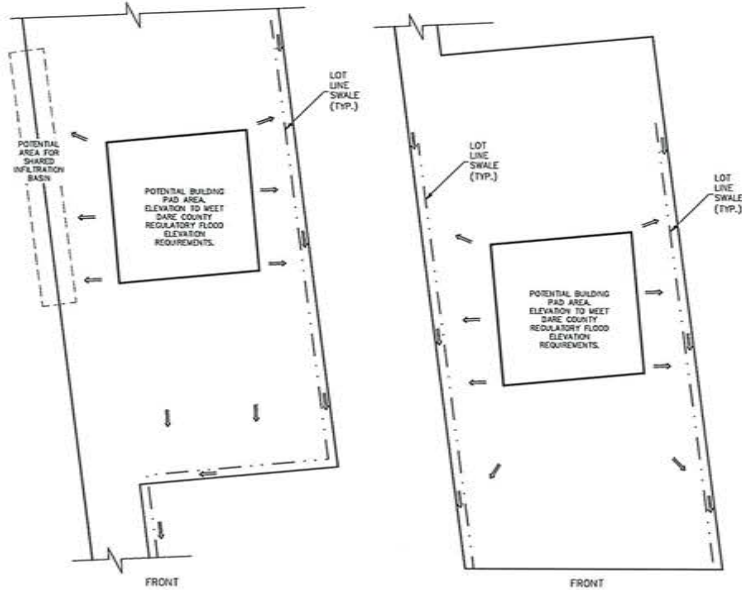
**HATTERAS ISLAND RESERVE (PHASE 2)**  
56883 NC 12 HWY  
HATTERAS TOWNSHIP  
DARE COUNTY  
NORTH CAROLINA

PROJECT NO. P15087  
DRAWN BY JMH/CMS  
CHECKED BY JMH/MWS  
SCALE 1"=40'  
ISSUE DATE 10/15/21



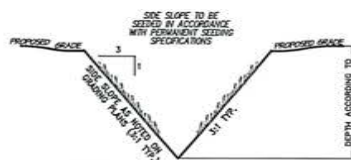
**COMMON DRIVEWAY TYPICAL CROSS SECTION**  
K.T.S.

1. PAVEMENT DESIGN, INCLUDING THICKNESS, TO BE DETERMINED BY GEOTECHNICAL ENGINEERING.
2. PAVEMENT SHALL BE CONSTRUCTED IN ACCORDANCE WITH MDOT STANDARDS.



**EXAMPLE FLAG LOT GRADING**

**EXAMPLE LOT GRADING**



**TYPICAL V-SWALE DETAIL**  
K.T.S.

**PERMANENT VEGETATION**

SEEDING DATES: APRIL 1 - AUGUST 31:	SEED MIXTURE	APPLICATION RATES/ACRE
	NEEDL & FESCUE	130 LBS.
	COMMON BERMUDA "SAHARA" (HULLED)	215 LBS.

SEEDING DATES: SEPT. 1 - MARCH 31:	SEED MIXTURE	APPLICATION RATES/ACRE
	NEEDL & FESCUE	250 LBS.
	COMMON BERMUDA "SAHARA" (UNHULLED)	215 LBS.

**SEEDING PREPARATION:**  
LOOSEN SOILS TO A DEPTH OF 6-8 INCHES USING A RIPPER, HARROW, OR CHISEL PLOW. BREAK UP CLODS, REMOVE UNACCEPTABLE GROWTH (STICKS, ROOTS), STONES (>3"), AND OTHER MATERIALS, AND WORK THE TOP 3-4 INCHES OF THE SOIL INTO A SEEDBED. THE AREA TO BE SEEDDED SHALL BE RE-COMPACTED UTILIZING A CULTIPACKER ROLLER AND A SMOOTH EVEN SOIL SURFACE WITH A LOOSE, UNIFORMLY FINE TEXTURE SHALL BE THE FINISHED GRADE.

**SOIL AMENDMENTS:**  
OBTAIN A SOIL TEST TO DETERMINE APPLICATION RATES AND FOLLOW RECOMMENDATIONS OF SOIL TESTS. WHEN A SOIL TEST IS NOT POSSIBLE, APPLY 3,000 LB/ACRE GROUND AGRICULTURAL LIVESTONE AND 1,000 LB/ACRE 10-10-10 STARTER FERTILIZER.

**MULCHING:**  
APPLY 4,000 LB/ACRE GRAIN STRAW OR EQUIVALENT COVER OF ANOTHER SUITABLE MULCH. ANCHOR STRAW BY TACKING WITH ASPHALT, NETTING, ROVING OR BY CRIMPING WITH A MULCH ANCHORING TOOL.

**MAINTENANCE:**  
SATISFACTORY STABILIZATION AND EROSION CONTROL REQUIRES A COMPLETE VEGETATIVE COVER. EVEN SMALL BREACHES IN VEGETATIVE COVER CAN EXPAND RAPIDLY AND, IF LEFT UNATTENDED, CAN ALLOW SERIOUS SOIL LOSS FROM AN OTHERWISE STABLE SURFACE. A SINGLE HEAVY RAIN IS OFTEN SUFFICIENT TO GREATLY ENLARGE BARE SPOTS, AND THE LONGER REPAIRS ARE DELAYED, THE MORE COSTLY THEY BECOME. PROMPT ACTION WILL KEEP SEDIMENT LOSS AND REPAIR COST DOWN. NEW SEEDINGS SHOULD BE INSPECTED FREQUENTLY AND MAINTENANCE PERFORMED AS NEEDED. IF RILLS AND GULLIES DEVELOP, THEY MUST BE FILLED IN, RE-SEEDDED, AND MULCHED AS SOON AS POSSIBLE. OVERSOWS MAY BE NEEDED UNTIL NEW PLANTS TAKE HOLD.

**MAINTENANCE REQUIREMENTS EXTEND BEYOND THE SEEDING PHASE.** (COMPLETE VEGETATIVE COVER IS REQUIRED REGARDLESS OF COUNTY ISSUANCE OF A CERTIFICATE OF OCCUPANCY AND FINAL PAYMENT WILL NOT BE AWARDED UNTIL COMPLETE ESTABLISHMENT OF VEGETATIVE COVER.)

WEAK OR DAMAGED SPOTS MUST BE RELIEM, FERTILIZED, MULCHED, AND RESEEDDED AS PROMPTLY AS POSSIBLE. REFERTILIZATION MAY BE NEEDED TO MAINTAIN PRODUCTIVE STANDS.

**SEEDING SPECIFICATIONS**

**TEMPORARY VEGETATION**

SEEDING DATES: AUG. 16 - APRIL 15:	SEED MIXTURE	APPLICATION RATES/ACRE
	RYE GRAIN	120 LBS.

SEEDING DATES: APRIL 16 - AUG. 15:	SEED MIXTURE	APPLICATION RATES/ACRE
	GERMAN MILLET	40 LBS.

NC License# C-0208  
**Quible & Associates, P.C.** SINCE 1959  
ENGINEERING • PLANNING  
ENVIRONMENTAL SCIENCES • SURVEYING  
446 CHARLOTTE HWY #2088  
RD 10000 STREET, SUITE B  
PINE BLUFF, SC 29130  
Phone: (803) 793-0308  
Fax: (803) 793-0308  
www.quibleandassociates.com



COPYRIGHT © 2021  
QUIBLE & ASSOCIATES, P.C.  
THIS DOCUMENT IS THE PROPERTY  
OF QUIBLE & ASSOCIATES, P.C.  
REPRODUCTION OF THIS DOCUMENT IS  
PROHIBITED.  
IF THIS DOCUMENT IS NOT SIGNED  
BY A PROFESSIONAL ENGINEER,  
PROFESSIONAL SURVEYOR, OR  
PROFESSIONAL LAND SURVEYOR,  
IT SHALL NOT BE USED FOR ANY  
CONSTRUCTION OR LAND ACQUISITION  
OR LAND CONVEYANCE, UNLESS  
OTHERWISE NOTED.

**PRELIMINARY PLAT (4 OF 4)**  
**HATTERAS ISLAND RESERVE (PHASE 2)**  
**56883 NC 12 HWY**  
HATTERAS TOWNSHIP  
DARE COUNTY  
NORTH CAROLINA

PROJECT NO.	P15087
DRAWN BY	JMH/CMS
CHECKED BY	JMH/MWS
SCALE	NTS
ISSUE DATE	10/15/21



*Cape Hatteras Electric Corporation (CHEC) Special Use Permit 4-2021  
Description*

**Description**

A site plan and special use permit application has been submitted by the Cape Hatteras Electric Corporation for the construction of a new operations center in Buxton. The site plan, staff report, and draft special use permit are attached with this cover sheet.

**Board Action Requested**

Motion to approve draft SUP and site plan- "I move that SUP 4-2021 and associated site plan for the proposed operation center be approved."

**Item Presenter**

Noah H Gillam, Assistant Planning Director





## County of Dare

P.O. Box 1000 | Manteo, North Carolina 27954 | 252.475.5000

---

November 22, 2021

### MEMORANDUM

TO: DARE COUNTY BOARD OF COMMISSIONERS

FROM: Noah H Gillam 

RE: Special Use Permit #4-2021 for Cape Hatteras Electric Membership Corporation (CHEMC) for a New Operations Center.

A request for a Special Use Permit (SUP) for an operations center for the Cape Hatteras Electric Membership Corporation has been submitted for review by Quible and Associates on behalf of the power co-op. The proposed facility is located in Buxton, and is identified as parcel 017075000 with Dare County Tax Mapping. The parcel is zoned R-2A and Private and Public Utility Facilities are permitted as a special use.

The applicant is proposing to build 50' x 148' building that will serve as the operation facility and provide office space, conference rooms, a large kitchen, restrooms, and multiple truck bays. The parcel for the proposed operations center is currently vacant. The applicants currently operate a part of their electric utility facilities on the parcel directly adjacent to the east of the proposed site. The parcels to the north and west of the proposed site are residential. The parcel is bordered on the south by a canal. As part of the SUP application the applicant has submitted an appendix b (site plan) that shows the proposed improvements. Some portions of the proposed improvements will be constructed inside the Coastal Area Management Act jurisdiction and will have to adhere to their regulations as well as the Dare County Zoning Ordinance.

The Dare County Planning Board reviewed the proposed SUP at their November 8, 2021 meeting and deemed the conditions reasonable and appropriate. The Dare County Fire Marshal has reviewed the proposed site plan and has indicated that he has no issues with the proposal. A draft SUP and site plan is attached for the board's review, other conditions may be added to the draft SUP if needed as a result of the December 6, 2021 Commissioners review.





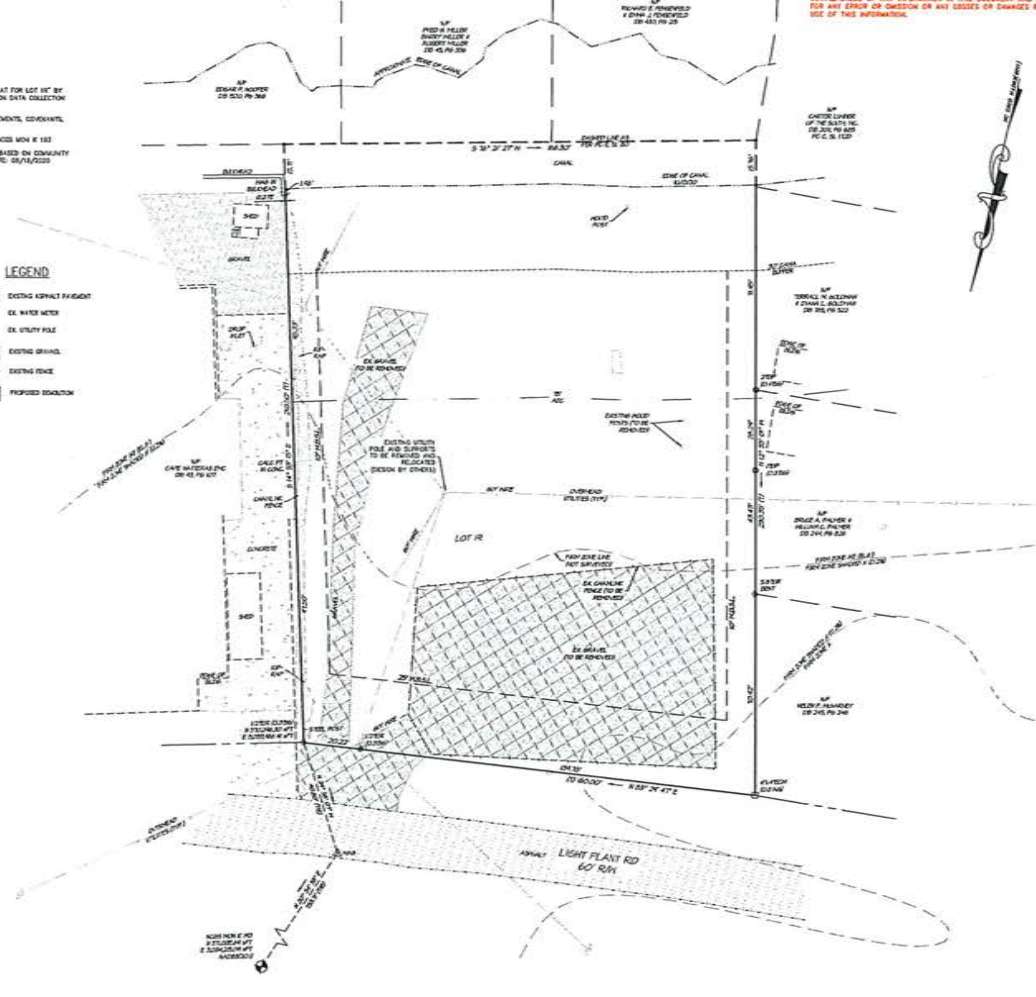
**NOTES**

- ONE APPROACH: CAPE HATTERAS ELECTRIC SUBSTATION CORPORATION 25 BOCA 2 BURLINGTON, NC 27610
- OWNER: QUIBLE & ASSOCIATES, P.C. 202 W. MAIN ST. 2ND FLOOR, NC 27844 (336) 441-4147
- PARCEL: 0621-100-0103 / 01070003
- PROPERTY ADDRESS: 4705 LIGHT PLANT ROAD, BERTHOLETT, NC 27520
- PROPOSED REFERENCE: 06 1712, PG 203, PG 6, 8, 9, 10, PG 2, 3, 183
- PROPERTY ZONE: ALTERNATE MEDIUM DENSITY RESIDENTIAL DISTRICT (R-24)
- TOTAL PARCEL AREA: 34,822.78 SQ. FT. (0.63 ACRES) LOT AREA TO EDGE OF CHALK: 34,822.78 SQ. FT. (0.63 ACRES) (AREA BY COORDINATE METHOD)
- BOUNDARY AND PHYSICAL INFORMATION BASED ON PLAT ENTITLED "DEMOLITION PLAN FOR LOT 'R' OF QUIBLE & ASSOCIATES, P.C. 0621-100-0103" TOPOGRAPHIC INFORMATION BASED ON DATA COLLECTION FROM QUIBLE & ASSOCIATES, P.C. ON 10/13/2023.
- THIS PLAN SUBJECT TO ANY FACTS INCLUDING BUILDING SETBACK RESTRICTIONS, EASEMENTS, COVENANTS, ETC., THAT MAY BE INDICATED BY A DEED AND ACCURATE SITE SURVEY.
- HORIZONTAL DATUM IS NAD83(83); VERTICAL DATUM IS MGS 1988, DERIVED FROM NGVD 88 E 100
- PROPERTY IS LOCATED IN A FLOOD ZONE AS SHOWN AND SUBJECT TO CHANGES BASED ON COUNTY CD NO. 3700A, PANEL 0203, SURVEY A. (MAP NUMBER 37000003A) EFFECTIVE DATE: 05/16/2022

**NOTE: THIS DOCUMENT IS PRELIMINARY - NOT FOR CONSTRUCTION, RECORDATION, SALES OR CONTRACTS - THIS DOCUMENT IS FOR DISCUSSION PURPOSES ONLY! EXISTING INFORMATION SHOWN ON THIS DOCUMENT IS BASED ON BEST AVAILABLE DATA AND IS NOT A CERTIFIED SURVEY. ALL INFORMATION SHOWN ON THIS DOCUMENT IS SUBJECT TO ANY REVISIONS BY ANY REGULATORY AGENCY, ENTRY OF AUTHORITIES.**

QUIBLE & ASSOCIATES, P.C. DOES NOT GUARANTEE THE ACCURACY OR THE COMPLETENESS OF ANY INFORMATION IN THIS DOCUMENT AND IS NOT RESPONSIBLE FOR ANY ERROR OR OMISSION OR ANY LOSSES OR DAMAGES RESULTING FROM THE USE OF THIS INFORMATION.

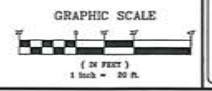
- LEGEND**
- EXISTING EASEMENT PAYMENT
  - EXISTING WATER METER
  - EXISTING UTILITY POLE
  - EXISTING GRAVEL
  - EXISTING DRIVE
  - PROPOSED DEMOLITION



- DEMOLITION NOTES:**
- CONTRACTOR SHALL LOCATE EXISTING UNDERGROUND SERVICES - TO INCLUDE BUT NOT LIMITED TO ELECTRIC, CABLE, TELEPHONE, GAS, CEMENT, SEWER AND WATER - AND SHALL COORDINATE PROPER PROTECTION AND/OR RELOCATION WITH APPROPRIATE UTILITY COMPANY.
  - CONTRACTOR SHALL MAKE THE SITE AND BE FAMILIAR WITH THE SCOPE OF DEMOLITION. CONTRACTOR SHALL OBTAIN NECESSARY PERMITS TO CONDUCT WORK. APPROVED PERMITS WILL BE FORWARDED BY THE CONTRACTOR AND BE ENCLOSED TOGETHER.
  - DEMOLITION SHALL INCLUDE BUT IS NOT LIMITED TO THE EXCAVATION, REMOVAL AND DESTRUCTION OF ALL STRUCTURES AND UTILITIES TO BE DEMOLISHED. CONTRACTOR SHALL BE RESPONSIBLE FOR THE RELOCATION OF ALL UTILITIES AND SHALL BE RESPONSIBLE FOR THE PROTECTION AND SETTING OF ALL UTILITIES WITH APPROPRIATE DRAWINGS.
  - THE CONTRACTOR SHALL PROTECT ALL PROPERTY AND STRUCTURES AND UTILITIES ON THE PROPERTY THAT ARE TO REMAIN. CHANGES TO THE PROTECTION OF THE CONTRACTOR'S UTILITIES SHALL BE REPAIRED IN KIND BY THE CONTRACTOR AT HIS OWN COST TO THE OWNER.
  - ALL EXISTING UTILITIES LOCATED OR REQUIRED TO BE DEMOLISHED SHALL INCLUDE REMOVAL FROM PROJECT AREA.
  - EXISTING PAVEMENT, CURBS AND GUTTER, LIGHTS, FENCES, TREE/SHRUBS AND UTILITIES NOT INCLUDED FOR DEMOLITION SHALL BE MAINTAINED, PROTECTED AND UNDISTURBED DURING DEMOLITION. CONTRACTOR SHALL COORDINATE THE REMOVAL OF EXISTING EXTERIOR LIGHTS AND CURBS AND GUTTER WITH THE SITE PLAN.
  - REMOVE SIGN OFF OF EXISTING PAVEMENT, CURBS AND GUTTER AND UTILITIES TO BE DEMOLISHED SHALL BE PROVIDED.
  - ALL DEMOLITION WORK SHALL BE DONE IN STRICT ACCORDANCE WITH FEDERAL, STATE AND LOCAL LAWS, AS WELL AS OSHA REGULATIONS.
  - CONTRACTOR'S ACTIVITIES SHALL NOT SERVE AS A BASIS FOR THE PROTECTION OF TRAFFIC/VEHICLE CIRCULATION DURING CONSTRUCTION.
  - MAINTAIN POSITIVE DRAINAGE AWAY FROM BUILDINGS AT ALL TIMES DURING DEMOLITION.
  - DEMOLITION SHALL NOT BEGIN UNTIL WRITTEN AUTHORIZATION IS RECEIVED FROM THE OWNER AND CONTRACTOR HAS OBTAINED THE NECESSARY PERMITS FROM ALL LOCAL, STATE AND FEDERAL AGENCIES HAVING JURISDICTION TO AUTHORIZE DEMOLITION WORK.
  - DEMOLITION PLAN DOES NOT PURPORT TO SHOW ALL EXISTING UTILITIES. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES AND COORDINATE WITH THE UTILITY COMPANY. CONTRACTOR SHALL COORDINATE ALL UTILITY DISCONNECTION, INCLUDING SEWER, WATER, GAS, TELEPHONE, ELECTRIC, ETC. TO BE REMOVED, DISCONNECTED AND GROUND CONNECTIONS AS NECESSARY FOR DEMOLITION WITH THEIR RESPECTIVE UTILITY PROVIDER. ALL UTILITIES, INCLUDING GAS OR SEWER SERVICES, SHALL BE DISCONNECTED ON THE JOB AND SHALL BE THE RESPONSIBILITY OF THE UTILITY PROVIDER. THE CONTRACTOR IS RESPONSIBLE FOR CONTACTING EACH UTILITY COMPANY TO DISCONNECT AND GROUND ALL UTILITIES PRIOR TO THE BEGINNING OF WORK. BEFORE ANY DEMOLITION, THE CONTRACTOR SHALL VERIFY CORRELATION OF ALL UTILITIES TO BE REMOVED TO ALL EXISTING UNDERGROUND UTILITIES LOCATED ON AND NEAR THE VICINITY OF THE SITE.
  - EXISTING WATER METER, ELECTRIC, REFRIGERATION, REDEMPTION/REMOVAL, ETC. ARE THE PROPERTY OF THE UTILITY COMPANIES SERVING THE SITE AND CONTRACTOR SHALL BE RESPONSIBLE TO COORDINATE WITH UTILITY PROVIDER THE REMOVAL, TRANSPORTATION AND STORAGE OF THE SAME.
  - WHERE EXISTING FOUNDATION WALLS, FOOTINGS, CONCRETE SLABS, STREPS, PARAPETS, SCREENS, CURBS OR GUTTER ARE REQUIRED TO BE DEMOLISHED CONTRACTOR SHALL INCLUDE THE REMOVAL OF EXISTING MATERIALS TO SUB-GRADE.
  - DEMOLITION PLAN DOES NOT GUARANTEE THE ACCURACY OR COMPLETENESS OF THE DEMOLITION STRUCTURES AND MATERIALS. IT HAS DEVELOPED TO ASSIST THE CONTRACTOR IN OBTAINING PERMITS FROM THE OWNER OF EXISTING WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR INFORMATION ON CONSTRUCTION DEMOLITION FROM THE CONTRACTOR.
  - ALL WASTE MATERIALS SHALL BE REMOVED FROM THE SITE DAILY IN A MANNER WHICH PREVENTS RAIN OR SNOW FROM REMOVED MATERIALS. PROPERTY OWNER/PUBLIC BODIES OF LAW CONTRACTOR SHALL LEGALLY REMOVE ALL DEMOLISHED DEMOLITION ITEMS FROM THE PROJECT SITE TO A SPECIAL SITE APPROVED BY ALL AUTHORITIES HAVING JURISDICTION.



**NOTE:** DATA GIVEN ON THESE PLANS IS RELAYED TO AS ACCURATE, BUT THE ACCURACY IS NOT GUARANTEED. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL LEVELS, LOCATIONS, TIES, AND DIMENSIONS OF THE EXISTING UTILITIES PRIOR TO CONSTRUCTION. IF A DISCREPANCY IS FOUND, WORK SHALL CEASE AND THE ENGINEER NOTIFIED. WORK MAY CONTINUE UPON ENGINEER NOTICE TO PROCEED.



