

### **LIBRARY PRINTING SERVICES**

All Dare County Library locations now provide limited Indoor Library Services. During your library visit, you can print your documents using a public library internet computer at 15 cents per 8 ½ X 11 page, single-sided, black and white only.

### **NEXT DAY PRINTING USING CURBSIDE PICKUP SERVICE AT YOUR LIBRARY**

Dare County Library is offering limited printing services via our curbside service at your Library. Printed materials will be available for curbside pickup by the next business day. Patrons will receive a phone call when printed materials are available for pickup. Patrons may submit one printing request per day for up to 10 pages of black and white; single-sided printing on 8 ½ X 11 paper.

Send your print request to your selected library.

**Manteo Library** [manteoliberalry@gmail.com](mailto:manteoliberalry@gmail.com)

**Hatteras Library** [hatteraslibrary@gmail.com](mailto:hatteraslibrary@gmail.com)

**Kill Devil Hills Library** [kdhlibrary@gmail.com](mailto:kdhlibrary@gmail.com)

### **INCLUDE IN YOUR EMAIL:**

- **FULL NAME**
- **PHONE NUMBER**
- **DOCUMENT as an email attachment**

Dare County Library staff will print the document exactly as attached in your email. Staff cannot make changes or edits to submissions and items will not be reprinted. Printed materials will be available for curbside pickup by the next business day.

Customers will receive a phone call from Library staff when your printed document is available. Please don't call us. Please allow up to 24 hours for print jobs to be completed.

**Important Privacy Disclaimer:** We want our customers to be aware that documents submitted through email may be viewed by library staff. If your document contains sensitive or confidential information, please consider using a retail location for printing.

### **LOCAL ALTERNATIVE PRINTING OPTIONS:**

The following local businesses can provide printing services for more than 10 pages or due to privacy needs:

- Clockman's Computers - Manteo (252) 475-3500
- Staples - Nags Head (252) 449-0204
- Outer Banks Shipping - Kill Devil Hills (252) 441-7090
- Print Plus - Kitty Hawk (252) 441-6718