QUIBLE & ASSOCIATES, P.C.  
10110 UNIVERSITY DRIVE  
SUITE 100  
RANDOLPH, NC 28134  
TEL: 336-441-4147  
WWW.QUIBLEANDASSOCIATES.COM



NO.	DATE	REVISIONS

**EXISTING CONDITIONS & DEMOLITION PLAN**

**CAPE HATTERAS EMC**

**LOT 'R', EILEEN A. MILLER DIVISION**

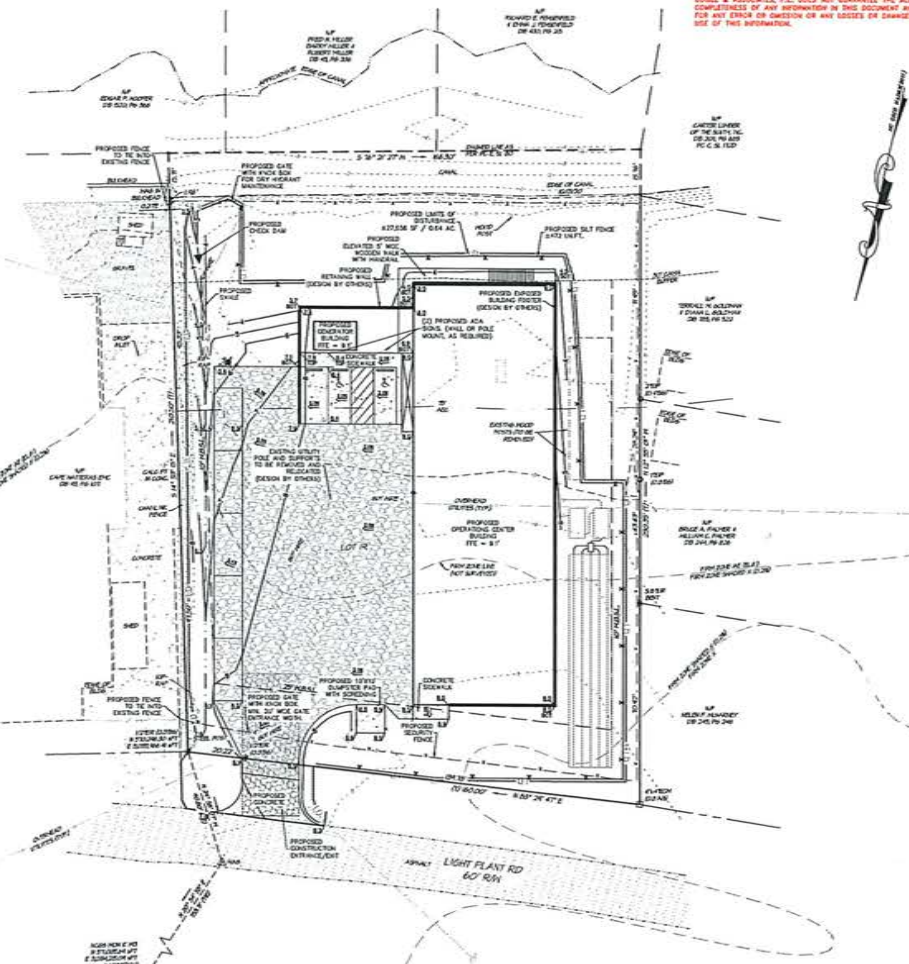
UNITHAM TOWNSHIP  
DADE COUNTY  
NORTH CAROLINA

PROJECT NO:	P20081
DESIGNED BY:	DLT
DRAWN BY:	DLT
CHECKED BY:	MWS
DATE:	09/24/21
SHEET NO.	2
OF 5 SHEETS	

**NOTES**

- OWNER/APPLICANT: CAPE HATTERAS ELECTRIC  
UNIVERSITY CORPORATION  
PO BOX 6  
WAYNE, NC 27405
- ENGINEER: QUIBLE & ASSOCIATES, P.C.  
25 DUNCAN RD  
KITTY HAWK, NC 27440  
703-221-4474
- PLAT NO: C27-1822-012 / 2/27/2000
- PROPERTY ADDRESS: 4755 LIGHT PLANT ROAD, WYOLA, NC 27405
- RECORDED INSTRUMENT: DR 1721, PG 217, PC 6, S. 82, PC 4, S. 183
- PROPERTY ZONING: ALTERNATIVE MEDIUM DENSITY RESIDENTIAL DISTRICT (M-24)
- MINIMUM BUILDING HEIGHT:
  - LESS THAN SQUARE FEET OR LESS IN AREA - BUILDING HEIGHT SHALL BE LIMITED TO A TOTAL OF 35 FEET INCLUDING AS AN ADDITION TO THE ROOF OF THE ROOF
  - LESS THAN SQUARE FEET TO 14,999 SQUARE FEET IN AREA - BUILDING HEIGHT SHALL BE LIMITED TO 35 FEET TO THE TOP PLANE OF THE CEILING OF THE HIGHEST FINISHED FLOOR FOR A TOTAL BUILDING HEIGHT OF 10 FEET INCLUDING AS AN ADDITION TO THE ROOF OF THE ROOF
  - LESS THAN 14,999 SQUARE FEET OR GREATER IN AREA - BUILDING HEIGHT SHALL BE LIMITED TO 35 FEET FOR THE HIGHEST FINISHED FLOOR, UNLESS THE HIGHEST FINISHED FLOOR IS USED TO TEST FOR INTERIOR WALLS OF A TOP FLOOR LEVEL OF 40 FEET PLUS 7 FEET FOR ATTIC SPACE AND ROOF LINE DESIGN, FOR A TOTAL BUILDING HEIGHT OF 32 FEET INCLUDING AS AN ADDITION TO THE ROOF OF THE ROOF.
- TYPICAL FINISH AREA: 18.4178 sq. ft. (SEE NOTES)  
18.4178 sq. ft. TO EDGE OF CURB; 18.2222 sq. ft. (SEE NOTES)  
(AREA BY GEOMETRIC METHOD)
- BOUNDARY AND PHYSICAL INFORMATION BASED ON PLAT ENTITLED "RECONSTRUCTION PLAT FOR LOT 18" BY QUIBLE & ASSOCIATES, P.C. DATED 10/15/2002. TOPOGRAPHIC INFORMATION BASED ON DATA COLLECTION FROM QUIBLE & ASSOCIATES, P.C. ON 10/15/2002.
- THIS PLAN SUBJECT TO ANY FACTS, INCLUDING BUILDING RESTRICTIONS, EASEMENTS, EASEMENTS, COVENANTS, ETC., THAT MAY BE PROVIDED BY A PLAN AND ASSIGNED TITLE NUMBER.
- HORIZONTAL DATUM IS NAD83(2011); VERTICAL DATUM IS NAVD83; DATUM FROM WHICH VERT. IS 183
- LIMITS OF DISTURBANCE PROPOSED WILL BE LESS THAN 40 FEET.
- PARKING CALCULATIONS:  
REQUIRED: 3 SPACES PER EXISTING DWELLING ON THE LARGEST SHED + 12 EMPLOYEES + 8 VISITOR SPACES; 8 SPACES  
ADA SPACES REQUIRED: 1 space  
ADA SPACES PROVIDED: 2 spaces (2 ADA ACCESSIBLE)
- PROPERTY IS LOCATED IN NEW FLOOD ZONES AND SHALL BE SUBJECT TO ORDINANCES BASED ON COORDINATE CO-10, 37.046 N. 101.001 S. 101.001 E. (DAVY HUBNER 2/23/2003) EFFECTIVE DATE: 06/15/2002
- PROPOSED SEWER: THIS PLAN PROPOSES THE PROVISION OF EXISTING SEWER, AS SHOWN, AND THE CONSTRUCTION OF A NEW SEWER MAIN AND ASSOCIATED UTILITY STRUCTURES, PARALLEL TO THE EXISTING SEWER MAIN.
- CONTRACTOR SHALL PROVIDE SLOTTED TRAPSTOPS BETWEEN SPOT ELEVATION SPACES AND MAINTAIN EXISTING DRAINAGE.
- AREAS OF FILL SHALL BE ENHANCED TO COMPACTED SUBGRADE AND FINISHED IN 4" LIFT.
- MAINTAIN POSITIVE DRAINAGE AWAY FROM BUILDINGS.
- PAVING TOP AND ACCESS SHALL NOT EXCEED 2% GRADE.
- SPOT ELEVATIONS SHOWN ON THIS PLAN ARE ALONG EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.

- LEGEND**
- EXISTING UTILITY STRUCTURE
  - 12" WATER MAIN
  - 12" UTILITY PIPE
  - PROPOSED 12" WATER MAIN
  - PROPOSED CONCRETE PAVEMENT
  - PROPOSED DRIVEWAY
  - PROPOSED DRIVEWAY
  - PROPOSED CLEAN OUT
  - PROPOSED FENCE
  - PROPOSED FENCE
  - PROPOSED SPOT GRADE
  - PROPOSED CHECK DAM
  - PROPOSED DRAIN
  - PROPOSED PLAN CORRECTION AND GRADE



**NOTE: THIS DOCUMENT IS PRELIMINARY - NOT FOR CONSTRUCTION, RECONSTRUCTION, SALES OR CONVEYANCES - THIS DOCUMENT IS FOR DISCUSSION PURPOSES ONLY. EXISTING INFORMATION SHOWN ON THIS DOCUMENT IS BASED ON BEST AVAILABLE DATA AND IS NOT A CERTIFIED SURVEY. ALL INFORMATION SHOWN ON THIS DOCUMENT IS SUBJECT TO ANY REQUIREMENTS BY ANY REGULATORY AGENCY, ENTITY OR AUTHORITY.**

QUIBLE & ASSOCIATES, P.C. DOES NOT GUARANTEE THE ACCURACY OF THE COMPLETENESS OF ANY INFORMATION IN THIS DOCUMENT AND IS NOT RESPONSIBLE FOR ANY ERROR OR OMISSION OR ANY LOSSES OR DAMAGES RESULTING FROM THE USE OF THIS INFORMATION.

**SOIL EROSION & SEDIMENTATION CONTROL PLAN**

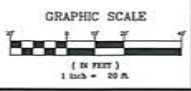
- AREA TO BE DISTURBED: 1,022.84 SQ. FT. (SEE PLAN)
- PROVIDE A GRASSCOVER STABILIZATION (PROBATIONARY OR PERMANENT) ON ALL EXPOSED SOILS SURFACES FOLLOWING THE COMPLETION OF LAND DISTURBANCE ACTIVITIES FOR THE AREA LISTED BELOW:
  - PERMANENT GRASS COVER, SEEDS, TYPES AND SLOPES SHALL BE ESTABLISHED IN 7 DAYS.
  - HIGH QUALITY WATER (H2O) ZONES SHALL BE STABILIZED IN 7 DAYS.
  - DOWNSTREAM SLOPES STEEPER THAN 3:1 SHALL BE STABILIZED IN 7 DAYS. IF SLOPES ARE OF OR LESS AND ARE NOT STEEPER THAN 3:1, 14 DAYS ARE ALLOWED.
  - DOWNSTREAM SLOPES 3:1 OR FLATTER AND LESS THAN 14 IN LENGTH SHALL BE STABILIZED IN 14 DAYS. SLOPES 3:1 OR FLATTER EXCEEDING 14 IN LENGTH SHALL BE STABILIZED IN 7 DAYS.
  - ALL OTHER DOWNSTREAM AREAS WITH SLOPES 4:1 OR FLATTER SHALL BE STABILIZED WITHIN 14 DAYS.
- IF LAND DISTURBANCE ACTIVITIES OCCUR OUTSIDE THE PERMANENT VEGETATION STABILIZATION BATES (APE 14 - 20) AND THEN TEMPORARY VEGETATION STABILIZATION MEASURES SHALL BE FOLLOWED FOR PLANTING WITHIN THE NEXT APPROPRIATE PERMANENT VEGETATION PERIOD. AT THE END OF THE PERMANENT VEGETATION PERIOD, ESTABLISHMENT ACCORDING TO PERMANENT VEGETATION SPECIFICATIONS (SEE FORM & SOIL SEDIMENTATION CONTROL PLAN).
- IF EVIDENCE WHO EXISTING OR FUTURE WATER RUNOFF EXISTING DURING THE PERIOD OF CONSTRUCTION ANY LOCATION ON THE PROJECT IS THE ADDITIONAL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE INSTALLED IMMEDIATELY AS DIRECTED BY THE ENGINEER TO ADDRESS THE PROBLEM AREA AND PREVENT DAMAGE TO ADJACENT PROPERTIES.
- SOIL EROSION AND SEDIMENTATION CONTROLS TO BE INSTALLED, MAINTAINED AND REPAIRED AS NECESSARY UNTIL PERMANENT CONTROLS ARE ESTABLISHED:
  - A RAIN GAUGE MUST BE KEPT ON SITE.
  - DEDICATED SEDIMENT AND OTHER WASTE AREAS AND EXPOSED MATERIAL TOPSOIL MUST BE LOCATED AT LEAST 10 FEET FROM DRAIN OR STREAM UNLESS NO ALTERNATIVE IS FEASIBLE.
  - ALL EROSION AND SEDIMENT CONTROL MEASURES MUST BE INSPECTED AT LEAST ONCE A WEEK AND WHEN INSPECTED AFTER ANY STORM DRAINAGE MEASURES SHALL BE REPAIRED OR AS FROM PERIODS IMMEDIATE GEOMETRIC ACTION MUST BE TAKEN FOR ANY STORM FILLING.
  - INSPECT AND REPORTS MUST BE RUNNY LEAVES, SITE AND EVIDENCE EFFECT ON MAINTAIN STRONG THIS CORRECTIVE ACTION IF NECESSARY.
  - MAINTAIN RECORDS OF INSPECTIONS AND CORRECTIVE ACTIONS.
  - CONTRACTOR SHALL OFFER EXCESS MATERIAL SHALL COME FROM AN EXISTING ROAD OR EXISTING DRIVEWAY, SITE, OR SHALL BE TO AN EXISTING ROAD QUALITY SECTION APPROVED SITE.

**SOIL EROSION & SEDIMENTATION CONTROL NOTES**

- PROHIBITION**
- OBTAIN PLAN REVIEW AND OTHER APPLICABLE PERMITS (IF NECESSARY).
  - FLAG AND/OR FENCE WORK LIMITS.
  - HOLD PROHIBITION CONFERENCE (OWNER, CONTRACTOR, ENGINEER, AND APPLICABLE GOVERNMENT OFFICIALS) AT LEAST ONE WEEK PRIOR TO START OF CONSTRUCTION ACTIVITIES.
- CONSTRUCTION**
- INSTALL CONSTRUCTION ENTRANCE & EXIT LOCATIONS SHOWN ON PLAN.
  - COMPLETE CLEARING AND GRUBBING PROCEDURES.
  - GRADE SITE AND FINISH ACCORDING TO PLAN AND BEHIND CONSTRUCTION OF PROPOSED IMPROVEMENTS, INCLUDING WATER & SEWER UTILITIES.
  - INSTALL CONTINUING STORM CONTROL MEASURES INCLUDING CHECK DAMS, SILT FENCE AND ASSOCIATED EROSION CONTROLS.
  - ALL EROSION & SEDIMENTATION CONTROLS SHALL BE INSPECTED WEEKLY AND AFTER HEAVY RAINFALL. EXCESS WASTES REPAIRS AND MAINTENANCE WILL BE MADE IMMEDIATELY. FURTHERMORE, IF ANY WIND OR STORMWATER RUNOFF OCCURS DURING THE CONSTRUCTION OF THE PROJECT, IMMEDIATE ADDITIONAL EROSION & SEDIMENTATION CONTROL MEASURES SHALL BE INSTALLED TO ADDRESS THE PROBLEM AREA.
  - ONCE THE SITE CONSTRUCTION IS COMPLETE AND SLOPES SURFACES ARE FULLY STABILIZED, ALL DOWNSTREAM CONVEYANCES, STRUCTURES, PIPES AND DRAINS SHALL BE CLEANED OF ALL SLOTTINGS WHICH MAY HAVE ACCUMULATED DURING CONSTRUCTION. CONTRACTOR SHALL VERIFY EROSION CONTROL MEASURES REMAINING INCLUDING THE DESIGN AND RESTORE TO DESIGN SPECIFICATIONS AS NECESSARY.
  - UPON THE COMPLETION OF ACCUMULATED SEDIMENTS AND SITE STABILIZATION, ALL REMAINING EROSION CONTROLS MUST BE REMOVED FROM THE JOB-SITE. ALL CONSTRUCTION EROSION CONTROLS SHALL REMAIN IN PLACE UNTIL THE COMPLETION OF ALL EROSION SEDIMENTATION CONTROL ACTIVITIES.



**NOTE:** THE DATA SHOWN ON THESE PLANS IS BELIEVED TO BE ACCURATE, BUT THE ACCURACY IS NOT GUARANTEED. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL LEVELS, LOCATIONS, TIES, AND DIMENSIONS OF THE EXISTING UTILITIES PRIOR TO CONSTRUCTION. IF A DISCREPANCY IS FOUND, WORK SHALL CEASE AND THE ENGINEER NOTIFIED. WORK MAY CONTINUE UNDER ENGINEER NOTICE TO PROCEED.



NC 100000000 C-0084 SHEET 1888

**Quible & Associates, P.C.**  
CONSULTING ENGINEERS & ARCHITECTS  
1000 W. WYOLA ROAD, SUITE 100  
WAYNE, NC 27405  
703-221-4474  
WWW.QUIBLEANDASSOCIATES.COM

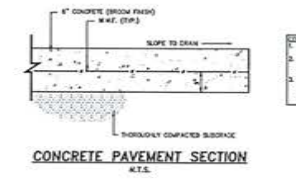
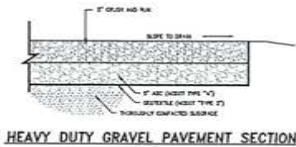
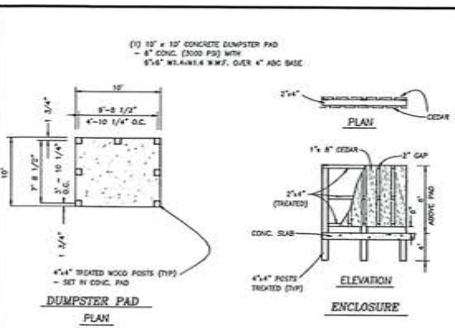
REGISTERED PROFESSIONAL ENGINEER  
STATE OF NORTH CAROLINA  
NO. 100000000 C-0084

**GRADING & SECC PLAN**

**CAPE HATTERAS EMC**  
LOT 18, EILEEN A. MILLER DIVISION  
WAYNE COUNTY, NORTH CAROLINA

PROJECT NO: P20681  
DESIGN BY: DLT  
DRAWN BY: DLT  
CHECKED BY: MWS  
DATE: 09/24/21  
SHEET NO. **3** OF 5 SHEETS



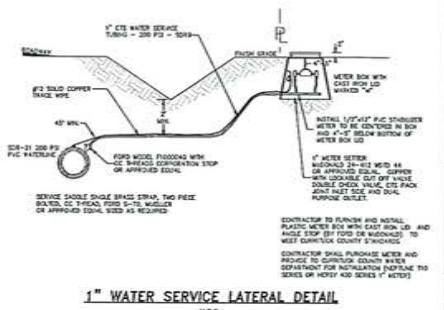
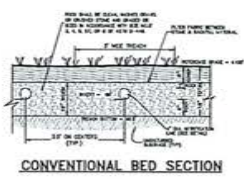


**COMPACTION NOTES**

1. PROVE SOIL AND NEW FINISH AREAS NOTIFY OWNER AND ENGINEER OF ANY UNACCEPTABLE AREAS.
2. COMPACT SHOULDER AND SURROUND TO SIDE OF THE WORKED PORTION. MINIMUM SOIL DEPTH (EVEN SURFACE) ALL SHOULDER MATERIAL SHALL BE SELECT FROM THE TOP OF THE ENGINEER'S PROFILE.
3. SELECT FILL SHALL CONSIST OF SAND OR GRAVEL CONTAINING LESS THAN 5% BY WEIGHT OF FINE (NO. 20) OR THE TOP OF COVERING A LIQUID LIMIT TEST SHALL BE 20 AND PLASTIC LIMIT LESS THAN 6, AND FREE OF RUBBLE, ORGANIC CLAY, LIGNITE, AND OTHER UNDESIRABLE MATERIAL.

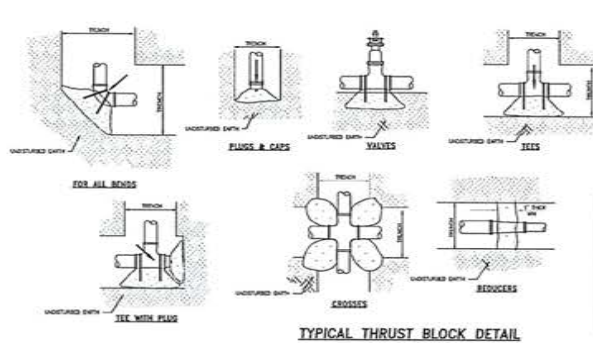
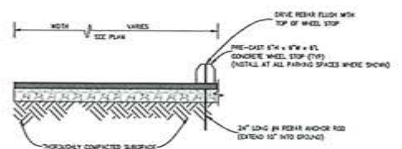
**COMPACTION SCHEDULE**

ALL SHOULDER AND NEW AREAS SHALL BE SEIZED AND MOISTENED ACCORDING TO THE GENERAL SEEDING SPECIFICATIONS



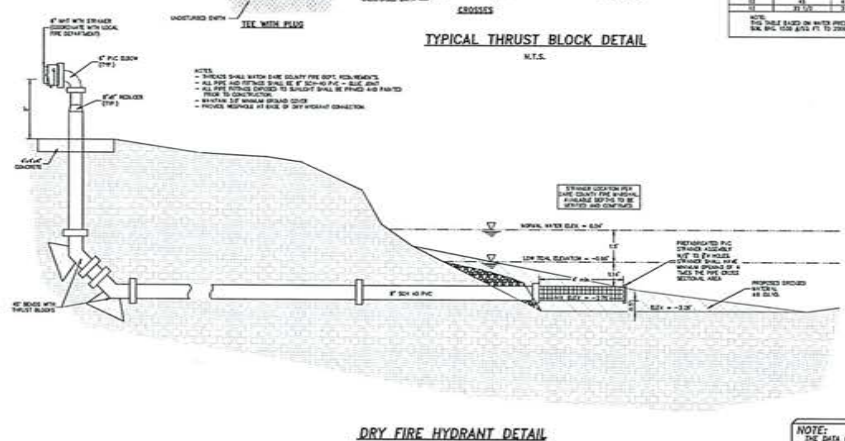
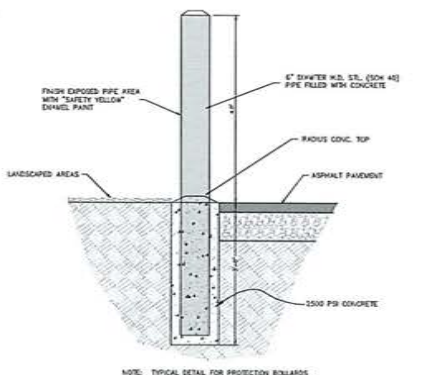
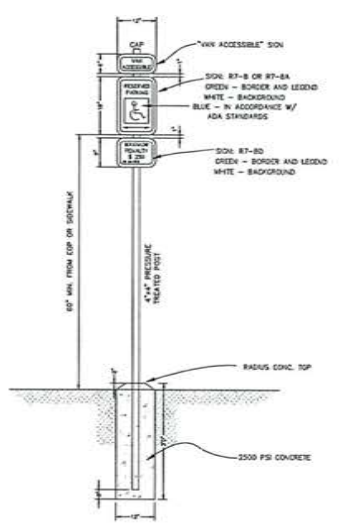
**NOTE:** THIS DOCUMENT IS PRELIMINARY - NOT FOR CONSTRUCTION, RECORDATION, SALES OR CONVEYANCES - THIS DOCUMENT IS FOR DISCUSSION PURPOSES ONLY! EXISTING INFORMATION SHOWN ON THIS DOCUMENT IS BASED ON BEST AVAILABLE DATA AND IS NOT A CERTIFIED SURVEY. ALL INFORMATION SHOWN ON THIS DOCUMENT IS SUBJECT TO ANY REQUIREMENTS BY ANY REGULATORY AGENCY, ENTITY OR AUTHORITY.

**QUIBLE & ASSOCIATES, P.C.** DOES NOT GUARANTEE THE ACCURACY OR THE COMPLETENESS OF ANY INFORMATION IN THIS DOCUMENT AND IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS OR ANY LOSSES OR DAMAGES RESULTING FROM THE USE OF THIS INFORMATION.



**CONCRETE THRUST BLOCK**

PIPE SIZE	ROD SIZE	CONCRETE
4" TRAY 8"	#4	3000 PSI CONCRETE



**NOTE:** THE DATA GIVEN ON THESE PLANS IS BELIEVED TO BE ACCURATE, BUT THE ACCURACY IS NOT GUARANTEED. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL LEVELS, LOCATIONS, TYPES, AND DIMENSIONS OF THE EXISTING UTILITIES PRIOR TO CONSTRUCTION. IF A DISCREPANCY IS FOUND, WORK SHALL CEASE AND THE ENGINEER NOTIFIED. WORK MAY CONTINUE UPON ENGINEER'S NOTICE TO PROCEED.

**QUIBLE & ASSOCIATES, P.C.**  
ENGINEERING & CONSULTING PLANNING  
CONSTRUCTION SERVICES & SURVEYING

1000 W. HARRIS ST. SUITE 100  
RANDOLPH, NC 28134  
PHONE: 704.781.1111  
FAX: 704.781.1112  
WWW.QUIBLE.COM

**811**  
Know what's below.  
Call before you dig.

**SITE & UTILITY DETAILS**  
**CAPE HATTERAS EMC**  
**LOT 1R, HILLEN A. MILLER DIVISION**  
WATKINS TOWNSHIP, NORTH CAROLINA

PROJECT NO: P20081  
DESIGNED BY: DLT  
DRAWN BY: DLT  
CHECKED BY: MWS  
DATE: 09/24/21

SHEET NO. **4** OF 5 SHEETS

**PERMANENT VEGETATION**

SEEDING DATES: APRIL 1 - AUGUST 31

SEED MIXTURE	APPLICATION RATE/LB/Acre
REG. 1 FESCUE	100 LBS.
COMMON BROMUS "TANNEY" (SMALLER)	215 LBS.

SEEDING DATES: SEPT. 1 - MARCH 31

SEED MIXTURE	APPLICATION RATE/LB/Acre
REG. 1 FESCUE	200 LBS.
COMMON BROMUS "TANNEY" (SMALLER)	215 LBS.

**TEMPORARY VEGETATION**

SEEDING DATES: AUG. 15 - APRIL 15

SEED MIXTURE	APPLICATION RATE/LB/Acre
RYE GRASS	100 LBS.

SEEDING DATES: APRIL 15 - AUG. 15

SEED MIXTURE	APPLICATION RATE/LB/Acre
ORPAIN VALLEY	80 LBS.

**SEEDING PREPARATION:**  
 LOOSEN SOIL TO A DEPTH OF 6-8 INCHES USING A RIFLER, HAYRACK, OR OTHER FLECK BREAK UP DEVICE. REMOVE UNACCEPTABLE GROWTH (STOLLS, ROOTS), STONES (LAPTS) AND OTHER MATERIALS, AND WORK THE TOP 3-4 INCHES OF THE SOIL INTO A SEEDBED. THE AREA TO BE SEEDBED SHALL BE RE-COMPACTED UTILIZING A 100-POUNDS ROLLER AND A SMOOTH EDDY SOIL SURFACE WITH A LOGIC, UNIFORMITY FINE. TEXTURE SHALL BE THE THIRDED GRADE.

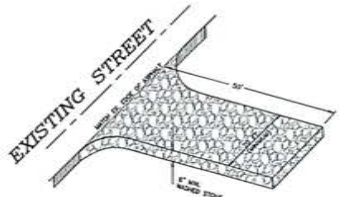
**SOIL ADJUSTMENTS:**  
 DETERMINE SOIL TEST TO DETERMINE APPLICATION RATES AND FOLLOW RECOMMENDATIONS OF SOIL TESTS. WHEN A SOIL TEST IS NOT POSSIBLE, APPLY 1000 LB/Acre (GROUND AGRICULTURAL LIMESTONE AND 1000 LB/Acre 10-10-10 STRAYER FERTILIZER).

**WEEDING:**  
 APPLY 4500 LB/Acre GRAN STRAW OR EQUIVALENT COVER OF ANOTHER SUITABLE WEED-ANCHOR STRAW BY THROWING WITH AIRBLAST, NETTING, POUND OR BY COMBING WITH A HELICOPTER BROADCASTING TOOL.

**MAINTENANCE:**  
 SATISFACTORY STABILIZATION AND EROSION CONTROL REQUIRES A COMPLETE VEGETATIVE COVER. EVEN SMALL BREACHES IN VEGETATIVE COVER CAN EXPOSE PAVEMENT AND, IF LEFT UNATTENDED, CAN ALLOW SERIOUS SOIL LOSS FROM AN ADJACENT STABLE SURFACE. IF SINGLE HEAVY RAIN IS OFTEN SUFFICIENT TO CAUSE EROSION, MORE SOIL AND THE UNDER EXPOSURE ARE DETECTED, THE MORE CAREFULLY THEY BEING. PROMPT ACTION WILL KEEP SOIL LOSS AND EROSION DOWN. NEW SEEDINGS SHOULD BE INSPECTED PROMPTLY AND MAINTENANCE PERFORMED AS NEEDED. IF BILLS AND GULLS DEVELOP, THEY MUST BE FILLED IN RE-SEEDING, AND BRANCHED AS SOON AS POSSIBLE. OVERSEEDING MAY BE NEEDED UNTIL NEW PLANTS TAKE HOLD.

**MAINTENANCE REQUIREMENTS EXTEND BEYOND THE SEEDING PHASE.** [COMPLETE VEGETATIVE COVER IS REQUIRED REGARDLESS OF COUNTY SOLIDITY OF A CERTIFICATE OF OCCUPANCY AND FINAL PAYMENT WILL NOT BE AWARDED UNTIL COMPLETE ESTABLISHMENT OF VEGETATIVE COVER.]  
 WEED OR DAMAGED SPOTS MUST BE RESEED, FERTILIZED, WEEDING, AND RESEED AS PROMPTLY AS POSSIBLE. RESEEDING MAY BE NEEDED TO MAINTAIN PRODUCTIVE STANCS.

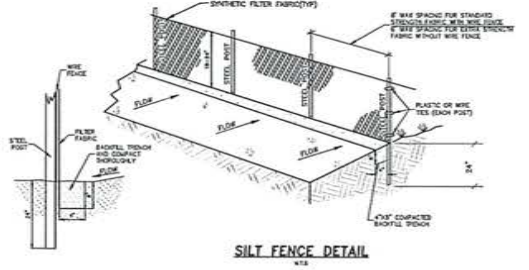
**SEEDING SPECIFICATIONS**



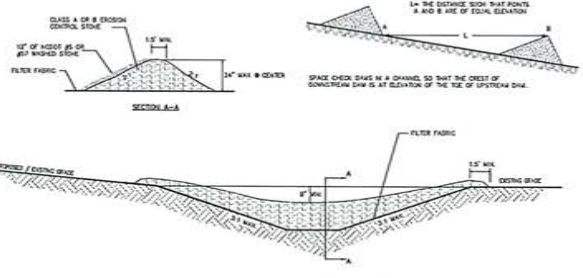
**GRAVEL CONSTRUCTION ENTRANCE/EXIT DETAIL**  
 N.T.S.

**NOTE: THIS DOCUMENT IS PRELIMINARY - NOT FOR CONSTRUCTION, RECORDATION, SALES OR CONVEYANCES - THIS DOCUMENT IS FOR DISCUSSION PURPOSES ONLY! EXISTING INFORMATION SHOWN ON THIS DOCUMENT IS BASED ON BEST AVAILABLE DATA AND IS NOT A CERTIFIED SURVEY. ALL INFORMATION SHOWN ON THIS DOCUMENT IS SUBJECT TO ANY REQUIREMENTS BY ANY REGULATORY AGENCY, ENTITY OR AUTHORITY.**

**QUIRE & ASSOCIATES, P.C. DOES NOT GUARANTEE THE ACCURACY OR THE COMPLETENESS OF ANY INFORMATION IN THIS DOCUMENT AND IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS OR ANY ISSUES OR DAMAGES RESULTING FROM THE USE OF THIS INFORMATION.**



**SILT FENCE DETAIL**  
 N.T.S.



**CHECK DAM DETAIL**  
 N.T.S.

WE. IDAHO # 0-0108  
 SINCE 1938  
**QUIRE & Associates, P.C.**  
 ENGINEERING • CONSULTING • PLANNING  
 ENVIRONMENTAL SERVICES • SURVEYING  
 400 EAST 10TH STREET  
 BOISE, IDAHO 83702  
 PHONE: (208) 333-4444  
 FAX: (208) 333-4444

REGISTERED PROFESSIONAL ENGINEER  
 CIVIL ENGINEERING  
 STATE OF IDAHO  
 NO. 12345  
 EXPIRES 12/31/2025  
 CERTIFICATION

NO.	DATE	REVISIONS

**GRADING & SESCIP DETAILS**  
**CAPE HATTERAS EMC**  
**LOT 1R, EILEEN A. MILLER DIVISION**  
 UNITHIAMS TOWNSHIP  
 BLAKE COUNTY  
 NORTH CAROLINA

PROJECT NO.	P20081
DESIGNED BY	DLT
DRAWN BY	DLT
CHECKED BY	MWS
FILE DATE	09/24/21

SHEET NO.  
**5**  
 OF 5 SHEETS



Know what's below.  
 Call before you dig.

**NOTE:**  
 THE DATA SHOWN ON THESE PLANS IS BELIEVED TO BE ACCURATE, BUT THE ACCURACY IS NOT GUARANTEED. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL LEVELS, LOCATIONS, DEPTHS, AND DIMENSIONS OF THE EXISTING UTILITIES PRIOR TO CONSTRUCTION. IF A DISCREPANCY IS FOUND, WORK SHALL CEASE AND THE ENGINEER NOTIFIED. WORKER MUST CONTINUE UPON ENGINEER'S NOTICE TO PROCEED.



### **Special Use Permit No.4 --2021**

Dare County Sections 22-22.1, 22-53, 22-65 & 22-70.

**Application of:** Cape Hatteras Electric Corporation

On December 06, 2021 the Dare County Board of Commissioners considered the application of the Petitioner above named which application is on file with the Dare County Planning Department, and the Board finds as follows:

1. That the written application of Petitioner with attachments has been duly submitted to the Dare County Planning Board as required by Section 22 of the Dare County Code (hereinafter referred to as "Code");
2. That the application substantially complies with the requirements of the Code in that it requests uses permitted by special use permit under the Code, fish house and dockage facilities;
3. The subject property is zoned R-2A. This property is identified on the Dare County tax records as parcel 017075000 and located in the Buxton tax district.
4. The Dare County Planning Board reviewed this Special Use Permit at their November 08, 2021 meeting and deemed the conditions reasonable and appropriate.
5. That the Dare County Board of Commissioners is empowered under sections of the Code set out above to grant uses such as allowed herein and insofar as the special use is hereinafter allowed it will not adversely affect the public interest;
6. That the hereinafter described special use is deemed to be reasonable and is not in degradation of the intent of the ordinance.
7. That upon the evidence received, the testimony presented, and the submitted written record, there are sufficient facts to support the issuance of this Special Use Permit according to the terms and conditions below:

NOW, THEREFORE, under the provisions of the Code, the following special use is granted to Cape Hatteras Electric Membership Corporation for a Private Utilities Operations Center subject to such conditions as are hereinafter set out:

**SPECIAL USE:** Private Utilities Operation Center. A site plan depicting the proposed improvements identified as Appendix B is included as part of this Permit.

**CONDITIONS:**

1. There shall be one 7,400 square feet building constructed and used for an operations center for the Cape Hatteras Electric Membership Corporation.
2. All necessary Coastal Area Management Act Permits shall be obtained before any development occurs on the parcel.
3. Building Permits shall be obtained from the Dare County Planning and Building Department before any construction begins on the proposed structure.
4. All building permits shall be obtained within 36 months from the date of approval of this permit.
5. All gravel parking, driveways, and drive isles shall be placed on the parcel so that it meets NCDOT and emergency vehicle load requirements. All parking shall meet the requirements of Chapter 22-53 of the Dare County Zoning Ordinance.
6. All light fixtures shall be installed so that no light illuminates or reflects on any adjacent property or public right-of-way
7. Chain link security fencing shall be installed and maintained along all property lines; those property lines directly adjacent to a residential use shall have opaque chain link fence privacy slats installed.
8. No parking or staging of trucks or equipment shall take place in the Right of Way along Light Plant Road.
9. The Planning Department staff shall monitor the site. The applicant shall be notified in writing if any violation of this SUP. Appropriate measures to correct any violation identified by the Dare County Planning Department shall be made upon receipt of notice. Failure to correct any violations may void this SUP and may result in the assessments of civil penalties as provided for in Chapter 10 of the Dare County Code of Ordinance and/or any other legal remedy available to Dare County.
10. All other terms and provisions of the Dare County Zoning Ordinance shall remain in full force and effect except as herein specifically permitted otherwise;

This 6th day of December 2021

SEAL:

COUNTY OF DARE

By: \_\_\_\_\_  
Robert L Woodard Sr.  
Dare County Board of Commissioners

ATTEST:

By: \_\_\_\_\_  
Cheryl Anby  
Clerk to the Board

**THIS PERMIT AND THE CONDITIONS HEREIN ARE ACCEPTED**

By: \_\_\_\_\_  
Cape Hatteras Electric Corporation

APPROVED AS TO LEGAL FORM

By: \_\_\_\_\_  
Robert L. Outten  
County Attorney



*A Request to close a portion of Beacon Rd in Rodanthe*

**Description**

Daniel Kerlakian is requesting that the unimproved eastern terminus and cul-de-sac portion of Beacon Road in Rodanthe be permanently closed pursuant to the requirements of North Carolina General Statute 153A-241. Attorney David Dixon is representing Mr. Kerlakian.

**Board Action Requested**

Adopt a resolution as required by G.S. 153A-241 to schedule a Public Hearing on the matter on January 3, 2022.

**Item Presenter**

Noah H Gillam, Assistant Planning Director



**§ 153A-241. Closing public roads or easements.**

A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause a notice of the public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3; 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34; 1995, c. 374, s. 1.)



FILED  
78 JUN 11 AM 10 49  
ESTELLE R. TILLET  
REGISTERED DEEDS  
DEPT. OF REG. & GEN. AFF. N.C.

I, the undersigned, being a duly qualified Surveyor of this State, do hereby certify that the above is a true and correct copy of the original record as the same appears in the office of the Register of Deeds of this County.

Walter H. Miller  
Surveyor of Deeds  
County of Dare, N.C.

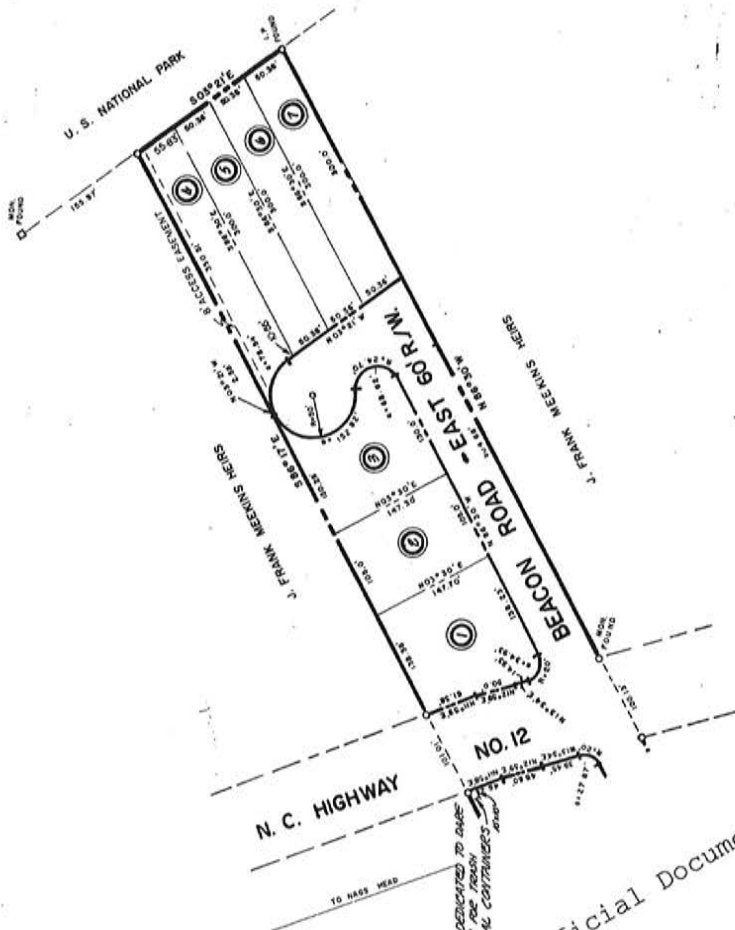
James S. Johnston  
Surveyor of Deeds  
County of Dare, N.C.

Walter H. Miller  
Surveyor of Deeds  
County of Dare, N.C.

THE STREETS AND ROADS IN THIS SUBDIVISION ARE DEDICATED TO PUBLIC USE. HOWEVER, THESE IMPROVEMENTS WILL BE THE SOLE RESPONSIBILITY OF THE OWNERS OF THE LOTS. THE STANDARDS OF THE N.C. BOARD OF TRANSPORTATION (SEE G.S. 136-102.1) SUBDIVISION REGULATIONS (SEE G.S. 136-102.2)



Walter H. Miller  
Surveyor of Deeds  
County of Dare, N.C.



**SOUTHERN VISTA**  
OWNERS: P.W. MEEKINS AND A.W. MEEKINS  
KINNEKEET TWP. DARE COUNTY  
RODANTHE VILLAGE NORTH CAROLINA  
SCALE: 1" = 100'  
OCTOBER, 1976  
SURVEYORS: ROSE AND PORCELL INC.  
ENGINEERS: MANTO, N. C.  
PLANNERS: [Blank]



NOTARY PUBLIC  
STATE OF NORTH CAROLINA  
I, the undersigned, being a duly qualified Notary Public for the State of North Carolina, do hereby certify that the foregoing is a true and correct copy of the original record as the same appears in the office of the Register of Deeds of this County.

Unofficial Document

Unofficial Document

Unofficial Document

By \_\_\_\_\_ Assistant Register of Deeds  
The foregoing certificate of \_\_\_\_\_ and \_\_\_\_\_  
is certified for registration this \_\_\_\_\_ day of \_\_\_\_\_, 1978, at \_\_\_\_\_ o'clock P. M., and  
recorded in this office in Book \_\_\_\_\_ Page \_\_\_\_\_  
Walter H. Miller  
Register of Deeds

### Applicability of NCGS § 153A-241

Per North Carolina General Statutes (NCGS) § 153A-241, a "county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation" via a board of commissioner's resolution declaring its intent to close the public road or easement and calling a public hearing on the question after providing three weeks' notice.

§ 153A-238(a) pertains specifically to Article 12 defining "public road" or "road" to mean "any road, street, highway, thoroughfare, or other way of passage that has been irrevocably dedicated to the public or in which the public has acquired rights by prescription, without regard to whether it is open for travel..." Per a 1994 Advisory Opinion from the North Carolina Attorney General, "The recording of a plat with roads designated as "public" constitutes an irrevocable offer of dedication to the public..." (*Mr. Leon M. Killian, III, NCAG 1994*). A recent North Carolina Appeals Court decision barring a surfer from using a subdivision's access easement in Duck highlights this point; In *Hovey v. Sand Dollar Shores Homeowners Association, Inc.*, the plat map read, "the streets and roads in this subdivision are dedicated to public use," but did not specifically identify the walkway/easement in question as dedicated to public use. The court found that the road was public but the easement was not.

The dedication on the Southern Vista plat map (enclosed) reads, "The streets and roads in this subdivision are dedicated to public use." The plat map was accepted via signature and recorded by the County Clerk of Dare County. Unlike other subdivisions in the area, the plat map specifically states that the roads are dedicated to public use. For example, the plat map for the subdivision Rodanthe By The Sea states, "the streets on this plat are private streets." Other subdivisions in the area either have "private" written on the streets or dedicate the streets to "public or private use, as noted." Here, there is no ambiguity as to the dedication of E. Beacon Road for public use and thus § 153A-241 applies.

### Closure Requirements

NCGS § 153A-241 further states, "If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement.

#### *Closure Not Contrary to Public Interest*

The easternmost portion of E. Beacon doglegs north and over time as the beach has eroded it has become covered with sandy beach and dunes. This portion of Beacon has been historically used by the public for beach access in addition to parking for renters and homeowners of 23292 (Lot7), 23298 (Lot 6) and at one point the home just to the north (Lot 5) that is now a vacant lot



and precluded from development due to CAMA regulations. Additionally, this section of beach (north of Rodanthe Pier) is not a designated off road vehicle route per the official National Park Service map (enclosed).

Due to beach erosion over time, these homes have consistently had separated septic systems during mild to moderate ocean over wash events. The closure of this portion of Beacon Road would provide for additional space for these systems to be moved further west up the beach, as there is significant space between the property lines and vegetated sand dunes. Having these homes more operable would not only provide more revenue to the County, but would also greatly reduce the environmental health hazards associated with regularly separated septic systems. Both of these benefits are in the best interest of the public.

Furthermore, closing the road would not be detrimental to the public interest as it would have no impact on the public's right to use the beach. Established law in North Carolina is the right to public access over the wet and dry sand beach is a public trust right. The public would still be able to access the beach from E. Beacon. Additionally, no off road vehicles are permitted on this section of the beach and thus closing the road would not impact off road traffic.

#### *Closure Will Not Deprive Neighbors of Reasonable Means of Ingress and Egress*

Petitioners own two of the five lots at the end of E. Beacon. The southernmost adjacent lot to this portion of road in question (23288 E. Beacon) is technically not part of the Southern Vista subdivision but has an existing easement on to Beacon Road. Access will not be impacted. The two lots north of Lot 6, are vacant land without the possibility of development per CAMA regulations. Lot 5 is identified as Vacant Lot (Private) and lot 4 as a Wash Out.

An access easement to Lots 5 and 4 could be made a condition to the road closure. Although it is clear that these lots will not be practically impacted due to the fact that the lots are vacant and unable to be developed, and no vehicle access is permitted on the portion of land at issue and the area is currently accessible by anyone as public trust land, granting an access easement will ensure that the road closure meets the ingress and egress requirement of the statute.

#### Result of Closure

Last, § 153A-241 indicates, "upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement."

If after the hearing, the Board moves to close the road, the properties adjacent to that portion of the road would take title to the property extending out to the center line of the road. Because this is a curved portion of road with a cul-de-sac, there is some ambiguity as to how the new property lines would be drawn. It would be appropriate to respectfully suggest that the Board of County Commissioners delegate approval of the final property lines to be

handled administratively by the director of the Dare County Planning Department. The commissioners may also consider giving the director discretion in regard to the size and placement of an easement to the owners of lots 4 and 5.

ATTACHMENT A-- CUTOFF MAP







BANZAI LANDING

JOE BELL LN

PAPPY LN

NC 12 HWY

BEACON RD

EAST POINT DR

WASHOUT LOT - TATUM

SPECIAL K's OBX S/C

KERLANIAN

SAXS

SPECIAL K's OBX

SPECIAL K's OBX



AFFIDAVIT OF DANIEL M. KERLAKIAN AND CARLY R. KERLAKIAN

We, Daniel and Carly Kerlakian, residents of Cincinnati, Ohio, the undersigned, first being duly sworn, do hereby depose and say:

1. We are the exclusive owners of real property located at 23298 E. Beacon Road (hereinafter "our property"), located in Dare County, North Carolina as recorded in Book 2540, Page 165 in the Dare County Public Registry.
2. Our property adjoins the Dare County public road known as E. Beacon Road.
3. The permanent closing of the portion east of the point approximately 20 feet east of the second to last utility pole ("Easternmost Portion") of the Dare County public road known as E. Beacon Road does not inhibit ingress or egress to our property.
4. We would still have access to our property via E. Beacon Road.
5. We support the Dare County Board of Commissioners closing permanently the Easternmost Portion of E. Beacon Road.

  
 \_\_\_\_\_  
 Daniel M. Kerlakian


  
 \_\_\_\_\_  
 Carly R. Kerlakian

State of Ohio            2  
                                       2  
                                       55. 2  
 County of Hamilton    3

signed before me this 7th day of November by  
 Daniel M. Kerlakian and Carly R. Kerlakian.



Margaret Condit Gibson, Attorney At Law  
 NOTARY PUBLIC - STATE OF OHIO  
 My commission has no expiration date  
 Sec. 147.03 R.C.

  
 \_\_\_\_\_  
 By: Margaret C. Gibson, Attorney-At-Law  
 My commission does not expire.



AFFIDAVIT OF ERICK L. SAKS AND VANESSA M. SAKS

We, Erick and Vanessa Saks, residents of Saint Johns, Florida, the undersigned, first being duly sworn, do hereby depose and say:

1. We are the exclusive owners of real property located at 23292 E. Beacon Road (hereinafter "our property"), located in Dare County, North Carolina as recorded in Book 2552, Page 001 in the Dare County Public Registry.
2. Our property adjoins the Dare County public road known as E. Beacon Road.
3. The permanent closing of the portion east of the point approximately 20 feet east of the second to last utility pole ("Easternmost Portion") of the Dare County public road known as E. Beacon Road does not inhibit ingress or egress to our property.
4. We would still have access to our property via E. Beacon Road.
5. We support the Dare County Board of Commissioners closing permanently the Easternmost Portion of E. Beacon Road.

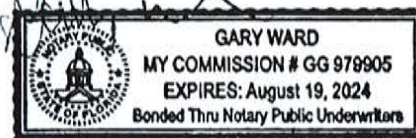
*Erick L. Saks*

Erick L. Saks, Lt. Col (Ret), USAF

*Vanessa M. Saks*

Vanessa M. Saks, Lt Col (Ret), USAF

November 7, 2021





**COUNTY OF DARE**  
Department of Emergency Management  
**Office of the Fire Marshal**  
P.O. Box 1000, Manteo, North Carolina, 27954

**Steven R. Kovacs**  
Fire Marshal

(252) 475-5750  
Fax: (252) 473-3168

**To:** Donna Creef, Planning Director  
**From:** Steven R. Kovacs, Fire Marshal  
**Date:** November 29, 2021  
**Re:** Beacon Road

---

I have reviewed the material presented for the road closure on E. Beacon Road. A 20-foot easement must be established and recorded for access to the undeveloped properties to the north. This 20-foot wide access must be maintained up to the existing lots to allow for unencumbered vehicle access and this area is not to be used for parking for either of the existing homes or future development.

If you have any question please let me know.

*\* Please understand that approval of any documents in no way relieves the owner, the architect, the engineer, or the contractor from the responsibility of violations of governing codes and regulations not found by our office. When such violations are found they must be corrected.*

RESOLUTION

A RESOLUTION BY THE DARE COUNTY BOARD OF COMMISSIONERS DECLARING IT'S INTENT TO PERMANENTLY CLOSE A PORTION OF DARE COUNTY PUBLIC ROAD KNOWN AS BEACON ROAD.

WHEREAS, the unimproved eastern terminus and cul-de-sac portion of Beacon Road is located in unincorporated Dare County, and

WHEREAS, the unimproved eastern terminus of Beacon Road and the cul-de-sac portion of Beacon Road is a publically-dedicated road as noted on the plat for Southern Vista Subdivision, Map Book A Slide 34 dated January 11, 1978 in the Dare County Register of Deeds, and

WHEREAS, the Dare County Board of Commissioners declares its intent to permanently close a portion of Beacon Road located between Southgate Drive and East Point Drive in Rodanthe as noted on the map of the area labeled Attachment A with this resolution, and

WHEREAS, NCGS 153A-241 establishes procedures by which local governments can consider the abandonment of public roads after a duly advertised hearing and other public notice procedures are enacted.

NOW, THEREFORE, BE IT RESOLVED the Dare County Board of Commissioners declares its intent to permanently close the unimproved eastern terminus and cul-de-sac portion of the publically-dedicated road known as Beacon Road in Rodanthe, North Carolina and in accordance with North Carolina General Statute 153A-241 a public hearing on the question shall be held at 9:00 a.m. on January 3, 2022.

ADOPTED the 6<sup>th</sup> day of December 2021 by the Dare County Board of Commissioners

SEAL:

---

Robert L. Woodard, Chairman  
Dare County Board of Commissioners

ATTEST:

---

Cheryl C. Anby, Clerk



*Bid Award for Buxton/Avon Beach Nourishment Project*

**Description**

See the following award memo from Coastal Science & Engineering (8 pages) for the Buxton/Avon beach nourishment project bids, opened on 11/17/2022.

The final page is a project cost summary based on the bid, CSE contracts, and current estimates. At the recommended 2.2 million cubic yards, the project is \$3.6 million less than the CSE & FEMA estimate and the amount in the beach nourishment model.

The CSE recommendation is to award to Great Lakes Dredge & Dock for a 2022 project for 2.2 million cubic yards.

**Board Action Requested**

Award the bid to Great Lakes Dredge & Dock for \$25,870,000 for a 2022 project.  
Authorize County Manager to proceed with a contract subject to LGC approval on 2/7/2022 of the related debt.

**Item Presenter**

David Clawson, Finance Director



## MEMORANDUM

DATE: 18 November 2021

TO: Robert Outten (Dare County Manager / Attorney)  
 David Clawson (Dare County Deputy County Manager / Finance Director)  
 Dustin Peele (Dare County Project / Procurement Manager)

FROM: Haiqing Kaczowski PE (Project Engineer/Manager)

RE: Avon Nourishment and Buxton Renourishment at Dare County, North Carolina  
**Evaluation of Bids Received, and Recommendation for Award [CSE 2525/2403M]**

Bids for the Avon nourishment and Buxton renourishment project were received on Wednesday, 17 November 2021. **Three** (3) bid packages, submitted from Great Lakes Dredge & Dock Company (GLDD), Manson Construction Company (Manson), and Weeks Marine (Weeks), were opened and read aloud at 2 p.m. in the County’s administration office.

We evaluated the bids by the construction cost of the maximum permitted work (ie – 1 million cubic yards for the Avon nourishment project; 1.2 million cubic yards for the Buxton renourishment project; and 2.2 million cubic yards for the combined project). Bids for two construction windows were required: Bid A (2022 construction) and Bid B (2023 construction). The cost of each bid was compared with the County’s reserved construction budget of **\$11,700,000 for Avon, \$18,287,000 for Buxton, and a total of \$29,987,000 million for the combined Avon and Buxton projects**. These funds are a combination of the County’s reserved construction budget, the North Carolina Coast Storm Damage Mitigation Fund of \$1,577,607 for Buxton, and FEMA restoration funds of \$8,835,528 for Buxton.

The apparent low bids for both Bid A (2022 construction) and Bid B (2023 construction) were submitted by GLDD. **Bid A and Bid B are lower than the County’s reserved budget for nourishment; furthermore, Bid A is approximately 7 percent lower than Bid B.**

In summary, the bid price to complete the maximum permitted work in 2022 yields **a total of \$4,117,000 in savings for the County**. The apparent low bids for Bid A and Bid B are summarized in Table 1.

**Table 1:** Summary of the apparent low bids for Bid A (2022) and Bid B (2023)

Construction Window	Lowest Bidder	Avon (1 MCY)		Buxton (1.2 MCY)		Avon&Buxton (2.2 MCY)	
		Total Cost	Compared to Budget	Total Cost	Compared to Budget	Total Cost	Compared to Budget
Bid A (2022)	GLDD	\$10,065,000	\$1,635,000 under	\$15,805,000	\$2,482,000 under	\$25,870,000	\$4,117,000 under
Bid B (2023)	GLDD	\$10,975,000	\$725,000 under	\$16,775,000	\$1,512,000 under	\$27,750,000	\$2,237,000 under



## BID EVALUATION

### 1) Bid A (2022 Construction):

As requested, all three bidders submitted bids for Bid A. The total price to complete the maximum permitted work (ie – 1 million cubic yards for Avon; 1.2 million cubic yards for Buxton; and 2.2 million cubic yards for the combined project) proposed by the three companies, from the lowest to the highest, are summarized in Table 2.

**Table 2:** Summary of the bids for Bid A (2022 construction)

Bidder	Avon (1 MCY)		Buxton (1.2 MCY)		Avon&Buxton (2.2 MCY)	
	Total Cost	Compared to Budget	Total Cost	Compared to Budget	Total Cost	Compared to Budget
GLDD	\$10,065,000	\$1,635,000 under	\$15,805,000	\$2,482,000 under	\$25,870,000	\$4,117,000 under
Weeks	\$13,450,000	\$1,750,000 over	\$15,600,000	\$2,687,000 under	\$29,050,000	\$937,000 under
Manson	\$20,950,000	\$9,250,000 over	\$24,550,000	6,263,000 over	\$45,500,000	\$15,513,000 over

The bid prices in Table 2 include the cost of mobilization and demobilization, dredging, placement, grading, and environmental protection as required under federal and state permits. The lowest bid to complete the maximum permitted volume (2.2 million cubic yards) was submitted by GLDD, and it is \$3,180,000 lower (~11% lower) than the second-lowest bid submitted by Weeks. The lowest bid is \$19,630,000 lower (~43% lower) than the third bid submitted by Manson. GLDD and Weeks have dredges of comparable size and are expected to provide competitive bids within 10–20% of each other. Manson has a smaller fleet with dredges smaller in size and capacity than GLDD and Weeks, and it would take longer for Mason to complete a project of this scale. Manson was the highest bidder for the recent “Four-Town” renourishment project (bid opening on 2 Sept 2021) and the Nags Head FEMA renourishment project (bid opening on 7 October 2021). Nevertheless, Manson attended the mandatory pre-bid meeting and provided the third bid, enabling the bid opening to be conducted on schedule according to North Carolina statutes.

### 2) Bid B (2023 Construction):

As requested, all three bidders submitted bids for Bid B. The total price to complete the maximum permitted work (ie – 1 million cubic yards for Avon; 1.2 million cubic yards for Buxton; and 2.2 million cubic yards for the combined project) proposed by the three companies, from the lowest to the highest, are summarized in Table 3.



**Table 3:** Summary of the bids for Bid B (2023 construction)

Bidder	Avon (1 MCY)		Buxton (1.2 MCY)		Avon&Buxton (2.2 MCY)	
	Total Cost	Compared to Budget	Total Cost	Compared to Budget	Total Cost	Compared to Budget
<b>GLDD</b>	<b>\$10,975,000</b>	<b>\$725,000 under</b>	<b>\$16,775,000</b>	<b>\$1,512,000 under</b>	<b>\$27,750,000</b>	<b>\$2,237,000 under</b>
Weeks	\$13,050,000	\$1,350,000 over	\$15,100,000	\$3,187,000 under	\$28,150,000	\$1,837,000 under
Manson	\$17,350,000	\$5,650,000 over	\$19,550,000	1,263,000 over	\$36,900,000	\$6,913,000 over

Similar to Table 2, the bid prices in Table 3 include the cost of mobilization and demobilization, dredging, placement, grading, and environmental protection as required under federal and state permits. The lowest bid to complete the maximum permitted volume (2.2 million cubic yards) was submitted by GLDD, and it is only \$400,000 (~1.4%) higher than the second-lowest bid submitted by Weeks. Manson’s bid to complete work in 2023 is lower than for 2022 but is still ~\$9 million higher (over 30% higher) than the bids by GLDD and Weeks.

### **ANALYSIS OF RECENT BEACH NOURISHMENT MARKET**

Each nourishment project involves different logistical and operational constraints, and it is difficult to compare those itemized costs directly. For example, some projects could have a lower mobilization and demobilization cost but a higher sand placement cost, or vice versa. An equivalent unit price (ie – the total price divided by the nourishment yardage) is generally a more reliable index to use to compare project pricing. Table 4 lists the equivalent unit price for the recent bids received for projects in similar settings and nature since 2016. All projects in this table used (or will use) offshore borrow areas. Results are also plotted in Figure 1.

The equivalent unit price for the Avon nourishment project is ~\$10.07 per cy (\$/cy). Avon received the lowest unit price since the 2018 Nags Head renourishment bid by piggy-backing with the Buxton renourishment project. The unit price for the Buxton renourishment project is ~\$13.17/cy, which is \$3.10/cy higher than the Avon project but \$4.40/cy lower than the Nags Head FEMA project. Due to the challenging location of the Buxton area, this price is very favorable for the County.

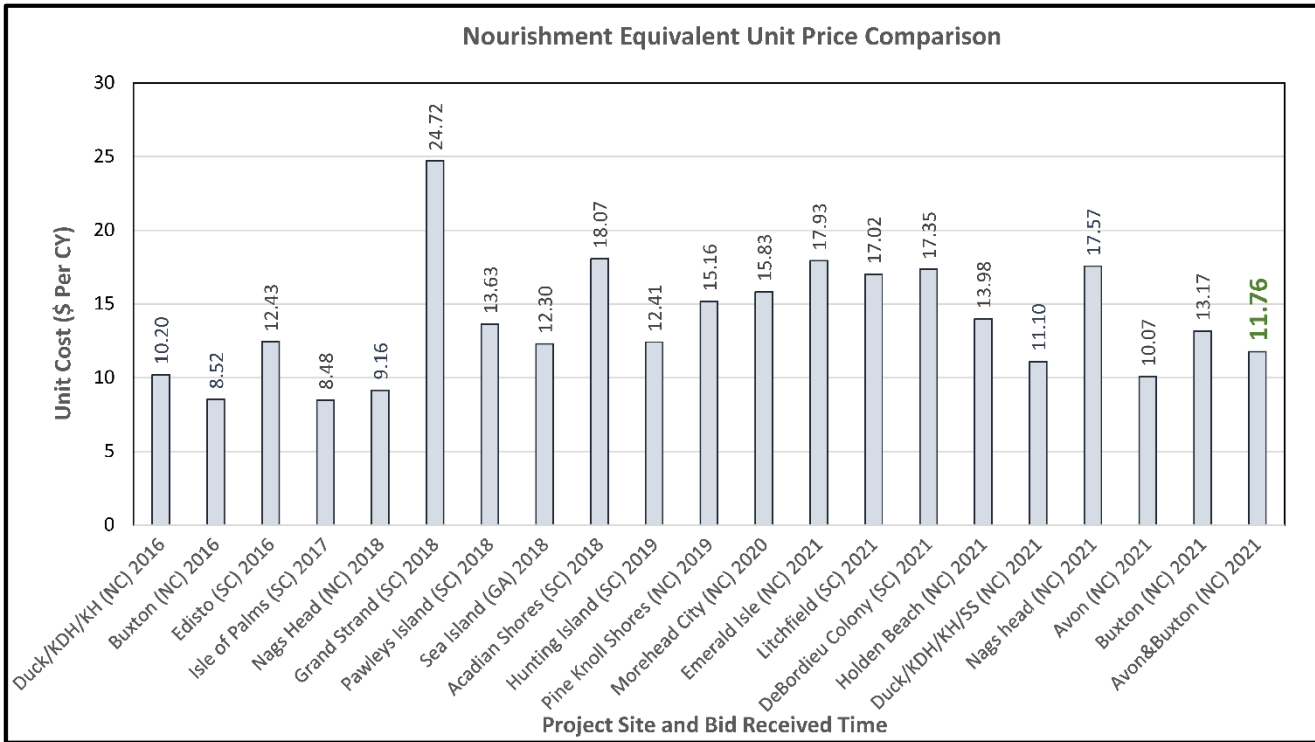
Considering the Avon nourishment and the Buxton renourishment as one project, the equivalent unit price is ~\$11.76/cy. This price is slightly higher than the price received for the “Four-Town” renourishment project (~\$11.10/cy) and is significant lower (\$5.81/cy lower) than the Nags Head FEMA project. In conclusion, the bid price for the Avon nourishment and Buxton renourishment project is highly favorable to the County under current dredging market conditions.



**Table 4:** Equivalent unit price comparisons of recent nourishment projects in similar settings.

Project Site	State	Lowest Bid Submitted by	Bid Opening Date	Total Volume (CY)	Unit Cost (\$/CY)
Duck/KDH/KH (NC) 2016	NC	GLDD	March-16	3,785,000	10.20
<b>Buxton (NC) 2016</b>	<b>NC</b>	<b>Weeks Marine</b>	<b>April-16</b>	<b>2,600,000</b>	<b>8.52</b>
Edisto (SC) 2016	SC	Marinex	November-16	1,100,000	12.43
Isle of Palms (SC) 2017	SC	GLDD	August-17	1,400,000	8.48
Nags Head (NC) 2018	NC	GLDD	March-18	4,000,000	9.16
Grand Strand (SC) 2018	SC	GLDD	March-18	1,409,000	24.72
Pawleys Island (SC) 2018	SC	Marinex	August-18	1,100,000	13.63
Sea Island (GA) 2018	GA	Weeks Marine	September-18	1,300,000	12.30
Acadian Shores (SC) 2018	SC	GLDD	September-18	475,000	18.07
Hunting Island (SC) 2019	SC	GLDD	September-19	1,200,000	12.41
Pine Knoll Shores (NC) 2019	NC	GLDD	September-19	1,860,000	15.16
Morehead City (NC) 2020	NC	Weeks Marine	November-20	1,143,000	15.83
Emerald Isle (NC) 2021	NC	GLDD	January-21	2,012,850	17.93
Litchfield (SC) 2021	SC	Marinex	April-21	600,000	17.02
DeBordieu Colony (SC) 2021	SC	Marinex	April-21	650,000	17.35
Holden Beach (NC) 2021	NC	Weeks Marine	June-21	1,510,000	13.98
Duck/KDH/KH/SS (NC) 2021	NC	Weeks Marine	September-21	2,467,500	11.10
Nags head (NC) 2021	NC	GLDD	October-21	658,070	17.57
Avon (NC) 2021	NC	GLDD	November-21	1,000,000	10.07
Buxton (NC) 2021	NC	GLDD	November-21	1,200,000	13.17
<b>Avon&amp;Buxton (NC) 2021</b>	<b>NC</b>	<b>GLDD</b>	<b>November-21</b>	<b>2,200,000</b>	<b>11.76</b>
<b>* Note:</b> Certain cost of environmental protection measures may not be included.					





**Figure 1:** Equivalent unit price comparisons of recent nourishment projects in similar settings from 2016 to 2021.

## RECOMMENDATION FOR AWARD

GLDD provided the lowest bid for Bid A (2022 construction) and would be able to complete 100% of the maximum permitted volume (ie – 1 million cubic yards for Avon and 1.2 million cubic yards for Buxton). The total bid price is not only within the reserved budgets for construction for Avon and Buxton, but also it will yield a total of over 4 million dollars in savings for the County.

GLDD is America’s largest dredging contractor and a major international competitor. They have accomplished numerous beach nourishment projects throughout the US coast. GLDD was the contractor that successfully completed the 2011 Nags Head nourishment project (4.6 million cubic yards), the 2017 “Four-Town” nourishment project (~4 million cubic yards), and the 2019 Nags Head renourishment project (4 million cubic yards) in Dare County. They have the largest fleet of ocean-certified dredges in the United States and has identified two hopper dredges for the Avon and Buxton project. The *Liberty Island* completed over 50% of the 2011 Nags Head nourishment project and over 55% of the 2019 Nags Head renourishment project. The other dredge proposed for the Avon and Buxton project is *Ellis Island*, America’s largest dredge with 2.5 times the maximum capacity of the *Liberty Island*. We believe the two hopper dredges can accomplish the work within the time frame (**May 1st to September 15<sup>th</sup>, 2022**) proposed by GLDD under Bid A.



CSE has worked with GLDD on projects at Seabrook Island (SC, 1990), Pine Knoll Shores & Indian Beach (NC, 2001), Edisto Beach & Hunting Island (SC, 2006), Emerald Isle, Pine Knoll Shores & Indian Beach (NC, 2007), Nags Head (NC, 2011), Southampton (NY, 2013–2014), Isle of Palms (SC, 2018), Arcadian Shores (SC, 2019), Nags Head (NC, 2019), and Hunting Island (SC, 2020). With extensive experience, two available hopper dredges, and a bid ~11% lower than the second-lowest bid, GLDD is clearly the Apparent Low Bidder. **CSE recommends GLDD be issued the Notice of Award to complete the project in 2022.**

The County received the NC State CAMA permits on 10 November 2021 and the NPS Special Use Permits on 12 November 2021. The USACE permit is pending final approval. Benthic monitoring is required by both the CAMA and NPS permits for the pre- and post-project conditions. CSE recommends the County reserve funds for benthic monitoring. CSE will coordinate with qualified contractors and obtain a cost estimate for the County’s approval.

Once the County makes a decision and awards the work, CSE will coordinate with the Contractor, NPS, state and federal resource agencies, and the County to determine an “Order of Work” before construction.

**Enclosure:**

Bid Tabulation (2 pages)



### BID TABULATION (BID A - 2022 CONSTRUCTION)

Avon Nourishment and Buxton Renourishment at Dare County, North Carolina

2 PM November 17, 2021

	Bidder 1	Bidder 2	Bidder 3
<b>Name</b>	Great Lakes Dredge & Dock Co. 2122 York Roak Oakbrook, Illinois 60523	Manson Construction 5985 Richard Street Jacksonville, Florida 32216	Weeks Marine Inc. 304 Gaille Drive Innwoods Business Park Covington, LA 70433
Addendum Acknowledged	√ 1    √ 2    √ 3	√ 1    √ 2    √ 3	√ 1    √ 2    √ 3
<b>Bid Items</b>			
<b>Base Bid A1 (800,000 cy for Avon)</b>			
Base Bid A1-1 (Mob/Demob)	1,400,000	3,350,000	3,175,000
Base Bid A1-2 (Dredging&Placement)	7,040,000	14,350,000	8,600,000
<b>Base Bid A2 (1,000,000 cy for Buxton)</b>			
Base Bid A2-1 (Mob/Demob)	6,150,000	3,350,000	3,175,000
Base Bid A2-2 (Dredging&Placement)	8,150,000	17,950,000	10,750,000
<b>Alternate Bid A1 (Additional 200,000 cy for Avon)</b>			
Alt Bid A1-3 (Additional Mob/Demob)	25000	0	25,000
Alt Bid A1-4 (Unit Price of Sand Placement)	8.00	16.25	8.25
<b>A1-5 (Total Base Bid A1 and Alt Bid A1 of 1 MCY)</b>	<b>10,065,000</b>	<b>20,950,000</b>	<b>13,450,000</b>
<b>Alternate Bid A2 (Additional 200,000 cy for Buxton)</b>			
Alt Bid A2-3 (Additional Mob/Demob)	25000	0	25,000
Alt Bid A2-4 (Unit Price of Sand Placement)	7.40	16.25	8.25
<b>A2-5 (Total Base Bid A2 and Alt Bid A2 of 1.2 MCY)</b>	<b>15,805,000</b>	<b>24,550,000</b>	<b>15,600,000</b>
<b>Total Bid Price of 2.2 MCY</b>	<b>25,870,000</b>	<b>45,500,000</b>	<b>29,050,000</b>
A3 (Beach tilling at Avon)	35,000	35,000	32,500
A4 (Beach tilling at Buxton)	35,000	35,000	32,500
Suspension Cost per day	330,000	250,000	225,000
<b>Anticipated Project Schedule</b>			
Start Avon Nourishment	June 1, 2022	May 1, 2022	August 1, 2022
End Avon Nourishment	September 30, 2022	August 15, 2022	November 9, 2022
Start Buxton Renourishment	May 1, 2022	August 16, 2022	August 1, 2022
End Buxton Renourishment	September 15, 2022	December 1, 2022	November 9, 2022



## BID TABULATION (BID B - 2023 CONSTRUCTION)

Avon Nourishment and Buxton Renourishment at Dare County, North Carolina

2 PM November 17, 2021

	Bidder 1	Bidder 2	Bidder 3
<b>Name</b>	Great Lakes Dredge & Dock Co. 2122 York Roak Oakbrook, Illinois 60523	Manson Construction 5985 Richard Street Jacksonville, Florida 32216	Weeks Marine Inc. 304 Gaille Drive Innwoods Business Park Covington, LA 70433
<b>Bid Items</b>			
<b>Base Bid B1 (800,000 cy for Avon)</b>			
Base Bid B1-1 (Mob/Demob)	1,500,000	4,250,000	3,125,000
Base Bid B1-2 (Dredging&Placement)	7,720,000	10,600,000	8,200,000
<b>Base Bid B2 (1,000,000 cy for Buxton)</b>			
Base Bid B2-1 (Mob/Demob)	6,600,000	4,250,000	3,125,000
Base Bid B2-2 (Dredging&Placement)	8,550,000	12,800,000	10,250,000
<b>Alternate Bid B1 (Additional 200,000 cy for Avon)</b>			
Alt Bid B1-3 (Additional Mob/Demob)	25000	0	125,000
Alt Bid B1-4 (Unit Price of Sand Placement) \$/cy	8.65	12.50	8.00
<b>B1-5 (Total Base Bid B1 and Alt Bid B1 of 1 MCY)</b>	<b>10,975,000</b>	<b>17,350,000</b>	<b>13,050,000</b>
<b>Alternate Bid A2 (Additional 200,000 cy for Buxton)</b>			
Alt Bid B2-3 (Additional Mob/Demob)	25000	0	125,000
Alt Bid B2-4 (Unit Price of Sand Placement) \$/cy	8.00	12.50	8.00
<b>B2-5 (Total Base Bid B2 and Alt Bid B2 of 1.2 MCY)</b>	<b>16,775,000</b>	<b>19,550,000</b>	<b>15,100,000</b>
<b>Total Bid Price of 2.2 MCY</b>	<b>27,750,000</b>	<b>36,900,000</b>	<b>28,150,000</b>
B3 (Beach tilling at Avon)	40,000	35,000	32,500
B4 (Beach tilling at Buxton)	40,000	35,000	32,500
Suspension Cost per day	350,000	300,000	225,000
<b>Anticipated Project Schedule</b>			
Start Avon Nourishment	June 1, 2023	May 1, 2023	May 1, 2023
End Avon Nourishment	September 30, 2023	July 15, 2023	August 9, 2023
Start Buxton Renourishment	May 1, 2023	July 16, 2023	May 1, 2023
End Buxton Renourishment	September 15, 2023	October 30, 2023	August 9, 2023
<b>Document List</b>			
Bid Form C-410	✓	✓	✓
Bid Bond C-430	✓	✓	✓
List of Subcontractors C-440	✓	✓	✓
Equipment List C-450	Hopper 2    Cutterhead 0	Hopper 2    Cutterhead 0	Hopper 3    Cutterhead 0
Non-Collusion Affidavit C-420	✓	✓	✓
Byrd Anti-Lobbying Certification C-460	✓	✓	✓
Exhibit A - FEMA Contract Provisions	✓	✓	✓
Business License Number	NC 61566	NC 67410	NC 63823
Owner Representatives: David Clawson (Deputy County Manager/Finance Director)    Dustin Peele (Project/Procurement Manager)			
Engineer Representatives: Haiqing Kaczowski (Project Engineer/Manager, NC PE 37281)    Ian Emerson (Engineer Assistant)			

	Account Number	Amounts	/Yd3	Yd3
<b>Avon</b>				
Engineering/permitting/CA	615580 737105 98350	\$ 984,358		CPO 1/19/2021
Post construction surveys (not in above contract since did not know NPS requirements)		\$ 482,000		Will be CSE contract
				Preliminary estimate. Not included in prior CSE reports.
Mobilization - base		1,400,000		GLDD 11/17/21 Bid
Mobilization - 200,000 yd3 alternate		25,000		GLDD 11/17/21 Bid
Construction - base 800,000 yd3		7,040,000	\$ 8.80	GLDD 11/17/21 Bid
Construction - alternate 200,000 yd3		1,600,000	\$ 8.00	GLDD 11/17/21 Bid
Great Lakes D&D bid		10,065,000		
Sand fencing & vegetative		159,700		To be bid in December 2021
				Not included in prior CSE reports
Total Avon		11,691,058		
<b>Buxton</b>				
Engineering/permitting/CA	615580 737105 98329	1,989,617		CPO 6/3/2019
				CSE Contract
				Pre & post storm survey: 89,608
				Tasks 1-4 895,005
				Tasks 5-6 102,500
				Tasks 7-8 CA 325,842
				Expenses 9,690
				Post construction survey 566,972
				1,989,617
Mobilization - base		6,150,000		GLDD 11/17/2021 Bid
Mobilization - 200,000 yd3 alternate		25,000		GLDD 11/17/2021 Bid
Construction - base 1,000,000 yd3		8,150,000	\$ 8.15	GLDD 11/17/2021 Bid
Construction - alternate 200,000 yd3		1,480,000	\$ 7.40	GLDD 11/17/2021 Bid
Great Lakes D&D bid		15,805,000		
Sand fencing & vegetative		71,375		To be bid in December 2021
				CSE estimate. FEMA est = \$234,000
Total Buxton		17,865,992		

Project Total \$ 29,557,050 @ 2.2m million cubic yards

Construction Total = Great Lakes D&D Bid \$ 25,870,000

Beach Nourishment Model V27a1 estimate \$ 33,130,657 @ 2.1 million cubic yards

<u>\$ (4,313,607)</u>	<b>Actual under model/budget @ 2.1m cubic yards</b>
<u>\$ (3,573,607)</u>	<b>Actual under model/budget @ 2.2m cubic yards</b>



*Consent Agenda*

**Description**

1. Approval of Minutes (11/15/21)
2. DHHS-Soc. Serv. Div. - One-time Unrestricted Stimulus Payment for Young Adults Budget Amendment
3. DHHS-Public Health Div. - Increased State Funding for Community Linkages to Care for OD Prevention/Response
4. DHHS-Public Health Div. - Continued Funding for COVID-19 ELC Enhancing Detection Activities
5. North Carolina Governor's Crime Commission Grant Award (Sheriff's Office)

**Board Action Requested**

Take Appropriate Action

**Item Presenter**

Robert Outten, County Manager



*Approval of Minutes*

**Description**

The Board of Commissioners will review and approve their previous Minutes, which follow this page.

**Board Action Requested**

Approve Previous Minutes

**Item Presenter**

Robert Outten, County Manager





# County of Dare

P.O. Box 1000 | Manteo, NC 27954

---

## MINUTES

### DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

**5:00 p.m., November 15, 2021**

Commissioners present: Chairman Robert Woodard, Sr., Vice Chairman Wally Overman  
Rob Ross, Steve House, Jim Tobin, Ervin Bateman

Commissioners absent: Commissioner Danny Couch

Others present: County Manager/Attorney, Robert Outten  
Deputy County Manager/Finance Director, David Clawson  
Master Public Information Officer, Dorothy Hester  
Clerk to the Board, Cheryl C. Anby

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website [www.darenc.com](http://www.darenc.com).

At 5:01 p.m. Chairman Woodard called to order the regularly scheduled meeting with appropriate prior public notice having been given. He invited George Lurie to share a prayer, and then he led the Pledge of Allegiance to the flag.

#### **ITEM 1 – OPENING REMARKS – CHAIRMAN’S UPDATE**

Following is a brief outline of the items mentioned by Chairman Woodard during his opening remarks, may be viewed in their entirety in a video on the Dare County website:

- Chairman provided an update on Dare County 20/21 graduates. There were 409 graduates last year and twenty-five percent (103) had enrolled to attend COA. Four percent were going to work, one percent joined the military and the rest were furthering their education.
- He attended the funeral of Della Basnight and touched on her theater and television career.
- Manteo High School boys’ soccer team, the Redskins, was advancing to the state soccer 2A Regional Championship after winning over Clinton High School.
- He commended the towns for their Veterans Day celebrations in Southern Shores, Manteo, Nags Head and Kill Devil Hills.

Chairman Woodard outlined the many accomplishments and contributions of Nancy Griffin, who had recently retired from public service. She had worked in Dare schools for twenty-nine years and with a number of the community’s nonprofit organizations. He presented her with a certificate of appreciation from the county. The presentation was done via a video conferencing connection and may be viewed on the Dare County website.

**Resolution to Rename the Dare County Center the Virginia Tillett Center (Att. #1)**

County Manager Outten read the resolution.

**MOTION**

Commissioner House motioned to adopt the resolution to rename the Dare Center the Virginia Tillett Center.

Vice Chairman Overman and Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

After the vote, Chairman Woodard presented Johnny and Michael Tillett with a copy of the resolution.

**ITEM 2 – PUBLIC COMMENTS**

At 5:34 p.m. the Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. Following is a summary of all citizen remarks, which may be viewed in their entirety in a video on the County website:

1. Ray Hollowell, Jr. spoke to the Board as owner of the Kinnakeet wastewater plant. He stated the NC Utilities Commission Act, under chapter 62, afforded an emergency rate increase for the Avon plant. Commissioned in 1989, it was originally a 50,000 gallon plant and had been upgraded to support 340,000 gallons daily. He was would report back to the Board at their next meeting.

The County Manager closed Public Comments at 5:37 p.m.

**ITEM 3– PUBLIC HEARING – RICHARD FERTIG – REQUESTED AMENDMENT  
DEFINITION OF HOTEL/MOTEL**

At 5:38 p.m. the Board held a Public Hearing to receive input concerning this agenda item. Mr. Outten outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center Annex in Buxton. No one responded to the invitation to address the Board of Commissioners on this issue. Public Hearing was closed at 5:38 p.m.

**MOTION**

Vice-Chairman Overman motioned that the draft amendments to the definitions of hotel and motel be adopted. A statement of consistency and reasonableness as prepared by planning staff is adopted as part of this motion.

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

**ITEM 4– PUBLIC HEARING – OT ENTERPRISES LLC – REQUESTED AMENDMENTS TO  
THE R-3 AND C-2 ZONING DISTRICTS**

Chairman Woodard recused himself on this item and stated he had a conflict, as he knew and had a business relationship with the applicant.

**MOTION**

Vice Chairman Overman motioned that Chairman Woodard be allowed to recuse himself.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

At 5:40 p.m. the Board held a Public Hearing to receive input concerning this agenda item. The Manager outlined the procedure for making public comments in Manteo and in Buxton. No one responded in Manteo. A summary of the citizen remark made in Buxton, which may be viewed in its entirety in a video on the County website follows:

1. Pat Barto was opposed to the residential units and noted it would set a precedent for the area. She posed various questions to the Board regarding where resident children would play, walk their pets and navigate the busy parking lot while shoppers visited the center.

The County Manager closed the Public Hearing at 5:46 p.m.

Commissioner Ross asked how many units would be built and Creef responded perhaps twenty to twenty-four. No site plan had been submitted. Vice-Chairman Overman asked about concerns of parking, pets and the potential for the units to become Airbnb's. Mrs. Creef advised the county did not have control or get involved with the terms of occupancy. When a site plan was submitted, parking requirements would be addressed. Pets and play areas for children were beyond the scope of the Planning Board and the Board.

**MOTION**

Commissioner Bateman motioned to adopt the draft amendments to the R-3 and the C-2 as recommended by the Planning Board. A statement of consistency and reasonableness as prepared by planning staff was adopted as part of this motion.

Commissioner House seconded the motion.

VOTE: AYES unanimous

**Chairman Woodard returned to the boardroom after completion of this item.**

**ITEM 5 – PROCLAMATION – DARE COUNTY SCHOOL CHOICE WEEK**

County Manager Outten read the proclamation entitled "Dare County School Choice Week" which recognized the important role that an effective education played in preparing all students in Dare County to be successful adults.

**MOTION**

Vice-Chairman Overman motioned to approve the Dare County School Choice Week proclamation.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

**ITEM 6 – CONSENT AGENDA**

The Manager announced the items as they were visually displayed in the meeting room.

**MOTION**

Commissioner House motioned to approve the Consent Agenda:

- 1) Approval of Minutes (11.01.21) **(Att. #2)**
- 2) NCDOT Right of Way Three Party Encroachment Agreement for Hatteras Marlin Club Project
- 3) Records Retention & Disposition Schedule Updates
- 4) Health & Human Services-Public Health Division Respirator Fit Testing Services
- 5) Tax Collector's Report

Commissioner Tobin seconded the motion.

VOTE: AYES unanimous

## ITEM 7 – BOARD APPOINTMENTS

1) Planning Board

Vice-Chairman Overman motioned to appoint John DeBoy to fill the vacancy in District 2. Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

2) Board of Equalization and Review

Commissioner House motioned to reappoint Nelson V. Jones, Jonathan Waddill, Jeffrey Scott, Terry Gore and Charles Evans.

Vice-Chairman Overman seconded the motion.

VOTE: AYES unanimous

3) Special Motor Vehicle Valuation Review Board

Commissioner House motioned to reappoint Danny Couch, Dock Sawyer and David Light to another term.

Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

**By consensus, the Board agreed to handle Item 8 - Closed Session after Item 9 - Commissioners' Business & Manager's/Attorney's Business had been concluded.**

## ITEM 8 - CLOSED SESSION

Chairman Woodard asked for a Closed Session pursuant to NCGS 143-318.11(a)(6) to review the qualifications, competence, performance, character and fitness of an individual public officer or employee and pursuant to NCGS 143-318.11(a)(3) to consult with an attorney in order to preserve the attorney-client privilege, receive an update on the opioid litigation and to approve the minutes of the last Closed Session.

### **MOTION**

Commissioner Tobin motioned to go into Closed Session pursuant to the provisions of the North Carolina General Statutes cited by the Chairman.

Commissioner House seconded the motion.

VOTE: AYES unanimous

At 6:52 p.m., the Commissioners exited the room to meet in Closed Session. They reconvened at 8:00 p.m. and the County Manager reported that during the Closed Session the Board had been advised and accepted the national opioid settlement.

### **MOTION**

Vice-Chairman Overman motioned to accept the national opioid settlement and authorized the County Manager/Attorney to sign any settlement documents, as necessary.

Commissioners Bateman and Tobin seconded the motion.

VOTE: AYES unanimous.

The County Manager advised the Board had also approved previous Closed Session Minutes

## **ITEM 9 – COMMISSIONERS’ BUSINESS & MANAGER’S/ATTORNEY’S BUSINESS**

The Commissioners and the County Manager frequently make extensive remarks, which may be viewed in their entirety on the Dare County website. The following is a brief summary of the items mentioned by Commissioners during this segment:

### **Commissioner Bateman**

- He applauded the presentations to both Nancy Griffin and Virginia Tillett. They had each contributed so much to the County.
- He commented Commissioner House would be presenting a resolution to oppose the proposed changes in North Carolina shrimp fisheries management plan. He generally purchased 30,000 pounds of shrimp each year for his restaurant. If the changes to the plan were accepted, it would devastate families, businesses and the entire economy on the Outer Banks. This week he had received several contacts from foreign vendors selling shrimp. He offered the restrictions and changes were un-American and needed to be strongly opposed. The majority of the crab meat coming into the country currently came from China and he does not serve crab cakes in his restaurant for that reason.

### **Vice-Chairman Overman**

- He had worked closely with Nancy Griffin primarily through the Saving Lives Task Force and among her many talents was the creation of articles and the quarterly newsletter. She had worked tirelessly for the kids of Dare County and they were always her first interest.
- He had worked with Virginia Tillett on a few projects over the years and in particular commented on her exceptional coordination to refurbish the rest area at North End Park.
- He had been attending some of the NC Marine Fisheries’ meetings since 2013. He stated the shrimp issue was an ongoing problem and if we lose the ability to feed ourselves, we would be “in deep stuff”. He felt the resolution would be an important part. If a letter was needed from the Board to press the point, it needed to be done.

### **Commissioner Tobin**

- He had been a commercial fisherman for fifteen years and agreed with previous commissioner comments on how the shrimping industry would be impacted and possibly destroyed with the proposed changes.
- Updated the Board on construction of the dredge. It was still on schedule. There would be a change order due to the increased price of steel. The survey boat was contested by the state as not being part of the project. There would be a line being added to legislation by the end of the year regarding inclusion of the survey boat so it could be included in financing of the project.
- Remembered the passing of his good friend, Steve D. Howell. He had been retired as a top Brame representative and had sold products to many of the local businesses.

### **Commissioner Ross**

- He gave an update on the Albemarle Commission’s budget. It had grown to just over \$9 million due to federal grant money and would have plenty of resources to provide aid citizens with many services such as meals on wheels, congregate meal programs, job counseling and workforce development.



- He would be attending the 5 on 5 Committee meeting this week to continue discussions with school board senior staff regarding Dare County schools.
- There would be an Audit Committee meeting scheduled in the coming weeks.
- He thanked Donna Creef on her explanations regarding the multi-family development proposed in Avon. The Board had met earlier today and continued to push hard for progress and resolution that will result in action on housing needs in Dare County.
- He stated Dare County was lucky to have citizens like Virginia Tillett and Nancy Griffin who had contributed much and focused on area needs.
- Reinforced the Board's need to push and pursue the alleviation of roadblocks confronting the volunteers of the Joint Community Advisory Committee in to order insure the proper and best care for our seniors and elderly.

### **Commissioner House**

- Commented Nancy Griffin was a remarkable woman and deserving of recognition.
- Remembered Virginia Tillett as someone who instantly became great friends with everyone she met.
- He presented the Board with a Resolution Opposing Any Changes to NC Shrimp Fisheries Management Plan. Every five years the plan is reviewed for changes. Scoping on the plan had been opened January 7-21, 2020. There had been three scoping meetings in Washington, Morehead City and Wilmington. The County Manager read a resolution to oppose the changes proposed by Amendment 2 to the NC Shrimp Fisheries Management Plan. **(Att. #3)**

### **MOTION**

Commissioner House motioned to adopt the Resolution Opposing Any Changes to the North Carolina Shrimp Fisheries Management Plan.

Vice-Chairman Overman and Commissioner Bateman seconded the motion.

VOTE: AYES unanimous

Chairman Woodard stated a letter signed by each member of the Board could potentially emphasize the County's opposition to the proposed changes. The Board agreed to craft such a letter and have it sent to each member of the NC Marine Fisheries Commission tomorrow.

- Today in history: The Articles of Confederation were adopted by Congress on November 15, 1777. This seldom recognized document established the functions of the United States government and was often used to settle territorial issues.
- The Pet of the Week video was presented and showcased a dog named Skippy.

### **MANAGER'S/ATTORNEY'S BUSINESS**

County Manager Outten summarized the grant funding for emergency management for raising housing in the flood plain. There were two approved programs, one where FEMA paid for 100% of the raising and the other where the property owner bore the 25% of the expense. Some of the 25% matches were substantial (\$50-\$75,000+) and the Planning Director was sending notification to those owners regarding the status of the grants. The matching funds from property owners would need to be received by the County in order to sign the grant and move forward.

The County Manager recapped the discussion of the Board's Special Housing Workshop. The Elizabethan Inn would not be compatible for conversion into affordable housing. Consultants were running some new numbers based on new parameters and the Board would be able to review options and make decisions at the December Board meeting that would allow solicitation of housing developers for potential projects after the first of the year.

He and Mr. Clawson had met in Edenton earlier in the day. In 2010, when Albemarle Mental Health had dissolved, the liability of healthcare for the retired employees had been picked up by the member counties. In 2010, approximately \$800,000 had been placed into a trust account for health insurance costs. There was \$300,000 left, which was calculated to be inadequate for the expected lives of the seventeen retirees. There would be a need to put money in the fund and Dare County's share would be approximately \$172,000. It was the consensus of the counties to place one fifth of each share into the trust beginning July, 2022.

The county engineer, Albemarle Engineering, had been engaged to create a county storm water plan. The preliminary results of the plan included the culverting of water flow from Airport Road through two subdivisions and connecting to the ditch behind the airport, EOC and the animal shelter. Survey work would be needed and was estimated at \$200,000. American Rescue Plan funds could be used for part of the expense. The state's budget, if approved, may also have storm water funds to curb the cost.

He stated the Kinnakeet Shores wastewater treatment plant had not been maintained and there a sewer moratorium had been issued, which prevents owners of vacant lots in the area from developing homes. He had contacted the NC Division of Water Quality and the Utilities Commission and there was nothing further that the county could do to facilitate the lifting of the moratorium.

Dave Clawson reported that the debt for the Manteo Masonic Lodge and Mako Mikes purchases would close next Monday. As to beach nourishment, the LGC had changed their deadline to November 19, 2021. Dare County had a draft of the audit report and would submit the final on Friday. Mr. Outten added the county still needed a permit which was held up by the nationwide pause on 401 water quality permits. Dare County was waiting for the local Corps to release the permit in time. He had spoken with the delegation in DC and their response has been they are doing everything to "dislodge" the pause. The Buxton/Avon beach nourishment bid would be opening November 17, 2021.

Chairman Woodard reported he had gone to Avon last week after the storm with the County Manager and there were surprisingly only eight-ten breaches north of the pier along the roadway. They had actually seen much worse on N.C. 12 and applauded the speed and efficiency of the reparation done by NCDOT.

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

**MOTION**

Commissioner House motioned to adjourn the meeting.

Commissioner Ross seconded the motion.

VOTE: AYES unanimous

At 8:03 p.m., the Board of Commissioners adjourned until 9:00 a.m., December 6, 2021.

Respectfully submitted,

[SEAL]

By: \_\_\_\_\_  
Cheryl C. Anby, Clerk to the Board

APPROVED: By: \_\_\_\_\_  
Robert Woodard, Sr., Chairman  
Dare County Board of Commissioners

Note: Copies of attachments (Att.), ordinances, resolutions, contracts, presentations, and supporting material considered by the Board of Commissioners at this meeting are on file in the office of the Clerk to the Board.



***DHHS - Social Services Division One-time Unrestricted Stimulus Payment for Young Adults Budget Amendment***

**Description**

This is to budget the allocation for the one-time unrestricted payment to eligible young adults to assist them in meeting their needs during the pandemic. The amounts of the one-time unrestricted payments are as follows:

- Eligible young adults 18 - 20 = \$2,500
- Eligible young adults 21 - 26 = \$5,000

**Board Action Requested**

Approve Amendment

**Item Presenter**

n/a



---

# DARE COUNTY

---

## BUDGET AMENDMENT

F/Y 2021-2022

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department:</u>					
<u>Revenues:</u>					
LINKS	103026	423049		45,000	
 <u>Expenditures:</u>					
LINKS	104613	584900		45,000	

**Explanation:**

This is to budget the allocation for the one-time unrestricted payment to eligible young adults to assist them in meeting their needs during the pandemic. The amounts of the one-time unrestricted payments are as follows:

Eligible young adults 18 - 20 = \$2,500

Eligible young adults 21 - 26 = \$5,000

**Approved by:**

Board of Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager: \_\_\_\_\_

Date: \_\_\_\_\_

(sign in red)

*Finance only:*

Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_ Reference number: \_\_\_\_\_

**North Carolina - Department of Health and Human Services**  
**Notice of Electronic Funds Transfer**

**ATTN:** County Finance Officer  
County DSS Director  
**County:** DARE  
**Run Date:** 11/23/2021  
**Period:** November, 2021

**Deposits TO County Account FROM DSS**

	<b>Earliest date of payment :</b>	<b>11/30/2021</b>
<b>LINKS TRANS AGE YOUTH</b>	<b>CHAFEE</b>	<b>\$35,000.00</b>
<b>LINKS TRANS AGE YOUTH</b>	<b>CHAFEE</b>	<b>\$10,000.00</b>
<b>County Payment Total :</b>		<b>\$45,000.00</b>



***Dare County DHHS Public Health Division  
Increased State Funding for Community Linkages to Care (CLC) for OD Prevention/Response***

**Description**

The Public Health Division has received increased funding from NC Division of Public Health for the CLC program to expand services due to the dramatic spike in drug overdose deaths over the last year, funding also allows the purchase of fentanyl test strips.

**Board Action Requested**

Approve Budget Ammendment

**Item Presenter**

SD

---

# DARE COUNTY

---

## BUDGET AMENDMENT

F/Y 2021-2022

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department:</u> Health & Human Services-Public Health					
<u>Revenues:</u>					
State/Federal-CLC Grant	103027	424207	56007	\$10,000	
<u>Expenses:</u>					
Telephone	104600	511100	56007	\$300	
Supplies	104600	513300	56007	\$1,700	
Training	104600	525000	56007	\$3,500	
Advertising/Promotion	104600	525600	56007	\$4,500	

Explanation:  
Increase CLC Grant Funding

**Approved by:**

Board of Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager: \_\_\_\_\_

Date: \_\_\_\_\_

(sign in red)

*Finance only:*

Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_ Reference number: \_\_\_\_\_



# Division of Public Health Agreement Addendum FY 21-22

Dare County Department of Health & Human  
Services — Public Health Division  

---

Local Health Department Legal Name

CDI / Injury and Violence Prevention Branch  

---

DPH Section / Branch Name

491 CLC Core Strategies: Community Linkages to  
Care for Overdose Prevention and Response  

---

Activity Number and Description

MegAnn Smith, 919-707-5244  
megann.smith@dhhs.nc.gov  

---

DPH Program Contact  
(name, phone number, and email)

06/01/2021 – 05/31/2022  

---

Service Period

---

DPH Program Signature Date  
(only required for a negotiable agreement addendum)

07/01/2021 – 06/30/2022  

---

Payment Period

- Original Agreement Addendum  
 Agreement Addendum Revision # 1

**I. Background:**  
No change.

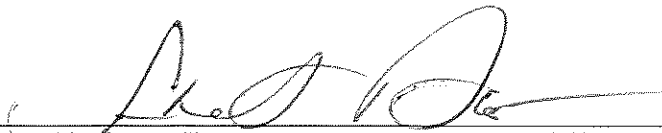
**II. Purpose:**  
This Agreement Addendum revision #1 enables the Local Health Department to purchase fentanyl test strips per the updated federal guidance.<sup>31</sup> In addition, this Revision increases the funding amount to allow for expansion of services due to the dramatic spike in drug overdose deaths over the last year.<sup>32</sup>

**III. Scope of Work and Deliverables:**  
*As of November 1, 2021, this Agreement Addendum Revision #1 adds Paragraphs 5 and 6, as follows:*

5. **Revisit planned programmatic activities to ensure the overdose prevention and harm reduction strategies are meeting the needs of the service population:** Perform written or verbal participant surveys to ensure that services are meeting the needs appropriately given the overlapping overdose epidemic and COVID-19 pandemic. All survey results should be compiled and analyzed, and services shall be adjusted accordingly.

<sup>31</sup> <https://www.cdc.gov/media/releases/2021/p0407-Fentanyl-Test-Strips.html>

<sup>32</sup> <https://emergency.cdc.gov/han/2020/han00438.asp>

---

Health Director Signature (use blue ink)

11/3/2021  

---

Date

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Roxana Ballinger</u>	
	Phone number with area code: <u>252-475-5619</u>	
	Email address: <u>roxana.ballinger@darenc.com</u>	

**Signature on this page signifies you have read and accepted all pages of this document.**

6. **Expand the implementation of the strategy or strategies** proposed in its RFA response and **accepted by the IVP Branch in November 2019**. Strategy expansion shall include one or more of the following:
- a. **Expansion of syringe services program (SSPs) activities** through a host organization that has experience working with people directly impacted by drug use. The following list of expansion activities are supported in this Agreement Addendum:
    - 1) Increase internal capacity to deliver SSP services:
      - a) Increase SSP staff, peers/outreach workers, administrative personnel, case managers, and other roles time spent to support program services and operations.
      - b) Purchase additional eligible SSP and wound care supplies, such as biohazard disposal containers, safer use supplies, alcohol swabs, gauze, bandages, hygiene products, barrier methods for sexual health, bags, and food (but **not** medications, syringes, hypodermic needles, or cookers).
      - c) Expand outreach or service delivery hours of operation to reach addition SSP participants.
      - d) Expand comprehensive support programs within the SSP, such as harm reduction-based support groups, peer navigation to identify participant needs and enroll in local services accordingly, and other methods to ensure connection to appropriate care services.
    - 2) Expand the SSP referral network for additional social determinants of health resources:
      - a) Increase referrals to a variety of communicable disease testing and treatment services including COVID-19 testing, and hepatitis and HIV testing and treatment services. (Section VI, Paragraph 2 states what funds may not be used for, including that funds may not be used to support the purchasing of any medications or direct medical service.)
      - b) Connect participants to COVID-19 vaccination opportunities.
      - c) Increase connections to substance use disorder treatment providers, housing, transportation, employment, recovery, and other related care services.
  - b. **Increased connection of justice-involved persons to care**, including harm reduction, social/health services, treatment, and recovery services. The following list of expansion activities are supported in this Agreement Addendum:
    - 1) Expand partnerships for take-home naloxone distribution for people upon release.
    - 2) Increase opportunities for pre-arrest diversion to encourage alternative options for justice-involved persons such as treatment, recovery, or other mental health and substance use supports.
    - 3) Expand reentry programs to link or refer people to care services once released from incarceration and provide care service referrals, focusing on individuals with substance use disorder.
    - 4) Expand comprehensive medication-assisted treatment (MAT) or medications for opioid use disorder (MOUD) programs in the jail/detention center setting.
    - 5) Expand opportunities for partnership and in-reach with county jails and detention centers to provide education around overdose prevention, recognition, and naloxone administration safer use practices, COVID-19 prevention, and other health promotion practices.
    - 6) Increase access to social determinants of health resources post-release such as housing, transportation, employment, recovery, and other related care services.
  - c. **Expansion of post-overdose response teams (PORT)** led by Emergency Medical Services (EMS) and/or a community-based organizations with experience working with people directly impacted by drug use to prevent repeat overdose and connect those who have had a non-fatal

overdose to harm reduction, social and health services, treatment and recovery supports, including housing or employment. The following list of expansion activities are supported in this Agreement Addendum:

- 1) Increase PORT staff, peers/outreach workers, administrative personnel, case managers, and other roles time spent to support program services and operations.
- 2) Purchase eligible harm reduction, wound care and social determinants of health supplies, such as biohazard disposal containers, safer use supplies, alcohol swabs, gauze, bandages, hygiene products, barrier methods for sexual health, bags, food, and temporary housing supplies such as tents and sleeping bags (but **not** medications, syringes, hypodermic needles, or cookers).
- 3) Expand outreach or service delivery hours of operation to reach additional PORT participants.
- 4) Expand the PORT referral network for additional social determinants of health resources:
  - a) Increase referrals to a variety of communicable disease testing and treatment services including COVID-19 testing, and hepatitis and HIV testing and treatment services.
  - b) Connect participants to COVID-19 vaccination opportunities.
  - c) Increase connections to SSPs, substance use disorder treatment providers, housing, transportation, employment, recovery, and other related care services.

**IV. Performance Measures/Reporting Requirements:**

No change.

**V. Performance Monitoring and Quality Assurance:**

No change.

**VI. Funding Guidelines or Restrictions:**

*As of November 1, 2021, this Agreement Addendum Revision #1 makes the following changes:*

*Under the paragraph indicating what the funds may not be used for, replaces Paragraph 2.a. with the following:*

- a. Syringes, hypodermic needles, cookers, or medications including naloxone. For the period June 1 through October 31, 2021 only, funds may not be used to purchase fentanyl test strips.

*Under the paragraph indicating what the funds may be used for, replaces Paragraph 3.f. with the following:*

- f. Syringe services program care supplies, such as alcohol swabs, gauze, band aids, hygiene products, bags, and food. Other forms of drug checking supplies or tools, such as mass spectrometers, for the purpose of harm reduction and overdose prevention are allowed. As of November 1, 2021, fentanyl test strips are also allowed.

Supplement reason:  In AA+BE or AA+BE Rev -OR-  -

CFDA #: 93.139 Fed awd date: 8/12/19 Is award R&D? no FAIN: NU17CE925024 Total amount of fed awd: \$ 7,003,731

CFDA name:	Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response	Fed award project description:	North Carolina's Cooperative Agreement for Emergency Response: Public Health Crisis Response		
		Fed awarding agency:	DHHS, Centers for Disease Control and Prevention	Federal award indirect cost rate:	n/a %

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	\$10,000	\$110,000	Jackson	019728518	=	=
Albemarle	130537822	\$10,000	\$110,000	Johnston	097599104	=	=
Alexander	030495105	=	=	Jones	095116935	=	=
Anson	847163029	=	=	Lee	067439703	=	=
Appalachian	780131541	\$10,000	\$110,000	Lenoir	042789748	=	=
Beaufort	091567776	=	=	Lincoln	086869336	=	=
Bladen	084171628	=	=	Macon	070626825	=	=
Brunswick	091571349	=	=	Madison	831052873	=	=
Buncombe	879203560	\$10,000	\$110,000	MTW	087204173	\$10,000	\$110,000
Burke	883321205	=	=	Mecklenburg	074498353	\$10,000	\$110,000
Cabarrus	143408289	\$10,000	\$110,000	Montgomery	025384603	=	=
Caldwell	948113402	=	=	Moore	050988146	=	=
Carteret	058735804	=	=	Nash	050425677	=	=
Caswell	077846053	=	=	New Hanover	040029563	=	=
Catawba	083677138	\$10,000	\$110,000	Northampton	097594477	=	=
Chatham	131356607	=	=	Onslow	172663270	=	=
Cherokee	130705072	=	=	Orange	139209659	=	=
Clay	145058231	\$10,000	\$110,000	Pamlico	097600456	=	=
Cleveland	879924850	=	=	Pender	100955413	=	=
Columbus	040040016	=	=	Person	091563718	=	=
Craven	091564294	=	=	Pitt	080889694	\$10,000	\$110,000
Cumberland	123914376	=	=	Polk	079067930	=	=
Dare	082358631	\$10,000	\$110,000	Randolph	027873132	=	=
Davidson	077839744	=	=	Richmond	070621339	=	=
Davie	076526651	\$10,000	\$110,000	Robeson	082367871	=	=
Duplin	095124798	=	=	Rockingham	077847143	=	=
Durham	088564075	\$10,000	\$110,000	Rowan	074494014	=	=
Edgecombe	093125375	=	=	Sampson	825573975	=	=
Foothills	782359004	=	=	Scotland	091564146	=	=
Forsyth	105316439	\$10,000	\$110,000	Stanly	131060829	\$10,000	\$110,000
Franklin	084168632	=	=	Stokes	085442705	=	=
Gaston	071062186	=	=	Surry	077821858	\$10,000	\$110,000
Graham	020952383	=	=	Swain	146437553	=	=
Granville-Vance	063347626	\$10,000	\$110,000	Toe River	113345201	=	=
Greene	091564591	=	=	Transylvania	030494215	=	=
Guilford	071563613	\$10,000	\$110,000	Union	079051637	=	=
Halifax	014305957	=	=	Wake	019625961	\$10,000	\$110,000
Harnett	091565986	=	=	Warren	030239953	=	=
Haywood	070620232	\$10,000	\$109,000	Wayne	040036170	=	=
Henderson	085021470	\$10,000	\$110,000	Wilkes	067439950	=	=
Hoke	091563643	\$10,000	\$110,000	Wilson	075585695	=	=
Hyde	832526243	=	=	Yadkin	089910624	=	=
Iredell	074504507	\$10,000	\$110,000				

DPH-Aid-To-Counties For Fiscal Year: 21/22 Budgetary Estimate Number : 2

Activity 491	AA	1175	Total	1175	Total	1175	Total	1175	Total	Proposed	New
		8380		8380		852B		852C			
		DH		DH		DH		DH			
Service Period	09/01-05/31	Allocated	11/01-05/31	Allocated	06/01-08/31	Allocated	09/01-05/31	Allocated	Total	Total	
Payment Period	10/01-06/30		12/01-06/30		07/01-09/30		10/01-06/30				
01 Alamance	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
D1 Albemarle	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
02 Alexander		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
04 Anson		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D2 Appalachian	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
07 Beaufort		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
09 Bladen		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
10 Brunswick		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
11 Buncombe	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
12 Burke		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
13 Cabarrus	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
14 Caldwell		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
16 Carteret		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
17 Caswell		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
18 Catawba	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
19 Chatham		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
20 Cherokee		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
22 Clay	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
23 Cleveland		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
24 Columbus		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
25 Craven		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
26 Cumberland		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
28 Dare	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
29 Davidson		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
30 Davie	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
31 Duplin		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
32 Durham	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
33 Edgecombe		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D7 Foothills		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
34 Forsyth	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
35 Franklin		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
36 Gaston		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
38 Graham		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D3 Gran-Vance	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
40 Greene		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
41 Guilford	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
42 Halifax		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
43 Harnett		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
44 Haywood	* 1	0	\$74,250.00	10,000	\$0.00	0	\$24,750.00	0	\$0.00	10,000	109,000
45 Henderson	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
47 Hoke	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
48 Hyde		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
49 Iredell	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
50 Jackson		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
51 Johnston		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
52 Jones		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
53 Lee		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
54 Lenoir		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
55 Lincoln		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
56 Macon		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
57 Madison		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D4 M-T-W	* 1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000



60 Mecklenburg	*	1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
62 Montgomery			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
63 Moore			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
64 Nash			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
65 New Hanover			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
66 Northampton			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
67 Onslow			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
68 Orange			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
69 Pamlico			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
71 Pender			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
73 Person			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
74 Pitt	*	1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
75 Polk			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
76 Randolph			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
77 Richmond			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
78 Robeson			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
79 Rockingham			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
80 Rowan			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
82 Sampson			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
83 Scotland			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
84 Stanly	*	1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
85 Stokes			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
86 Surry	*	1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
87 Swain			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
D6 Toe River			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
88 Transylvania			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
90 Union			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
92 Wake	*	1	0	\$75,000.00	10,000	\$0.00	0	\$25,000.00	0	\$0.00	10,000	110,000
93 Warren			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
96 Wayne			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
97 Wilkes			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
98 Wilson			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
99 Yadkin			0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
Totals			0	1,724,250	230,000	0	0	574,750	0	0	230,000	2,529,000

Sign and Date - DPH Program Administrator <i>Pamela K. Anderson</i> 10/25/21	Sign and Date - DPH Section Chief <i>Joyce Wood</i> 10/25/2021
Sign and Date - DPH Budget Office - ATC Coordinator <i>S. Hord</i> 10/25/2021	Sign and Date - DPH Budget Officer <i>S. Hord</i> 10/25/2021

LR  
10-25-21



***Dare County DHHS Public Health Division  
Continued Funding for COVID-19 ELC Enhancing Detection Activities***

**Description**

The Public Health Division has received continued funding from NC Division of Public Health, Communicable Disease Branch for the ELC Enhancing Detection Activities. Funding will continued to be used to support testing, case investigation & contact tracing, surveillance, containment and mitigation.

**Board Action Requested**

Approve Budget Ammendment

**Item Presenter**

N/A

A handwritten signature in blue ink, appearing to be "SD", is located in the bottom right corner of the page.

# DARE COUNTY

## BUDGET AMENDMENT

F/Y 2021-2022

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
Department: Health & Human Services-Public Health					
<u>Revenues:</u>					
State/Federal-COVID-19	103027	424206	45120	\$255,271	
Fees-COVID-19	103052	444209	45120	\$350,000	
<u>Expenses:</u>					
Salary	104600	500200	45120	\$360,684	
FICA	104600	500300	45120	\$27,592	
Retirement	104600	500400	45120	\$19,397	
Health Insurance	104600	500500	45120	\$72,598	
Operating	104600	513400	45120	\$100,000	
Capital Outlay	104600	537400	45120	\$25,000	

Explanation:

Covid ELC funding to be used to continue to cover the part-time RNs and administrative staff hired strictly for Covid activities and to purchase supplies. Fee revenue to cover salary/benefits for current staff and to purchase additional supplies and equipment for the Division.

**Approved by:**

Board of Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager: \_\_\_\_\_

Date: \_\_\_\_\_

(sign in red)

*Finance only:*

Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_ Reference number: \_\_\_\_\_

# Division of Public Health

## Agreement Addendum

### FY 21-22

Dare County Department of Health & Human  
Services - Public Health Division

**Local Health Department Legal Name**

Epidemiology / Communicable Disease Branch

**DPH Section / Branch Name**

543 ELC Enhancing Detection Activities

**Activity Number and Description**

Vanessa M. Greene 919-546-1658

vanessa.greene@dhhs.nc.gov

**DPH Program Contact**

(name, phone number, and email)

06/01/2021 – 05/31/2022

**Service Period**

**DPH Program Signature**

**Date**

(only required for a negotiable agreement addendum)

07/01/2021 – 06/30/2022

**Payment Period**

**Original Agreement Addendum**

**Agreement Addendum Revision #** \_\_\_\_\_

**I. Background:**

The primary mission of the Communicable Disease Branch (CDB) is to reduce morbidity and mortality resulting from communicable diseases that are a significant threat to the public through detection, investigation, testing, treatment, tracking, control, education, and care activities to improve the health of people in North Carolina.

As part of the “Paycheck Protection Program and Health Care Enhancement Act of 2020 (P.L. 116-139, Title I)”, the ELC has awarded a total of \$10.25 billion dollars to their recipient base in a program-initiated component funding under the Emerging Issues (E) Project of CK19-1904, henceforth, “ELC Enhancing Detection” supplement. These funds are broadly intended to provide critical resources to state, local, and territorial health departments in support of a broad range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. Direct recipients are limited to existing jurisdictions covered under CK19-19041. Ongoing monitoring of milestones and performance measures will be utilized to gauge progress toward successful completion of priority activities supported with these funds.

The Division of Public Health (DPH), Communicable Disease Branch (CDB), is continuing allocation of these “Enhancing Detection” funds to all local health departments.

**II. Purpose:**

This Activity provides complementary funding to the Local Health Department in order for it to leverage and build upon existing ELC infrastructure that emphasizes the coordination and critical

Health Director Signature

(use blue ink)

Date

7/8/21

Local Health Department to complete:  
(If follow-up information is needed by DPH)

LHD program contact name:  
Phone number with area code:  
Email address:

Debbie Dutton

252-475-9366

debbie.dutton@darenc.com

**Signature on this page signifies you have read and accepted all pages of this document.** Template rev. July 2020

integration of laboratory with epidemiology and health information systems, thus maximizing the public health impact of available resources. These additional resources, by law, are intended to “prevent, prepare for, and respond to coronavirus” by supporting testing, case investigation and contact tracing, surveillance, containment, and mitigation. Such activities may include support for workforce, epidemiology, use by employers, elementary and secondary schools, child care facilities, institutions of higher education, long-term care facilities, or in other settings, scale up of testing by public health, academic, commercial, and hospital laboratories, and community-based testing sites, mobile testing units, health care facilities, and other entities engaged in COVID–19 testing, and other activities related to COVID–19 testing, case investigation and contact tracing, surveillance, containment, and mitigation (including interstate compacts or other mutual aid agreements for such purposes).

### III. **Scope of Work and Deliverables:**

**All of the activities the Local Health Department performs under this Agreement Addendum shall be informed by the NC DHHS COVID-19 Guidance for Health Care Providers and local health departments.<sup>1</sup>**

For each of the six activities listed below (Paragraphs 1 through 6), the Local Health Department (LHD) shall identify and address **one or more** of the allowable activities listed, with an emphasis on testing and tracing:

#### **1. Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity**

- a. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
- b. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including contact tracing) and other conditions of public health significance.
- c. Build expertise to support management of the COVID-19 related activities within the jurisdiction (e.g., additional leadership, program and project managers, budget staff).
- d. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.

#### **2. Strengthen Community Laboratory Testing**

- a. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2 among all symptomatic individuals, and secondarily expand capacity to achieve community-based surveillance, including testing of asymptomatic individuals.
  - 1) Strengthen ability to quickly scale testing as necessary to ensure that optimal utilization of existing and new testing platforms can be supported to help meet increases in testing demand in a timely manner.
  - 2) Build local capacity for testing of SARS-CoV-2 including within high-risk settings or in vulnerable populations that reside in their communities.
- b. Enhance laboratory testing capacity for SARS-CoV-2 outside of public health laboratories.
  - 1) Establish or expand capacity to coordinate with public/private laboratory testing providers, including those that assist with surge and with testing for high-risk environments.

<sup>1</sup> <https://www.ncdhhs.gov/divisions/public-health/covid19/covid-19-guidance#all-guidance-for-health-care-providers-and-local-health-departments>



- 2) Secure and/or utilize mobile laboratory units, or other methods to provide point-of-care (POC) testing at public health-led clinics or non-traditional test sites (e.g., homeless shelters, food processing plants, prisons, Long Term Care Facilities [LTCFs]).
- c. Enhance data management and analytic capacity in public health laboratories to help improve efficiencies in operations, management, testing, and data sharing.
  - 1) Improve efficiencies in laboratory operations and management using data from throughput, staffing, billing, supplies, and orders.
  - 2) Improve the capacity to analyze laboratory data to help understand and make informed decisions about issues such as gaps in testing and community mitigation efforts. Data elements such as tests ordered and completed (including by device/platform), rates of positivity, source of samples, type will be used to create data visualizations that will be shared with the public, state health department, and community partners.

### **3. Advance Electronic Data Exchange at Public Health Labs**

- a. Enhance and expand laboratory information infrastructure, to improve jurisdictional visibility on laboratory data (tests performed) from all testing sites and enable faster and more complete data exchange and reporting.
  - 1) Enhance laboratory test ordering and reporting capability.
    - a) 100% of results must be reported with key demographic variables including age/gender/race via NCCOVID.
    - b) Report all testing to the state health department using NCCOVID.

### **4. Improve Surveillance and Reporting of Electronic Health Data**

- a. Use NCCOVID to ensure complete, up-to-date, automated reporting of morbidity and mortality to NC DPH of COVID-19 and other conditions of public health significance by:
  - 1) Establishing or enhancing community-based surveillance, including surveillance of vulnerable populations, individuals without severe illness, those with recent travel to high-risk locations, or who are contacts to known cases.
  - 2) Monitoring changes to daily incidence rates of COVID-19 and other conditions of public health significance at the county or zip code level to inform community mitigation strategies.
- b. Establish complete, up-to-date, timely, automated reporting of individual-level data through electronic case reporting to NC DPH via NCCOVID
  - 1) At the health department, enhance capacity to work with testing facilities to onboard and improve electronic laboratory reporting (ELR), including to receive data from new or non-traditional testing settings. Use alternative data flows and file formats (e.g., CSV or XLS) to help automate where appropriate. In addition to other reportable results, this should include all COVID-19/SARS-CoV-2-related testing data (i.e., tests to detect SAR-CoV-2 including serology testing).
  - 2) Assist NC DPH in the process of automating the receiving of electronic health record (EHR) data, including electronic case reporting (eCR) and fast healthcare interoperability resources (FHIR)-based eCR to generate initial case reports as specified by NC DPH for the reportable disease within 24 hours and to update over time within 24 hours of a change in information contained in the CDC-directed case report, including death.
  - 3) Utilize eCR data to ensure data completeness, establish comprehensive morbidity and mortality surveillance, and help monitor the health of the community and inform decisions for the delivery of public health services.

- c. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
  - 1) Assist NC DPH with required expansion of reporting facility capacity, resources, and patient impact information, such as patients admitted and hospitalized, in an electronic, machine-readable, as well as human-readable visual, and tabular manner, to achieve 100% coverage in jurisdiction and include daily data from all acute care, long-term care, and ambulatory care settings. Use these data to monitor facilities with confirmed cases of COVID-19/SARS-CoV-2 infection or with COVID-like illness among staff or residents and facilities at high risk of acquiring COVID-19/SARS-CoV-2 cases and COVID-like illness among staff or residents.
- d. Enhance systems for flexible data collection, reporting, analysis, and visualization.
  - 1) Make data on case, syndromic, laboratory tests, hospitalization, and healthcare capacity available on health department websites at the county/zip code level in a visual and tabular manner.
- e. Establish or improve systems to ensure complete, accurate and immediate (within 24 hours) data transmission to NCCOVID and open website available to the public by county and zip code, that allows for automated transmission of data to NC DPH via NCCOVID.
  - 1) Track via NC DETECT 100% of emergency department and outpatient visits for COVID-like illness, as well as other syndromes/illnesses, to CDC.
  - 2) Submit all case reports in an immediate, automated way to CDC for COVID-19/SARS-CoV-2 and other conditions of public health significance with associated required data fields via NCCOVID.
  - 3) Provide accurate accounting of COVID-19/SARS-CoV-2 associated deaths. Establish electronic, automated, immediate death reporting to CDC with associated required data fields via NCCOVID.
  - 4) Report requested COVID-19/SARS-CoV-2-related data, including line level testing data (negatives, positives, indeterminants, serology, antigen, nucleic acid) daily by county or zip code to NCCOVID.
  - 5) Establish these systems in such a manner that they may be used on an ongoing basis for surveillance of, and reporting on, other threats to the public health and conditions of public health significance.
- f. Integrate existing LHD electronic health records (EHR) into CVMS Direct.

CVMS is the COVID-19 Vaccine Management System; CVMS Direct is an integration solution offering for Providers to connect COVID-19 vaccination records with CVMS. Providers submit a standardized flat file from their Electronic Health Records (EHRs) that pass through the Health Information Exchange (HIE) and are loaded directly to CVMS. This NC COVID-19 Vaccine Reporting file (NCVR) contains patient information that complies with today's CVMS workflow across patient registration and vaccination recording, along with appropriate inventory reduction.

Before the LHD can use the CVMS Direct integration solution, the LHD will need to finalize legal agreements with the HIE, establish connectivity, complete file validations, and pass testing criteria before they can use the CVMS Direct integration. The North Carolina Health Information Exchange Authority (NC HIEA) is responsible for CVMS Direct. Any local health department interested in using CVMS Direct will need to contact NC HIEA at [hiea@nc.gov](mailto:hiea@nc.gov).

## 5. Use Laboratory Data to Enhance Investigation, Response and Prevention

- a. Use laboratory data to initiate case investigations, conduct contact tracing and follow-up, and implement containment measures.

- 1) Conduct necessary contact tracing including contact elicitation/identification, contact notification, and contact follow-up. Activities could include traditional contact tracing and/or proximity/location- based methods, as well as methods adapted for healthcare-specific and congregate settings.
- 2) Utilize tools (e.g., geographic information systems and methods) that assist in the rapid mapping and tracking of disease cases for timely and effective epidemic monitoring and response, incorporating laboratory testing results and other data sources.
- 3) Identify cases and exposure to COVID-19 in high-risk settings or within vulnerable populations to target mitigation strategies.
  - a) Assess and monitor infections in healthcare workers across the healthcare spectrum.
  - b) Monitor cases and exposure to COVID-19 to identify need for targeted mitigation strategies to isolate and prevent further spread within high-risk healthcare facilities (e.g., hospitals, dialysis clinics, cancer clinics, nursing homes, and other LTCFs).
  - c) Monitor cases and exposure to COVID-19 to identify need for targeted mitigation strategies to isolate and prevent further spread within high-risk employment settings (e.g., meat processing facilities), congregate living settings (e.g., prisons, youth homes, shelters), and educational settings (e.g., K-12 schools, colleges and universities).
  - d) Work with NC DPH to build local capacity for reporting, rapid containment and prevention of COVID-19/SARS-CoV-2 within high-risk settings or in vulnerable populations that reside in their communities.
- b. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations) including proactive monitoring for asymptomatic case detection and increasing opportunities for vaccination of historically marginalized populations and the community. Continue working collaboratively with partners including consideration of funding to address health equity needs of the community. Examples of partners may include but are not limited to:
  - 1) Tribal affiliates and community-based organizations colleges and universities;
  - 2) Occupational health settings for large employers;
  - 3) Churches or religious or faith-based institutions;
  - 4) Federally Qualified Health Centers (FQHCs), including Community Health Centers (CHCs);
  - 5) Pharmacies;
  - 6) Long-term care facilities (LTCFs), including independent living facilities, assisted living centers, and nursing homes;
  - 7) Organizations and businesses that employ critical workforce;
  - 8) First responder organizations;
  - 9) Non-traditional providers and locations that serve high-risk populations; and other partners that serve underserved populations.
- c. Build capacity for infection prevention and control in LTCFs (e.g., at least one Infection Preventionist [IP] for every facility) and outpatient settings.
  - 1) Build capacity to safely house and isolate infected and exposed residents of LTCFs and other congregate settings.
  - 2) Develop interoperable patient safety information exchange systems.
- d. Assist with enrollment of all LTCFs into NHSN.

- e. Increase Infection Prevention and Control (IPC) assessment capacity onsite using tele-ICAR.
- f. Perform preparedness assessment to ensure interventions are in place to protect high-risk populations.
  - 1) Coordinate as appropriate with federally funded entities responsible for providing health services to vulnerable populations (e.g., tribal nations and federally qualified health centers).

#### 6. Coordinate and Engage with Partners

- a. Partner with NC DPH to establish or enhance testing for COVID-19/SARS-CoV-2.
  - 1) Acquire equipment and staffing to conduct testing for COVID-19/SARS-CoV-2.
  - 2) Support community partners to conduct appropriate specimen collection and/or testing within their jurisdictions.
- b. Partner with local, regional, or national organizations or academic institutions to enhance capacity for infection control and prevention of COVID-19/SARS-CoV-2.
  - 1) Build infection prevention and control and healthcare outbreak response expertise in the LHD.
  - 2) Partner with academic medical centers and schools of public health to develop regional centers for IPC consultation and support services.

### IV. Performance Measures/Reporting Requirements:

#### 1. Performance Measures

- a. **Performance Measure # 1:** The LHD shall have a COVID-19 Testing Plan to ensure access to COVID-19 testing for all symptomatic persons and for those who have had close contact to a known or suspected case of COVID-19 as defined by the CDC, and for those who request or require testing.
- b. **Performance Measure # 2:** Via the NCCOVID, the LHD shall report cases of COVID-19 including deaths within 30 days of receipt of the report to the state disease registrar.
- c. **Performance Measure # 3:** Via the outbreak module within NCCOVID and the REDCap cluster/outbreak reporting tool, the LHD shall report COVID-19 activity (decline, no change, and increase) in high-risk healthcare facilities (e.g., nursing homes, dialysis centers, LTCFs) and congregate living settings (e.g., prisons, youth homes, shelters) within 2 days of receiving notification of an outbreak/cluster.
- d. **Performance Measure #4:** Using the COVID-19 Community Team Outreach (CCTO) Tool software, the LHD shall report close contacts to COVID-19 for at least 50% of people infected with COVID-19.
- e. **Performance Measure #5:** Using the COVID-19 Community Team Outreach (CCTO) Tool software, the LHD shall complete the Final Monitoring Outcome variable for 90% of contacts entered after 14 days.

#### 2. Reporting Requirements

The reporting below shall be provided by the LHD to DPH via the Smartsheet dashboard, which can be accessed at <https://app.smartsheet.com/b/publish?EQBCT=2a6fdcc2c5da4b39834c3a154e4916cd>.

- a. The LHD shall complete a **Monthly Financial Report** each month via the Smartsheet dashboard. These monthly financial reports will report on the prior month, with the due dates posted on the Smartsheet dashboard. The first financial report is to report for June 2021 and is due by July 22, 2021.

- b. The LHD shall complete a **Program Report** each quarter via the Smartsheet dashboard. These quarterly program reports will report on the prior quarter, with the due dates posted on the Smartsheet dashboard. The first program report is to report for April – June 2021 and is due by July 22, 2021. The quarterly periods for these program reports are defined as:
- April – June 2021 \*
  - July – September 2021
  - October – December 2021
  - January – March 2022

*\*April and May 2021 data are from services provided under the Agreement Addendum for state fiscal year 2021.*

- c. The LHD shall complete a **COVID-19 Response Plan** via the Smartsheet dashboard. This response plan is to provide information related to the LHD's broader goals and partnerships for COVID-19 preparedness and response. The Smartsheet dashboard will present a series of questions to be answered in a short-answer format, with topics including aspects of testing, contact tracing, vaccination, equity, and preparedness in general. Information about the LHD's COVID-19 Testing Plan will be another topic contained within the COVID-19 Response Plan, and completing the COVID-19 Response Plan will fulfill the requirement listed above in Performance Measure #1.

The LHD will be providing responses for a single COVID-19 Response Plan and this plan will meet the reporting requirements described under the FY22 Agreement Addenda for this Activity 543 and for Activity 716.

The COVID-19 Response Plan will receive DPH oversight from the DPH Branch staff members representing each relevant aspect. Any questions the LHD has should be directed to the DPH Division Director's Office at [lhdhealthserviceta@dhhs.nc.gov](mailto:lhdhealthserviceta@dhhs.nc.gov).

DPH will add the **COVID-19 Response Plan questionnaire** to the Smartsheet dashboard by August 31, 2021. The LHD shall provide its responses no later than September 30, 2021.

#### V. **Performance Monitoring and Quality Assurance:**

1. The TATP Nurse Supervisor will review the Local Health Department's program performance through reporting done quarterly by the LHD and by a quarterly review of reports pulled from the NCCOVID, the REDCap cluster/outbreak reporting tool, and the CCTO tool.
2. If the assessment results in compliance concerns, the TATP Nurse Supervisor shall conduct conference calls with the Local Health Department to provide technical assistance in order to rectify the concerns.

#### VI. **Funding Guidelines or Restrictions:**

1. Requirements for pass-through entities: In compliance with *2 CFR §200.331 – Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
  - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
  - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is



needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

2. As the LHD is a subrecipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136); and/or the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) the LHD agrees as applicable to the award, to:
  - a. comply with existing and/or future directives and guidance from the HHS Secretary regarding control of the spread of COVID-19;
  - b. in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and
  - c. assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation. In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC.
  - d. consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the subrecipient is expected to provide to CDC, through DPH, copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.
3. In addition to their local procurement rules/policies, the LHD shall comply with the following rules, applying the most restrictive standard where there is a difference between any of the standards:
  - a. Federal Uniform Administrative Requirements for Procurement, 45 CFR Part 75 §75.327-335, [https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#se45.1.75\\_1326](https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#se45.1.75_1326)
    - 1) Appendix II to Part 75—*Contract Provisions for Non-Federal Entity Contracts Under Federal Awards* may be found here for incorporation into procurement contracts: [https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#ap45.1.75\\_1521.ii](https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#ap45.1.75_1521.ii)
4. Unallowable costs:
  - a. Research
  - b. Clinical Care
  - c. Publicity and propaganda (lobbying):
    - 1) Other than for normal and recognized executive-legislative relationships, no funds may be used for:
      - a) publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
      - b) the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
    - 2) See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:

[https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)

- d. All unallowable costs cited in CDC-RFA-CK19-1904 remain in effect, unless specifically amended, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

**FY22 Activity:** 543 ELC Enhancing Detection Activities

**Supplement 1**

Supplement reason:  In AA+BE or AA+BE Rev -OR-  -

CFDA #: 93.323 | Fed awd date: 01/13/21 | Is award R&D? no | FAIN: NU50CK000530 | Total amount of fed awd: \$ 603677156

CFDA name: Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Fed award project description: CK19-1904 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)
	Fed awarding agency: DHHS, Centers for Disease Control and Prevention   Federal award indirect cost rate: n/a %

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	1,357,613	1,756,613	Jackson	019728518	335,455	335,455
Albemarle	130537822	1,281,824	1,786,498	Johnston	097599104	1,417,775	1,417,775
Alexander	030495105	286,878	286,878	Jones	095116935	59,045	126,347
Anson	847163029	50,795	50,795	Lee	067439703	494,794	597,753
Appalachian	780131541	483,440	483,440	Lenoir	042789748	423,366	648,946
Beaufort	091567776	365,644	398,146	Lincoln	086869336	689,671	869,762
Bladen	084171628	247,031	410,757	Macon	070626825	287,190	369,894
Brunswick	091571349	970,533	970,533	Madison	831052873	174,238	262,752
Buncombe	879203560	1,966,436	1,966,436	MTW	087204173	783,987	783,987
Burke	883321205	724,702	1,045,123	Mecklenburg	074498353	95,227	95,227
Cabarrus	143408289	1,733,591	1,915,425	Montgomery	025384603	8,892,940	10,669,002
Caldwell	948113402	658,171	755,843	Moore	050988146	217,631	246,460
Carteret	058735804	491,825	491,825	Nash	050425677	755,241	1,044,948
Caswell	077846053	120,691	120,691	New Hanover	040029563	1,871,707	1,871,707
Catawba	083677138	1,277,858	1,419,771	Northampton	097594477	156,041	202,530
Chatham	131356607	596,437	960,379	Onslow	172663270	1,393,996	1,393,996
Cherokee	130705072	138,644	138,644	Orange	139209659	808,124	808,124
Clay	145058231	89,950	139,796	Pamlico	097600456	38,796	105,233
Cleveland	879924850	784,466	802,255	Pender	100955413	491,003	491,003
Columbus	040040016	444,569	478,087	Person	091563718	236,242	236,242
Craven	091564294	818,040	839,607	Pitt	080889694	1,447,579	1,762,971
Cumberland	123914376	2,687,121	2,687,121	Polk	079067930	165,980	212,518
Dare	082358631	255,271	255,271	Randolph	027873132	1,150,642	1,429,534
Davidson	077839744	1,342,395	1,348,293	Richmond	070621339	359,039	445,281
Davie	076526651	329,021	329,021	Robeson	082367871	1,046,187	1,131,923
Duplin	095124798	470,462	956,587	Rockingham	077847143	728,907	769,225
Durham	088564075	2,574,826	3,311,290	Rowan	074494014	1,137,995	1,529,284
Edgecombe	093125375	412,244	477,896	Sampson	825573975	508,825	724,312
Foothills	782359004	719,660	719,660	Scotland	091564146	278,901	377,248
Forsyth	105316439	3,061,835	3,415,077	Stanly	131060829	502,538	502,538
Franklin	084168632	558,113	689,974	Stokes	085442705	365,142	374,699
Gaston	071062186	1,798,273	2,156,371	Surry	077821858	572,953	572,953
Graham	020952383	67,605	67,605	Swain	146437553	80,113	80,113
Granville-Vance	063347626	711,460	711,460	Toe River	113345201	279,534	279,534
Greene	091564591	168,743	249,323	Transylvania	030494215	275,393	391,967
Guilford	071563613	4,302,274	4,791,273	Union	079051637	1,921,052	2,252,702
Halifax	014305957	400,535	539,795	Wake	019625961	83,851	83,851
Harnett	091565986	1,089,044	1,359,907	Warren	030239953	122,047	122,047
Haywood	070620232	456,582	456,582	Wayne	040036170	986,167	1,076,950
Henderson	085021470	921,195	921,195	Wilkes	067439950	547,918	655,796
Hoke	091563643	442,374	586,406	Wilson	075585695	655,152	655,152
Hyde	832526243	16,867	82,799	Yadkin	089910624	301,678	475,725
Iredell	074504507	1,456,100	1,706,352				

**FY22 Activity:** 543 ELC Enhancing Detection Activities

**Supplement 2**

Supplement reason:  In AA+BE or AA+BE Rev --OR--  --

CFDA #: 93.323 Fed awd date: 05/19/20 Is award R&D? no FAIN: NU50CK000530 Total amount of fed awd: \$ 188951581

CFDA name: Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)  
 Fed award project description: CK19-1904 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) – Enhancing Detection  
 Fed awarding agency: DHHS, Centers for Disease Control and Prevention Federal award indirect cost rate: n/a %

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	399,000	1,756,613	Jackson	019728518	0	335,455
Albemarle	130537822	504,674	1,786,498	Johnston	097599104	0	1,417,775
Alexander	030495105	0	286,878	Jones	095116935	67,302	126,347
Anson	847163029	0	50,795	Lee	067439703	102,959	597,753
Appalachian	780131541	0	483,440	Lenoir	042789748	225,580	648,946
Beaufort	091567776	32,502	398,146	Lincoln	086869336	180,091	869,762
Bladen	084171628	163,726	410,757	Macon	070626825	82,704	369,894
Brunswick	091571349	0	970,533	Madison	831052873	88,514	262,752
Buncombe	879203560	0	1,966,436	MTW	087204173	0	783,987
Burke	883321205	320,421	1,045,123	Mecklenburg	074498353	0	95,227
Cabarrus	143408289	181,834	1,915,425	Montgomery	025384603	1,776,062	10,669,002
Caldwell	948113402	97,672	755,843	Moore	050988146	28,829	246,460
Carteret	058735804	0	491,825	Nash	050425677	289,707	1,044,948
Caswell	077846053	0	120,691	New Hanover	040029563	0	1,871,707
Catawba	083677138	141,913	1,419,771	Northampton	097594477	46,489	202,530
Chatham	131356607	363,942	960,379	Onslow	172663270	0	1,393,996
Cherokee	130705072	0	138,644	Orange	139209659	0	808,124
Clay	145058231	49,846	139,796	Pamlico	097600456	66,437	105,233
Cleveland	879924850	17,789	802,255	Pender	100955413	0	491,003
Columbus	040040016	33,518	478,087	Person	091563718	0	236,242
Craven	091564294	21,567	839,607	Pitt	080889694	315,392	1,762,971
Cumberland	123914376	0	2,687,121	Polk	079067930	46,538	212,518
Dare	082358631	0	255,271	Randolph	027873132	278,892	1,429,534
Davidson	077839744	5,898	1,348,293	Richmond	070621339	86,242	445,281
Davie	076526651	0	329,021	Robeson	082367871	85,736	1,131,923
Duplin	095124798	486,125	956,587	Rockingham	077847143	40,318	769,225
Durham	088564075	736,464	3,311,290	Rowan	074494014	391,289	1,529,284
Edgecombe	093125375	65,652	477,896	Sampson	825573975	215,487	724,312
Foothills	782359004	0	719,660	Scotland	091564146	98,347	377,248
Forsyth	105316439	353,242	3,415,077	Stanly	131060829	0	502,538
Franklin	084168632	131,861	689,974	Stokes	085442705	9,557	374,699
Gaston	071062186	358,098	2,156,371	Surry	077821858	0	572,953
Graham	020952383	0	67,605	Swain	146437553	0	80,113
Granville-Vance	063347626	0	711,460	Toe River	113345201	0	279,534
Greene	091564591	80,580	249,323	Transylvania	030494215	116,574	391,967
Guilford	071563613	488,999	4,791,273	Union	079051637	331,650	2,252,702
Halifax	014305957	139,260	539,795	Wake	019625961	0	83,851
Harnett	091565986	270,863	1,359,907	Warren	030239953	0	122,047
Haywood	070620232	0	456,582	Wayne	040036170	90,783	1,076,950
Henderson	085021470	0	921,195	Wilkes	067439950	107,878	655,796
Hoke	091563643	144,032	586,406	Wilson	075585695	0	655,152
Hyde	832526243	65,932	82,799	Yadkin	089910624	174,047	475,725
Iredell	074504507	250,252	1,706,352				

DPH-Aid-To-Counties

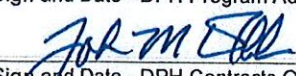
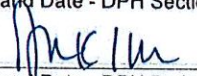
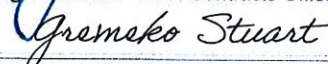
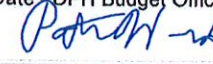
For Fiscal Year: 21/22

Budgetary Estimate Number : 1 (BE-0 was voided)

Activity 543	AA	1173 883A P5	1175 878A HH	Proposed Total	New Total
Service Period		06/01-05/31	06/01-05/31		
Payment Period		07/01-06/30	07/01-06/30		
01 Alamance	*	0	1,357,613	399,000	1,756,613
D1 Albemarle	*	0	1,281,824	504,674	1,786,498
02 Alexander	*	0	286,878	0	286,878
04 Anson	*	0	50,795	0	50,795
D2 Appalachian	*	0	483,440	0	483,440
07 Beaufort	*	0	365,644	32,502	398,146
09 Bladen	*	0	247,031	163,726	410,757
10 Brunswick	*	0	970,533	0	970,533
11 Buncombe	*	0	1,966,436	0	1,966,436
12 Burke	*	0	724,702	320,421	1,045,123
13 Cabarrus	*	0	1,733,591	181,834	1,915,425
14 Caldwell	*	0	658,171	97,672	755,843
16 Carteret	*	0	491,825	0	491,825
17 Caswell	*	0	120,691	0	120,691
18 Catawba	*	0	1,277,858	141,913	1,419,771
19 Chatham	*	0	596,437	363,942	960,379
20 Cherokee	*	0	138,644	0	138,644
22 Clay	*	0	89,950	49,846	139,796
23 Cleveland	*	0	784,466	17,789	802,255
24 Columbus	*	0	444,569	33,518	478,087
25 Craven	*	0	818,040	21,567	839,607
26 Cumberland	*	0	2,687,121	0	2,687,121
28 Dare	*	0	255,271	0	255,271
29 Davidson	*	0	1,342,395	5,898	1,348,293
30 Davie	*	0	329,021	0	329,021
31 Duplin	*	0	470,462	486,125	956,587
32 Durham	*	0	2,574,826	736,464	3,311,290
33 Edgecombe	*	0	412,244	65,652	477,896
D7 Foothills	*	0	719,660	0	719,660
34 Forsyth	*	0	3,061,835	353,242	3,415,077
35 Franklin	*	0	558,113	131,861	689,974
36 Gaston	*	0	1,798,273	358,098	2,156,371
38 Graham	*	0	67,605	0	67,605
D3 Gran-Vance	*	0	711,460	0	711,460
40 Greene	*	0	168,743	80,580	249,323
41 Guilford	*	0	4,302,274	488,999	4,791,273
42 Halifax	*	0	400,535	139,260	539,795
43 Harnett	*	0	1,089,044	270,863	1,359,907
44 Haywood	*	0	456,582	0	456,582
45 Henderson	*	0	921,195	0	921,195
46 Hertford			0	0	0
47 Hoke	*	0	442,374	144,032	586,406
48 Hyde	*	0	16,867	65,932	82,799
49 Iredell	*	0	1,456,100	250,252	1,706,352
50 Jackson	*	0	335,455	0	335,455



51 Johnston	* 0	1,417,775	0	1,417,775	1,417,775
52 Jones	* 0	59,045	67,302	126,347	126,347
53 Lee	* 0	494,794	102,959	597,753	597,753
54 Lenoir	* 0	423,366	225,580	648,946	648,946
55 Lincoln	* 0	689,671	180,091	869,762	869,762
56 Macon	* 0	287,190	82,704	369,894	369,894
57 Madison	* 0	174,238	88,514	262,752	262,752
D4 M-T-W	* 0	783,987	0	783,987	783,987
60 Mecklenburg	* 0	95,227	0	95,227	95,227
62 Montgomery	* 0	8,892,940	1,776,062	10,669,002	10,669,002
63 Moore	* 0	217,631	28,829	246,460	246,460
64 Nash	* 0	755,241	289,707	1,044,948	1,044,948
65 New Hanover	* 0	1,871,707	0	1,871,707	1,871,707
66 Northampton	* 0	156,041	46,489	202,530	202,530
67 Onslow	* 0	1,393,996	0	1,393,996	1,393,996
68 Orange	* 0	808,124	0	808,124	808,124
69 Pamlico	* 0	38,796	66,437	105,233	105,233
71 Pender	* 0	491,003	0	491,003	491,003
73 Person	* 0	236,242	0	236,242	236,242
74 Pitt	* 0	1,447,579	315,392	1,762,971	1,762,971
75 Polk	* 0	165,980	46,538	212,518	212,518
76 Randolph	* 0	1,150,642	278,892	1,429,534	1,429,534
77 Richmond	* 0	359,039	86,242	445,281	445,281
78 Robeson	* 0	1,046,187	85,736	1,131,923	1,131,923
79 Rockingham	* 0	728,907	40,318	769,225	769,225
80 Rowan	* 0	1,137,995	391,289	1,529,284	1,529,284
D5 R-P-M		0	0	0	0
82 Sampson	* 0	508,825	215,487	724,312	724,312
83 Scotland	* 0	278,901	98,347	377,248	377,248
84 Stanly	* 0	502,538	0	502,538	502,538
85 Stokes	* 0	365,142	9,557	374,699	374,699
86 Surry	* 0	572,953	0	572,953	572,953
87 Swain	* 0	80,113	0	80,113	80,113
D6 Toe River	* 0	279,534	0	279,534	279,534
88 Transylvania	* 0	275,393	116,574	391,967	391,967
90 Union	* 0	1,921,052	331,650	2,252,702	2,252,702
92 Wake	* 0	83,851	0	83,851	83,851
93 Warren	* 0	122,047	0	122,047	122,047
96 Wayne	* 0	986,167	90,783	1,076,950	1,076,950
97 Wilkes	* 0	547,918	107,878	655,796	655,796
98 Wilson	* 0	655,152	0	655,152	655,152
99 Yadkin	* 0	301,678	174,047	475,725	475,725
Totals		72,271,200	11,249,066	83,520,266	83,520,266

Sign and Date - DPH Program Administrator  6-24-21	Sign and Date - DPH Section Chief  06-24-21
Sign and Date - DPH Contracts Office  6/24/2021	Sign and Date - DPH Budget Officer  6/25/2021

AS 06/24/2021



*North Carolina Governor's Crime Commission  
Grant Award*

**Description**

The Dare County Sheriff's Office requests to receive a grant award of \$34,360.00 with no local matching funds. (GCC Secure Schools)

**Board Action Requested**

Approval

**Item Presenter**

Sheriff J. D. "Doug" Doughtie

---

# DARE COUNTY

---

## BUDGET AMENDMENT

F/Y 2021-2022

ACCOUNT	CODE			INCREASE	DECREASE
	Org	Object	Project		
<u>Department: Sheriff's Office</u>					
<u>Revenues:</u>					
GCC Grant- Secure Schools	103510	422125	00063	34,360	
 <u>Expenditures:</u>					
Misc Equipment Secure Schools	1004510	513325	00063	34,360	

Explanation:

Governors Crime Commission (GCC) Secure Schools Grant award.

**Approved by:**

Board of Commissioners: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager: \_\_\_\_\_

Date: \_\_\_\_\_

(sign in red)

*Finance only:*

Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_ Reference number: \_\_\_\_\_



*Board Appointments*

**Description**

The following Boards have appointments this month:

- 1) Tourism Board
- 2) Upcoming Board Appointments

**Board Action Requested**

Take Appropriate Action

**Item Presenter**

Robert Outten, County Manager



*Dare County Tourism Board*

**Description**

There are several terms expiring effective December, 2021. At this time, there are a few seats ready with Board recommendations. See attached summary

**Board Action Requested**

Take Appropriate Action

**Item Presenter**

Robert Outten, County Manager



**DARE COUNTY TOURISM BOARD**

(Two Year Term)

Effective January 1, 1992

**The Tourism Board promotes travel to and tourism in Dare County and it's municipalities. Their objective is to promote and encourage tourism in Dare County with the aim of increasing visitation and revenue.**

<b><u>MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>	<b><u>ACTION</u></b>
Bambos Charalambous 530 W. Aycock Street Kill Devil Hills, NC 27948 419-376-5306(C) Cyprus376@embarqmail.com <b>Outer Banks Chamber of Commerce</b>	12-22	Apptd. 01-21
<b>Karen Loopman-Davis</b> 1200 W. Sportsman Drive Kill Devil Hills, NC 27948 252-202-6227(C) 252-449-2739(O) ravenfroggies@hotmail.com <b>DC Restaurant Assoc.</b>	12-21	Apptd. 1-20
Jamie Chisholm 525 West Landing Drive Kill Devil Hills, NC 27948 305-9547 (H), 261-1290 ext. 191 (O) Jamie.Chisholm@Hilton.com <b>OB Hotel/Motel Assoc.</b>	12-22	Apptd. 1/19 Reapptd. 12/20
<b>Douglas R. Brindley</b> 30 Third Avenue Southern Shores, NC 27949 <a href="mailto:doug@brindleybeach.com">doug@brindleybeach.com</a> 252.261.4484 <b>OB Assoc. of Realtors</b>	12-21	Apptd. 1/20
Monica Tibodeau 126 Sea Hawk Dr., W. Duck, NC 27949 252-207-7739(H) 252-255-6200(O) Monica.thibodeau@carolinadesigns.com <b>Town of Duck</b>	12-22	Apptd. 12/20
Leo L. Holland 23 Spindrift Trail Southern Shores, NC 27949 252-255-5780(H) 252-256-2488(C) Lholland23@embarqmail.com <b>Town of Southern Shores</b>	12-22	Apptd. 1/20 to fill term Reapptd. 12/20
David Hines 306 First Flight Run Kitty Hawk, NC 27949 Daviddcoastalncobx.com 252-573-9547 (O) <b>Town of Kitty Hawk</b>	12-22	Apptd. 10/21

Ivy Ingram 12-21 Apptd. 1/20  
 1002 Swan Street  
 Kill Devil Hills, NC 27948  
[Ivy.Ingram@KDHNC.com](mailto:Ivy.Ingram@KDHNC.com)  
 252-256-0423(H)  
**Town of Kill Devil Hills**

Webb Fuller 12-21 Apptd. 1/18  
 P.O. Box 1003 Reapptd. 1/20  
 Nags Head, NC 27959  
 441-5922 (H) 305-9322 (O)  
 webbfuller@charter.net  
**Town of Nags Head**

Bobby Owens 12-22 Apptd. 1/18 to fill term  
 P.O. Box 505 Reapptd. 1/19; 12/20  
 Manteo, NC 27954  
 252-473-2721 (H)  
 owens@townofmanteo.com  
**Town of Manteo**

Ervin Bateman 12-23 Apptd. 1/20  
 4148 Poor Ridge Road Reapptd. 10/21  
 Kitty Hawk, NC 27949  
 252-216-1526 (C)  
 Ervin.bateman@darenc.com  
**DC Commissioner**

Dennis Robinson 12-22 Apptd. 10/21  
 58578 NC Hwy 12/Box 62 (to fill term)  
 Hatteras, NC 27943  
 252-986-6335 (O)  
[dennisr@midgettrealty.com](mailto:dennisr@midgettrealty.com)  
**Hatteras Island/ Member at Large**

Timothy M. Cafferty 12-23 Apptd. 1/20  
 4628 Seascape Drive Reapptd. 10/21  
 Kitty Hawk, NC 27949  
 252-202-9801 (H) 252-255-1220 (C)  
 tim@outerbanksblue.com  
**Member at Large**

**NOTES:**

**MEETING INFO:** 3<sup>rd</sup> Thursday of each month, 9:00 a.m., 1 Visitors Center Circle, Manteo, NC

**CONTACT INFO:** Lee Nettles, Director, Outer Banks Visitors Center

**MEMBERS COMPENSATED:** \$125 per meeting-Steering Committee Members, \$100 per meeting-  
 other members

**TERM LIMITS:** Members may only serve 2 consecutive 2-year terms  
 Some members were appointed for one year in order to stagger the terms (1992)

Luther Daniels was apptd. 1/92 and resigned 5/92. Gus Granitzki was appointed to fill term.  
 Stuart Bell replaced RV Owens III 11/92; Terrence Gray replaced Cecil Williams 11/92.  
 Geneva Perry apptd. to fill term of Ozzie Gray 7/93; Don Bryan replaced Geneva Perry 11/93.  
 Carl Parrott replaced Paul Pruitt, Lacy McNeil replaced Terence Gray and Renee Cahoon replaced Don  
 Bryan as Town of Nags Head rep. 12/93. Geneva H. Perry appointed to fill term of Robert Williams 11/94.

Myra Ladd replaced Stuart Bell as Ch. of Commerce rep. and Kern Pitts apptd. 12/94. Seat was left vacant by death of Wayne Gersen and Terry Gray apptd. to fill term of the late Lacy McNeil. Appt. for Town of Manteo was tabled 12/94. Edward Greene replaced Gus Granitzki 1/95; Dick Woods appointed to fill term of Kern Pitts 3/95. John Woolard replaced Mike Kelly; John Stubbings replaced Robert Middlebrooks & Stuart Bell replaced Don Bryan 12/95. Jimmy Hanks appointed to fill term of Terry Gray 1/96; Cliff Blakely replaced Warren Judge, Lee Tugwell replaced Edward Green, Tim Shearin replaced Mollie Fearing 1/97 & John Robert Hooper replaced Tim Midgett 1/97. Warren Judge replaced John Woolard 1/98; David L. Perrot replaced John Stubbings 1/98. Ken Hollowell replaced Carl Parrott 1/98; Sherry Rollason replaced Jimmy Hanks 1/98. George Farah III replaced Renee Cahoon and Stan White replaced Geneva Perry 1/98. Sterling Webster replaced Myra Ladd, Paul Sutherland replaced Dick Wood and Dawn Enochs replaced Tim Shearin 12/98. Tim Cafferty replaced David Parrott 12/99; Christine Nunemaker replaced Stuart Bell 12/99. Raju Uppalapati replaced Sterling Webster, Jeff Tack replaced Cliff Blakeley 12/00. Tim Midgett replaced John Robert Hooper, Tim Shearin replaced Dawn Enochs and Curtis Creech replaced Lee Tugwell 12/00; Bob Woodard replaced Sherry Rollason; Anna Sadler replaced George Farah III, John Robert Hooper replaced Stan White, Dawn Enoch replaced Christine Nunemaker and Doug Seay replaced Ken Hollowell 12/01; Sammy Moore replaced Warren Judge 2/02; Dellerva Collins appointed to fill term of Curtis Creech 6/02 Eugene Kennedy replaced Paul Sutherland 12/02; Neil Morrison replaced Tim Shearin 12/02. Barbara Connery replaced Tim Cafferty 12/03; Sherry Rollason replaced Bob Woodard & Bob Woodard replaced Dawn Enochs 12/03; Hal Denny filled term of Gene Kennedy 1/04. Lisa Cafferty replaced Raju Uppalapati 12/04; Michelle Pharr replaced Jeff Tack 12/04. Mike Johnson filled term of John Robert Hooper 1/05; Scott Leggat replaced Tim Midgett 1/05. Ervin Bateman replaced Doug Seay 12/05. Ben Sproul replaced Sammy Moore, Chuck Ball replaced Sherry Rollason, Renee Cahoon replaced Anna Sadler 1/06; David Farrow filled term of Dell Collins and Dan Shields apptd. to fill term of Hal Denny 1/06; Tim Shearin replaced Bob Woodard 2/06. Paul Buske apptd. to fill term of Chuck Ball 2/07; Jackie Myers replaced Barbara Connery 1/08. Ralph Buxton replaced Lisa Cafferty, Brian McDonald replaced Dan Shields & Allen Burrus replaced Scott Leggat 12/08; Sterling Webster replaced Michelle Pharr and Dave Wessel replaced Nancy Caviness 1/09; Paul Charron replaced Ben Sproul, Gary Perry replaced Ervin Bateman and Wayne Gray replaced Renee Cahoon 12/09, Mr. Gray declined appointment, Anna Sadler apptd. 1/10; Jack Shea replaced Mike Johnson 12/09; Scott Leggat replaced Tim Shearin 12/09; Monica Thibodeau apptd. to fill term of Dave Wessel & Jamie Daniels apptd. to fill term of David Farrow 1/10; Jodi Hess replaced Brian McDonald 1/11; Robert L. Woodard filled term of Paul Buske 4/11; Donnie King replaced Paul Charron 12/11; Tim Cafferty replaced Jackie Myers 12/11. Ernie Foster replaced Scott Leggat 12/11; Dorie Fuller replaced Ralph Buxton 12/12; Brent Sorensen replaced Sterling Webster 12/12; Natalie Kavanagh replaced Allen Burrus 12/12; Sheila Davies filled term of Robert Woodard 1/13. Ervin Bateman replaced Gary Perry 12/13; Susie Walters replaced Anna Sadler 12/13. Virginia Tillett replaced Jack Shea 12/13; Tonia Cohen filled term of Brent Sorensen 5/14. Nancy Caviness replaced Monica Thibodeau, 12/14; Leo Holland replaced Jodi Hess, Martha Wickre replaced Jamie Daniels and Wally Overman apptd. to fill term of Virginia Tillett 12/14. Bambos Charalambous replaced Donnie King, Stuart Pack replaced Tim Cafferty, Mike Hogan replaced Sheila Davies 12/15 & George Banks III replaced Ernie Foster 12/15; Myra Ladd-Bone replaced Dorie Fuller & Pat Weston replaced Natalie Kavanagh 12/16; Craig Garriss replaced Ervin Bateman 1/18; Christopher Nason filled term of Leo Holland 1/18; William "David" Pergerson replaced Stuart Pack, Webb Fuller replaced Susie Walters, Bobby Owens filled term of Martha Wickre & Jeff Pruitt replaced Craig Garriss who declined appointment 1/18; Chuck Burdick replaced Nancy Caviness and Jamie Chisholm replaced Tonia Cohen 1/19; Karen Loopman-Davis replaced Bambos Charalambous, Douglas R. Brindley replaced William Pergerson Ervin Bateman replaced Wally Overman 1/20, Timmy M. Cafferty replaced George Banks, III; Leo Holland filled term of Christopher Nason & Ivy Ingram replaced Mike Hogan, 1/20; Bambos Charalambous replaced Myra Ladd-Bone, Monica Thibodeau replaced Chuck Burdick & Donna Peele replaced Pat Weston, 12/20. David Hines apptd. for Kitty Hawk, Dennis Robinson apptd. to serve remaining term of Donna Peele (Hatteras) until 12/22, Ervin Bateman reapptd. for another term and Timothy M. Cafferty reapptd. for another term as member at large..

**REVISED 10/21**

**BOARD APPOINTMENT**

**TOURISM BOARD**

(Two Year Term)

**Dare County Restaurant Association**

**Karen Loopman-Davis' term has expired and she is eligible for reappointment.**

**The membership of the Dare County Restaurant Association recommends that Mark Ballog serve as their representative on the Dare County Tourism Board.**

His application follows.



# APPLICATION FOR APPOINTMENT

TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

**1st Choice** Tourism Board  
**2nd Choice** ABC Board  
**3rd Choice** Zoning Board of Adjustment - Dare County  
**Name** Mark Ballog  
**Address** 2625 S Bridge Ln  
**City/State/Zip** Nags Head, NC 27959  
**Email** markballog@aol.com  
**Personal Phone** (252)573-9756  
**Business Phone** (252)255-5825  
**Business Address** 3308 S Va Dare Trail nags Head, Nc 27959  
**Occupation** Restaurant Owner  
**Dare County Resident**  YES  
 NO

The text boxes for Education, experience and other should only be 6 lines in order to format nicely on final application form. Text box is limited to 450 characters, but you may have to delete the line breaks.

**Educational Background** BS Marketing Indiana University of Pennsylvania

**Business and civic experience and skills** I have lived in Dare County every Summer since 1991 working in Restaurants. I have lived in the County full time since 1996. I have owned and operated Lucky 12 Tavern in Nags Head since 2006. In addition to the restaurant I served a 3 year term for the Town of Nags Head planning board. I have been very active in community with charity work with Artrageous, Hotline, Dare County motorcycle toy run etc.

**Other boards, Committees, Commissions on which you presently serve** Member Outer Banks restaurant association.

## REFERENCE #1

**Name** Jeffrey Dowdy  
**Business** Dowdy and Osbourne Public Accountants  
**Address** 105 Weir Point Dr. Manteo, NC 27954  
**Phone** (252)449-4404



**REFERENCE #2**

**Name** Michael Siers  
**Business** Owner Howard Hannah Real Estate Branch Kill Devil Hills  
**Address** 4638 S Blue Marlin Way Nags Head, NC 27959  
**Phone** (252)489-3861

**REFERENCE #3**

**Name** Jason Waughtel  
**Business** Senior VP Southern Bank  
**Address** 108 Weir Point Drive Manteo, NC 27954  
**Phone** (252)619-6801

**Signature** I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

A rectangular box containing a handwritten signature in cursive script that reads "Mark Ballog".

**Date** 11/15/2021

# Additional Restaurant Applications

1

## APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Cheryl Anby, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to [cheryl.anby@darenc.com](mailto:cheryl.anby@darenc.com)

Advisory Board or Committee interested in:

1<sup>st</sup> choice Dare County Tourism Board on behalf of OBRA

2<sup>nd</sup> choice Grants Committee - DCTB

3<sup>rd</sup> choice Event Site Advisory Board - DCTB

Name Donny King

Address 204 W Woodhill Drive

City/State/Zip Nags Head, NC 27959

Email Address donnyking204@gmail.com

Telephone Home: 252-202-2604

Business: 252-261-2546

Resident of Dare County:  yes  no

Occupation: Chef/Owner - Ocean Boulevard Restaurant

Business Address: 4700 N Virginia Dare Trail, Kitty Hawk, NC 27949

Educational background:

Frank W. Cox High School, Virginia Beach - Advanced Diploma

Business and civic experience and skills:

Owner/Operator @ Ocean Boulevard

Dare County Tourism Board 2012-2015

Founder of Better Beaches OBX

Other Boards/Committees/Commissions on which you presently serve:

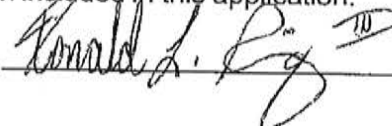
Better Beaches OBX - Informal Quarterly Meetings

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
Ervin Bateman	Dare County Commissioner		252-202-1072 1072
Mike Kelly	Mako's Restaurant		252-202-4116
Ben Spraul	KDH Mayor		252-202-9837

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 12-03-2019 Signature of applicant: 

FOR OFFICE USE ONLY:

Date received: 12/15/19

## **BOARD APPOINTMENT**

### **TOURISM BOARD**

(Two Year Term)

#### **Outer Banks Association of Realtors**

**Douglas R. Brindley's term has expired and he is eligible for reappointment.**

**The membership of the Outer Banks Association of REALTORS voted at their October meeting to elect Gary Berryman to serve as their representative on the Dare County Tourism Board.**

His application follows.



**2021 OFFICERS**

Doug Brindley  
*President*

Jimmy Anderson  
*Imm. Past President*

Richard Tolson  
*Treasurer*

Natalie Painter  
*Secretary*

**DIRECTORS**

Brenda Davis-Williams  
*Property Management*

Doug Brindley  
*Tourism Board*

Zia Montesi

Jennifer Wilson

Brook Sparks

Amber Dawson

Rosemarie Doshier

Christi Bryant

November 10, 2021

To: Cheryl Anby  
Clerk to the Dare County Board of Commissioners

RE: Tourism Board Director

Dear Cheryl,

The membership of the Outer Banks Association of REALTORS® voted last month to elect Gray Berryman to serve on our Board of Directors as the 2022-2023 Tourism Director.

Please share with the Dare County Board of Commissioners that Gray Berryman, Carolina Designs Realty, has the support of our membership and unanimous endorsement of the OBAR Board of Directors for this position and we recommend that he be appointed to the Dare County Tourism Board as the representative from our Association.

Kindest regards,

Willo Kelly  
Chief Executive Officer



APPLICATION FOR APPOINTMENT TO  
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Cheryl Anby, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to cheryl.anby@darenc.com

Advisory Board or Committee interested in:

1<sup>st</sup> choice Tourism Board

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

Name Gray Berryman

Address 37 Skyline Road

City/State/Zip Southern Shores NC 27949

Email Address GrayeGrayBerryman.com

Telephone Home: 252 573 9503

Business: 252 573 9503

Resident of Dare County:  yes \_\_\_\_\_ no

Occupation: Realtor

Business Address: Caroline Designs Realty 1197 Dock Rd  
Dock NC 27949

Educational background:  
Virginia Tech BS. Forestry: Horticulture 1997

Business and civic experience and skills:  
Realtor with Caroline Designs Realty since 2003  
5 years service on Southern Shores Planning Board

Other Boards/Committees/Commissions on which you presently serve:

multiple terms on Outer Banks Association of Realtors Committees.  
very involved with Cub Scout: Boy Scout pack's troop 117 in  
Kitty Hawk since 2015

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Monica Thibodeau</u>	<u>Caroline Designs</u>	<u>1197 Duck Rd</u>	<u>207-7739</u>
<u>Phillip Meggs</u>	<u>OBRC</u>	<u>3520 Tankle Ridge</u>	<u>3054856</u>
<u>Damian Dordero</u>	<u>OBX Waterpark</u>	<u>132 West Holly Trail</u>	<u>489 8402</u>

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 10/14/2021 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: 11/10/21

# Additional Realtor Applications

## APPLICATION FOR APPOINTMENT TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

The Dare County Board of Commissioners believes all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member on one of the county's advisory boards or committees. If you would like to be considered for appointment to an advisory board or committee, please complete the form below and mail to Janice Williams, P.O. Box 1000, Manteo, N.C. 27954 or fax it to her at 473-1817, or send it by email to [janicew@darenc.com](mailto:janicew@darenc.com)

Advisory Board or Committee interested in:

1<sup>st</sup> choice Dare County Tourism Board

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

Name Stephanie Walker

Address 605 Harbour View Drive

City/State/Zip Kill Devil Hills, NC 27948

Email Address walkonthebeach@hotmail.com

Telephone Home: \_\_\_\_\_

Business: 252-202-3504

Resident of Dare County:  yes  no

Occupation: Real Estate Broker/Owner

Business Address: 3852 N. Croatan Hwy, Kitty Hawk, NC

Educational background:

B.S., University of Maryland, 1983

Business and civic experience and skills:

Dare Banks Realtors + NC Realtors, President, 2002/2011  
Dare Co. SG Board, 6 years, Dare Co. + KDW Program  
For Public Information Committees.



Other Boards/Committees/Commissions on which you presently serve:

Outer Banks Realtors BOB, (2018) NC Realtors BOB,  
National Assoc of Realtors BOB, several Nat. Advisory Boards

REFERENCES

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	Business/Occupation	Address	Telephone
<u>Jay Burrus,</u>	<u>DEHHS</u>	<u>252-475-5500</u>	
<u>Donna Crook,</u>	<u>Dare County Planning Director</u>	<u>252-475-5873</u>	
<u>Proby Outten</u>	<u>DC Manager</u>	<u>252-475-5900</u>	

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Date: 4/28/17 Signature of applicant: [Signature]

FOR OFFICE USE ONLY:

Date received: \_\_\_\_\_

9/24/20 Clerk confirmed applicant is still interested in being considered.

**BOARD APPOINTMENT**

**TOURISM BOARD**

(Two Year Term)

**Town of Kill Devil Hills**

**Ivy Ingram's term has expired and he is eligible for reappointment.**

**The Kill Devil Hills Board of Commissioners has designated the following nominees in order of preference for the Town's representative.**

Ivy Ingram

John Windley

Bernard "B.J." McAvoy

Applications follow.





# APPLICATION FOR APPOINTMENT

TO DARE COUNTY ADVISORY BOARDS AND COMMITTEES

---

**1st Choice**                      Tourism Board

**2nd Choice**

**3rd Choice**

**Name**                              Ivy R Ingram

**Address**                            1002 Swan Street

**City/State/Zip**                    Kill Devil Hills, NC 27948

**Email**                                ivyraying@gmail.com

**Personal Phone**                    (252)256-0423

**Business Phone**

**Business Address**

**Occupation**                        teacher

**Dare County**                         YES

**Resident**                               NO

The text boxes for Education, experience and other should only be 6 lines in order to format nicely on final application form. Text box is limited to 450 characters, but you may have to delete the line breaks.

**Educational Background**                      Bachelor of Science- Human Development and Family Studies

**Business and civic experience and skills**                      I was co- chair of Surfrider Foundation, Outer Banks for 8 years and served an additional 6 on the board in other various roles. I served as vice chair of FFES PTO for two years. I have also run my own preschool business in KDH for almost 20 years.

**Other boards, Committees, Commissions on which you presently serve**                      I currently serve on Jennette's Pier advisory committee. I am a KDH Commissioner and have served other various roles in town over the past 10 years.

## REFERENCE #1

**Name**                                      Matt Walker

**Business**                                Milepost Magazine

**Address**                                104 Walker Street KDH

**Phone**                                    (252)202-6203

## REFERENCE #2

**Name** Jamie Lavier  
**Business** TowneBank  
**Address** 109 Lancer Court KDH  
**Phone** (252)489-9317

**REFERENCE #3**

**Name** Jessica Sands  
**Business** DCAC  
**Address** 123 Prince Charles Ct KDH  
**Phone** (671)943-1776

**Signature** I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

A rectangular box containing a handwritten signature in cursive script that reads "Ivy Ingram".

**Date** 11/23/2021



APPLICATION FOR APPOINTMENT TO  
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

**Advisory Board or Committee interested in:**

1<sup>st</sup> choice: Tourism Board

2<sup>nd</sup> choice:

3<sup>rd</sup> choice:

**Name:** BERNARD MCAVOY

**Address:** 1810 BAY DRIVE

**City/State/Zip:** KILL DEVIL HILLS

**Email Address:** bernardmcavoy@yahoo.com

**Telephone:** Home: (252)256-2986 Business: (252)715-0267

**Resident of Dare County:** YES

**Occupation:** ATTORNEY

**Business Address:** 8 JUNIPER TRAIL KITTY HAWK, NC 27949

**Educational background:**

I hold an Associates Degree in Business Administration, Bachelors of Science in Accounting from NC State University, Juris Doctor in Law from Campbell University.

**Business and civic experience and skills:**

Managed my own law practice in Dare County practicing for 17 years, former chairman of the board for the Outer Banks YMCA, current Commissioner in Kill Devil Hills.

**Other Boards/Committees/Commissions on which you presently serve:**

I currently serve as a Commissioner for the Town of Kill Devil Hills.

**REFERENCES**

List three persons who are not related to you and who have definite knowledge of your qualifications for the position for which you are applying.

Name	TERRY GRAY
Business/Occupation	KILL DEVIL HILLS COMMISSIONER
Address	KILL DEVIL HILLS, NC 27948
Telephone	(252)256-1064

---

Name	SHEILA DAVIES
Business/Occupation	DARE COUNTY HEALTH DEPARTMENT
Address	KILL DEVIL HILLS, NC 27948
Telephone	(252)475-0033



APPLICATION FOR APPOINTMENT TO  
DARE COUNTY ADVISORY BOARDS AND COMMITTEES

---

Name JOHN TOWLER  
Business/Occupation KILL DEVIL HILLS POLICE DEPARTMENT  
Address KILL DEVIL HILLS, NC 27948  
Telephone (252)449-8777

---

I understand this application will be kept on the active file for three years and I hereby authorize Dare County to verify all information included in this application.

Signature of applicant:

*Bernard B. McAvoy Jr.*

Date: 11/30/2021

# **BOARD APPOINTMENT**

## **TOURISM BOARD**

(Two Year Term)

### **Town of Nags Head**

**Webb Fuller's term has expired.**

**The Nags Head Board of Commissioners has designated the following nominees in order of preference for the Town's representative.**

Mayor Pro Tem Michael Siers

Mayor Ben Cahoon

Commissioner Kevin Brinkley





*Upcoming Board Appointments*

**Description**

The Dare County Board of Commissioners welcomes citizen participation on its many Boards and Committees.

Following is a list of the Boards and Committees that have terms expiring during the next 3 months. The list indicates when the item will be presented to the County Commissioners and any requirements that may pertain to the appointment.

Instructions on how to obtain and submit an application are attached along with additional information about each of the Boards and Committees with upcoming term appointments.

**Board Action Requested**

None

**Item Presenter**

Robert Outten, County Manager

## Upcoming Board & Committee Appointments

The Dare County Board of Commissioners welcomes citizen participation on Advisory Boards and Committees. This type of grassroots public involvement is the foundation of democracy and a vital part of maintaining Dare County as a quality place to live.

Following is a list of Boards and Committees with terms expiring during the next three months.

*Information on how to obtain and submit applications follows the list.*

**In addition, please note there are several boards with vacancies – please check the website.**

### **January, 2022**

**No expiring terms**

### **February, 2022**

**Planning Board** --2 terms expiring

### **March, 2022**

**Parks and Recreation Advisory Council** --1 term expiring

**Working Watermen Commission** --1 term expiring

### ***~~~~~Instructions for Obtaining and Submitting Applications~~~~~***

An application must be submitted in order for your name to be considered for a Board or Committee appointment. The form is available on the Dare County website (Please see Board of Commissioners under Advisory Boards and Committees for link)

**Cheryl C. Anby, Clerk to the Board at 475-5800**



*Commissioners' Business & Manager's/Attorney's Business*

**Description**

Remarks and items to be presented by Commissioners and the County Manager.

**Board Action Requested**

Consider items presented

**Item Presenter**

Robert Outten, County Manager